

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

AGENDA

REGULAR MEETING

Tenakill Middle School

March 26, 2024 - 7:30 PM

Call to order: _____ @ _____ *P.M.*

Roll Call:

| | |
|-------------------|-------|
| Mr. Choi | _____ |
| Ms. Fanelli | _____ |
| Ms. Kwon | _____ |
| Ms. Li | _____ |
| Ms. Micera | _____ |
| Ms. Wagner | _____ |
| Ms. Yeoh | _____ |
| Ms. Salamea-Cross | _____ |
| Ms. Finkelstein | _____ |

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

SUPERINTENDENT'S REPORT

BOARD COMMITTEES

PUBLIC COMMENTS ON AGENDA ITEMS

Moved by _____, seconded by _____ to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

Moved by _____, seconded by _____ to resume the regular order of business.

BOARD OPERATIONS

Moved by _____, seconded by _____ to approve Motions A and B.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Minutes**

Motion to approve the March 5, 2024, meeting minutes.

B. **APPROVAL - Harassment, Intimidation or Bullying (HIB)**

Motion to affirm the decision of the Superintendent of Schools regarding Harassment, Intimidation, or Bullying (HIB) incidents TMS-2324-29, TMS-2324-30, TMS-2324-31 and TMS-2324-32 as reported to the Board in Executive Session at the March 5, 2024, meeting.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson: Ms. Wagner; Members: Ms. Salamea-Cross, Ms. Yeoh

Moved by _____, seconded by _____ to approve Motions A - C.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Staff Coursework**

Motion to approve the following courses for 2023-2024 as recommended to the Superintendent by the Principals:

| | |
|-------------------|---|
| Staff Member: | Catherine Ricca |
| Course No./Title: | EDUC 718W Implementing Social & Emotional Learning in the Classroom |
| Institution: | University of LaVerne |
| Credits: | 3 |

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences:

Staff Member(s): Margaret Churchill
Conference: NJTESOL / NJBE 2024 Spring Conference
Location: Hyatt, New Brunswick
Date: May 29-31, 2024
Cost to Board: \$0

Staff Member(s): Andrew Enrique
Conference: Administrative Assistants Conference
Location: Birchwood Manor, Whippany
Date: May 21, 2024
Cost to Board: \$158.46 (Registration fee and transportation)

Staff Member(s): Vincent McHale
Conference: NJASA/NJAPSA Spring Conference 2024
Location: Atlantic City, NJ
Date: May 15-17, 2024
Cost to Board: \$494.98 (Registration fee, hotel, meals & incidentals and transportation)

Staff Member(s): Joseph Scaglione
Conference: NAETI Annual Asbestos Certificate Update 2024
Location: Virtual
Date: April 5, 2024
Cost to Board: \$140.00 (Registration fee)

C. APPROVAL - Field Trips

Motion to approve the following field trips:

School: Hillside Elementary School
Group: Grade 2
Month: May 2024
Destination: Bergen PAC
Location: Englewood, NJ

School: Hillside Elementary School
Group: Grade 4
Month: June 2024
Destination: Turtleback Zoo
Location: West Orange, NJ

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson: Ms. Yeoh; Members: Mr. Choi, Ms. Finkelstein, Ms. Kwon

Moved by _____, seconded by _____ to approve Motions A - H.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. APPROVAL - Monthly Financials and Certification

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Board Secretary and School Treasurer Financial Reports for February 2024.
- b. Board of Education’s Monthly Certification of Budgetary Major Account /Fund status for February 2024.
- c. Transfer of funds for February 2024.

B. APPROVAL - Payment of Bills

Motion to approve payment of bills from March 1, 2024, to March 26, 2024, in the amount of:

| | |
|-----------------------------|----------------|
| General Fund (Fund 10) | \$2,398,060.05 |
| Special Revenue (Fund 20) | \$ 19,154.45 |
| Capital Projects (Fund 30) | \$ 57,305.81 |
| Enterprise (Milk – Fund 60) | \$ 836.48 |
| Total | \$2,475,356.79 |

C. APPROVAL - Special Services Rates for SY 2024-2025

Motion to approve the following special services rates for the 2024-2025 school year for Region III students who will attend Closter Public Schools. These rates will also be used to calculate the cost of services for in-district students when determining extraordinary aid:

| | <u>Group</u> | <u>Individual</u> |
|--------------------|--------------|-------------------|
| Speech/Session | \$41.00 | \$82.00 |
| OT/PT/Session | \$44.00 | \$88.00 |
| MSR/Session | \$41.00 | \$82.00 |
| Counseling/Session | \$41.00 | \$82.00 |
| ELL Session | \$41.00 | \$82.00 |

D. **APPROVAL - Tuition Rates for SY 2024-2025**

Motion to approve the following tuition rates for the school year 2024-2025:

| | |
|---------------------------------------|----------|
| Kindergarten | \$16,234 |
| Grades 1-5 | \$17,115 |
| Grades 6-8 | \$16,400 |
| PreSchool Disabled | \$31,952 |
| Learning and/or Language Disabilities | \$25,375 |
| Emotional Regulation Impairment | \$25,375 |

E. **APPROVAL - Staff Remuneration**

Motion to approve remuneration to staff members as follows:

| | |
|---------------------|--------------------------------------|
| Staff Member: | Maci DeCarlo |
| Course: | Advanced Seminar in Child Assessment |
| College/University: | Fairleigh Dickinson University |
| Remuneration: | \$1,000.00 |

F. **APPROVAL - Instructional Programs and Web-based Services**

Motion to approve the two year-renewal of the following proprietary instructional programs and web-based services:

- IXL Learning - \$37,500

G. **APPROVAL - Investment to Insured Cash Sweep (ICS) Reciprocal Deposits**

Motion to approve the investment of \$5,000,000 of the Board of Education’s General Fund into an ICS Reciprocal Deposit with Capital One Bank at an initial interest rate of 4.75%.

H. **APPROVAL - Amendment of High Impact Tutoring Grant (Revision - Approved 3/5/24)**

Motion to approve the amendment of the High Impact Tutoring Grant

FROM

| | |
|--|----------|
| 20-452-100-300 (Purchased Professional and Technical Services) | \$67,680 |
|--|----------|

TO

| | |
|---|----------|
| 20-452-100-100 (Instruction - Personnel Salaries) | \$29,429 |
|---|----------|

| | |
|--|----------|
| 20-452-100-300 (Purchased Professional and Technical Services) | \$36,000 |
|--|----------|

| | |
|------------------------------------|----------|
| 20-452-200-200 (Employee Benefits) | \$ 2,251 |
|------------------------------------|----------|

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson: Ms. Salamea-Cross; Members: Ms. Fanelli, Ms. Micera

Moved by _____, seconded by _____ to approve Motions A - J.

Motions were _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

- A. **APPROVAL - Michelle Durocher as In-Class Support Teacher**
Motion to approve Michelle Durocher as Tenakill School's in-class support teacher for grade 5 during period 1, five days per week at a rate of \$57.51 per period, equivalent to 1/6th of her per diem rate, starting March 11, 2024, until a replacement teacher is secured.
- B. **APPROVAL - Lauren Bulger as School Social Worker**
Motion to approve the appointment of Lauren Bulger as School Social Worker, full-time tenure track position, for the 2023-2024 school year, at a salary of \$88,906, MA Step 12, pending criminal history background check. Her anticipated start date is on or about May 1, 2024.
- C. **APPROVAL - Cassandra San-Emeterio as ESL Teacher**
Motion to approve the appointment of Cassandra San-Emeterio as Hillside School ESL Teacher, full-time tenure track position, at a salary of \$71,216, MA Step 4, effective March 27, 2024. A criminal history background check is already on file.
- D. **APPROVAL - Clinical Placement Request for Joe Moskowitz- Ramapo College**
Motion to approve Ramapo College's clinical placement request for Joe Moskowitz, an HES Paraprofessional, in Lauren Finan's classroom during spring 2024.
- E. **APPROVAL - Resignation of Isabella Merendino**
Motion to accept, with regrets, the resignation of Isabella Merendino, Grade 5 Teacher, effective June 30, 2024.
- F. **APPROVAL - Resignation of Soojung Kwak**
Motion to accept, with regrets, the resignation of Soojung Kwak, ESL Teacher, effective March 26, 2024.
- G. **APPROVAL - Retirement of William Tantum**
Motion to accept the retirement of William Tantum, Tenakill Middle School Principal, effective July 31, 2024.
- H. **APPROVAL - Bass ABA Therapist for Student ID #350001**
Motion to approve Rosina Huddleston as parent-paid Bass ABA Therapist for Student #350001 in the After School Enrichment Program for the 2023-2024 school year. Criminal history background check already on file.
- I. **APPROVAL - Cara Kupersmith to Provide Additional Speech Services**
Motion to approve Cara Kupersmith to provide additional speech services on April 1 and April 3, 2024, for 6.5 hours each day, for a total of 13 hours, at a rate of \$59.44 per hour.

J. **APPROVAL - Substitute Teachers**

Motion to approve the following substitute teachers for the 2023-2024 School Year:

| <u>Name</u> | <u>Certification</u> |
|--------------------|-----------------------------|
| Kira Podlipski | Substitute Certification |

POLICY COMMITTEE

Chairperson: Ms. Fanelli; Members: Ms. Li, Ms. Micera

Moved by _____, seconded by _____ to approve Motion A.

Motion was _____ by a roll call vote of the Board as follows:

YEAS:

NAYS:

A. **APPROVAL - Second Reading of Policies and Regulations**

Motion to approve the second reading of the following Policies and Regulations, as per Appendix B:

- P 1140 Educational Equity Policies/Affirmative Action (Revised)
- P 1523 Comprehensive Equity Plan (Revised)
- P 1530 Equal Employment Opportunities (Revised)
- R 1530 Equal Employment Opportunity Complaint Procedure (Revised)
- P 1550 Equal Employment/Anti-Discrimination Practices (Revised)
- P 1644 Discretionary Uncompensated Leave (New)
- R 2200 Curriculum Content (Revised)
- P 2260 Equity in School and Classroom Practices (Revised)
- R 2260 Equity in School and Classroom Practices Complaint Procedure (Revised)
- P 2411 Guidance Counseling (M) (Revised)
- P 2423 Bilingual Education (Revised)
- R 2423 Bilingual Education (Revised)
- P 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
- R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (Revised)
- P 3211 Code of Ethics (Revised)
- P 5570 Sportsmanship (Revised)
- P 5750 Equitable Educational Opportunity (Revised)
- P 5841 Secret Societies (Revised)
- P 5842 Equal Access of Student Organizations (Revised)
- P 7610 Vandalism (Revised)
- R 7610 Vandalism
- P 9323 Notification of Juvenile Offender Case Disposition (Revised)

OLD/NEW BUSINESS

PUBLIC COMMENTS

Moved by _____, seconded by _____ to open the meeting for public comments.

Moved by _____, seconded by _____ to close the meeting to public comments.

CLOSED SESSION MOTION (If required)

Moved by _____, seconded by _____ to approve the following Closed Session Motion. Motion was _____ by a voice vote of the Board:

YEAS:

NAYS:

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**HIB
Personnel Matters
Legal Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at _____ PM.

The Board reconvened from Closed Session at _____ PM.

ADJOURNMENT

Moved by _____, seconded by _____ to adjourn the meeting at _____ PM.