

CLOSTER BOARD OF EDUCATION

Closter, New Jersey

MINUTES

REGULAR MEETING

Tenakill Middle School

February 17, 2022 - 7:30 PM

The Board meeting was called to order by Ms. Finkelstein at 7:33 PM

The following Board members were present:

Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Cross, Ms. Finkelstein

The following Board members were absent:

None

Also present:

Mr. McHale and Mr. Villanueva

NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, remote access information, and place thereof, posted at each school building within the district, district website, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

PLEDGE OF ALLEGIANCE

PRINCIPALS' REPORTS

Ms. Diane Smith, Principal of Hillside Elementary shared with the Board and the community her report:

- She thanked the KPG and PTO for the wonderful assembly in honor of Lunar New Year.
- Hillside celebrated the 100 day of school.
- We celebrated Random Act of Kindness Day along with National Counselor Appreciation Week by creating a bulletin board to show appreciation for our counselors Ms. Weiss, Ms. Kline and Ms. Kim.
- Black History Month
 - Grade K - Learned about the impact of black inventors
 - Grade 1 - Identifying heroes during BHM, read about Ruby Bridges
 - Grade 2 - Learned of the contributions of Harriet Tubman, Frederick Douglas and Misty Copeland

- Grade 3 - Reading Biographies, sharing read alouds representing
- Grade 4- tying in the study of 13 colonies and slavery
- Music - learning about black musicians and composers
- Science Lab - highlighting the contributions of black scientists, engineers, inventors
- ELL teachers held a parent presentation which included information on the ACCESS test, which started Monday, as well as the upcoming NJSLA.
- Fourth grade parents- reminder shout outs ads and baby pictures are due tomorrow!
- Olympic Spirit Week- showing support for various countries and athletes. The week will conclude with tomorrow being Team Hillside, wear red!
- We appreciate the patience of our parents as we work to make drop off and pick up safe and efficient. Thank you to the Closter Police who have been actively involved each day.

Mr. William Tantum, Principal of Tenakill Middle School shared with the Board and the community his report:

- Enrollment
 - As of today, Tenakill enrollment is 556
- We completed our fire drill and security drill this month.
- Continued with our Data Informed Instruction PD with Bob Price:
- Basketball came to a close with the girls losing in the semi-finals and the boys losing a heartbreaker in the finals to OT. It ended with one of our players on the free throw line shooting two to tie with seconds left, but we fell short.
- In recognition of Black history month, over 17 lessons have been documented in various disciplines of study incorporating black studies, including areas of reading, literature, writing, science, social studies and BSI.

SUPERINTENDENT'S REPORT

Mr. Vincent McHale, Superintendent of Schools shared with the Board and the community his report:

- The PTO Read-a-Thon ends tomorrow. He thanked the PTO for organizing this fundraiser which has put a strong focus on encouraging our students to read! Our District Diversity Council Action Plan has an action item this year to post to each school's website a list of books in our collections that feature characters who represent our student population and/or have the topic of diversity in their stories. Our media center specialists have created the lists. Parents and students can check the library/media center page of each school to view the books with diverse characters and stories that they may wish to read – Hillside's page is currently posted and Tenakill's page will be posted soon.
- On tonight's agenda is a motion to approve the Three-Year ESL Plan for 2021-2024. New Jersey's Administrative Code (N.J.A.C. 6A -15-1.6) requires that school districts that provide a bilingual program, English as a Second Language (ESL) program, or English Language Services (ELS) must submit a plan every three years to the Department of Education for approval. The word *plan* is a bit of a misnomer because what the NJDOE requires is our responses to a survey they provide. He thanked Ms. Soojung Kwak, our ESL Coordinator, for her excellent work in reviewing our ESL program and preparing the Three-Year ESL Plan for submission. We are proud of our excellent team of ESL teachers, Ms. Sarah Kang, Ms. Kathy Lee, Ms. Soojung Kwak, and Ms. Maggie Churchill, who provide a high-intensity ESL program

to our students who are linguistically gifted to speak more than one language. Our students in the ESL program have been testing this week using the ACCESS for English Language Learners assessment. This test will provide data on the progress our multilingual learners have been making toward attaining English language proficiency according to state criteria. This information will be reported when we receive the test results.

- Pandemic Update
 - Since Friday, February 4, 2022 (the day after my last report), we have had 7 students at Hillside Elementary School and 1 student at Tenakill Middle School test positive for COVID-19, which is .6% of our total student population. Since February 4, 2022, no staff members have tested positive. Since September 2, 2021, the cumulative number of students who have been COVID-19 positive is 246, which is 21% of the student population. With regard to vaccinations:
- Hillside Elementary School
 - 94% of staff are vaccinated and 35% have been boosted
 - 38% of students are vaccinated (2% increase since last report); *HES students are not eligible for a booster*
- Tenakill Middle School
 - 97% of staff are vaccinated and 49% have been boosted (9% increase since last report)
 - 26% of students are vaccinated and 6.2% have been boosted (a 1.2 % increase since last report)

The school district will be closed from Monday, February 21, 2022, through Friday, February 25, 2022, for winter break. Schools will reopen on Monday, February 28, 2022. Please enjoy the time off and be safe!

BOARD COMMITTEES

Ms. Kwon, on behalf of the Finance and Physical Plan Committee presented to the Board and the public the updates on the Long Range Facilities Plan.

PUBLIC DISCUSSION ON AGENDA ITEMS

Moved by Ms. Micera, seconded by Ms. Cross to open the meeting to the public.

Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. A maximum of 15 minutes for public input is scheduled as per bylaw 0167. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.

No Public Comments

Moved by Ms. Micera, seconded by to resume the regular order of business.

BOARD OPERATIONS

Moved by Ms. Kothari, seconded by Ms. Micera to approve Motion A & B.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Dr. Puttannah, Ms. Wagner, Ms. Yeoh, Ms. Cross,
Ms. Finkelstein

NAYS: Ms. Micera (item B)

A. **APPROVAL - Minutes**

Motion to approve February 3, 2022, minutes.

B. **APPROVAL - Revision of Section E of Closter Public Schools' Plan for Safe Return to In-Person Instruction and Continuity of Service**

Motion to approve the following revision of Closter Public Schools' Plan for Safe Return to In-Person Instruction and Continuity of Service pursuant to the Federal American Rescue Plan Act, Section 2001(i):

- **Section E**

Quarantine will be required for students, teachers, and staff who might have been exposed to COVID-19. Close contacts, identified through contact tracing, should quarantine unless they are fully vaccinated, or have tested positive in the last 3 months, and do not have any symptoms. Students, teachers, and staff who are in quarantine should stay home and follow the direction of the local public health department about when it is safe for them to be around others. If a child with a disability is required to quarantine, the school is required to provide services consistent with federal disability laws. Closter Public Schools will comply with all updated directions and guidelines for contact tracing that will be provided by the New Jersey Department of Education and the New Jersey Department of Health for the 2021-2022 school year.

CHANGE TO:

Quarantine may be required for students, teachers, and staff who might have been exposed to COVID-19. Close contacts, identified through contact tracing, should quarantine unless they are fully vaccinated, or have tested positive in the last 3 months, and do not have any symptoms. Students, teachers, and staff who are in quarantine should stay home and follow the direction of the local public health department about when it is safe for them to be around others. If a child with a disability is required to quarantine, the school is required to provide services consistent with federal disability laws. Quarantine shall not be required solely due to travel outside of the State of New Jersey. Closter Public Schools will comply as reasonably practicable with additional directions and guidelines for contact tracing that will be provided by the New Jersey Department of Education and the New Jersey Department of Health for the 2021-2022 school year.

CURRICULUM AND INSTRUCTION COMMITTEE

Chairperson Dr. Puttannah, Ms. Finkelstein, Ms. Wagner, Ms. Yeoh

Moved by Dr. Puttannah, seconded by Ms. Micera to approve Motions A - C.

Ms. Fanelli requested clarification for Mr. Chappell's conferences. Mr. McHale explained that the conferences will discuss the new mandates and policies for all Building and Grounds Supervisors. Mr. Chappell will be attending the conference for this purpose.

Ms. Finkelstein thanked the ESL team for their hard work completing the ESL three (3) year plan.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. APPROVAL - Staff Coursework

Motion to approve the following courses for 2021-2022 as recommended to the Superintendent by the Principals:

Staff Member: Leigh Bomzer
Course No./Title: 1) EDU 920 Using Literature to Teach Math
2) EDU 919 Women in Math and Science
Institution: Fresno Pacific University
Credits: 6 credits total (3 credits per class)

Staff Member: Allison Esposito
Course No./Title: 1) EDUC 713K The Differentiated Classroom
2) EDUC 7130 Building Classroom Discipline
3) EDUC 713J Motivating Students Who Don't Care
Institution: University of LaVerne
Credits: 9 credits total (3 credits per class)

Staff Member: Elhaam Manoochehri
Course No./Title: EDUC 42260 Focused Interventions to Improve Executive Function Skills
Institution: UC San Diego
Credits: 3.5

Staff Member: Jamie Morgan
Course No./Title: 1) EDUC 7120 Bullying
2) EDUC 7127 Understanding Autism
3) EDUC 710B I'm So Stressed I Could Scream

Institution: University of LaVerne
Credits: 9 credits total (3 credits per class)

B. APPROVAL - Staff Conferences

Motion to approve the following staff conferences:

Staff Member(s): Alyssa Levy, Regina Pesce and Lori Scalera
Conference: Constructing Reading Comprehension
Location: NJSHA (Virtual)
Date: 3/9/22 and 3/16/22
Cost to Board: \$270.00 (\$90.00 per participant)

Staff Member(s): Courtney Carmichael, William Tantum
Conference: A New Place: Civics 2022
Location: Montclair State University
Date: 3/10/22
Cost to Board: \$0

Staff Member(s): Ralph Chappell
Conference: 1) Integrated Pest Management
2) Indoor Air Quality Training
Location: Bergen County Fire & Law Academy
Date: 2/18/22 and 5/6/22
Cost to Board: \$0

Staff Member(s): Ralph Chappell
Conference: 2022 NJSBGA Conference Expo
Location: Harrahs Hotel & Conference Center, Atlantic City, NJ
Date: 3/21/22 - 3/23/22
Cost to Board: \$740.02 (includes registration, transportation, hotel and meals)

C. APPROVAL - 3-Year ESL Plan for School Years 2021-2024

Motion to approve the 3-Year ESL Plan for School Years 2021-2024 as per Appendix A.

FINANCE AND PHYSICAL PLANT COMMITTEE

Chairperson Ms. Kwon, Ms. Finkelstein, Ms. Kothari, Ms. Yeoh

Moved by Ms. Kwon, seconded by Ms. Micera to approve Motions A - C.

Dr. Puttaniah, requested clarification on the sound system in Item C. Mr. McHale explained that the sound system would be placed in all instructional classrooms. We currently have a few classrooms

which have the system and have found it is beneficial for all students. We do have some students who are hearing impaired and this would allow them to be placed in any classroom.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix B attached:

- a. Board Secretary and School Treasurer Financial Reports for January 2022.
- b. Board of Education's Monthly Certification of Budgetary Major Account /Fund status for January 2022.
- c. Transfer of funds for January 2022.

B. **APPROVAL - Monthly Bills**

Motion to approve payment of bills from February 4, 2022 to February 15, 2022, in the amount of:

General Fund (Fund 10)	\$897,734.37
Special Revenue (Fund 20)	\$ 22,302.02
Total	\$920,036.39

C. **APPROVAL - Purchase of Classroom Sound System**

Motion to approve the purchase of 66 (36 for HES, 30 for TMS) Avermedia Classroom Sound System from Troxell Communications in the amount of \$37,620 through the NJ State Contract #17-FOOD-00244 and Ed-Data Contract NJ0267.

PERSONNEL AND MANAGEMENT COMMITTEE

Chairperson Ms. Cross, Ms. Fanelli, Ms. Finkelstein

Moved by Ms. Cross, seconded by Ms. Micera to approve Motions A - G.

Mr. McHale read to the Board and the Public the letters of retirement for Ms. Audrey Friel and Ms. Joan Romo. Everyone wished them well on their retirement.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,

Ms. Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - Retirement of Audrey Friel**

Motion to approve, with regrets, the retirement of Audrey Friel, Tenakill School Teacher, as of April 1, 2022.

B. **APPROVAL - Retirement of Joan Romo**

Motion to approve, with regrets, the retirement of Joan Romo, School Psychologist, as of July 1, 2022.

C. **APPROVAL - Ricardo Guerra-Licera as Hillside Paraprofessional**

Motion to approve Ricardo Guerra-Licera as Hillside School Paraprofessional for the 2021-2022 school year, 5.75 hours per day, at a salary of \$19.23 per hour, pending criminal history background check.

D. **APPROVAL - Learners Compass BCBA for Student ID #371001**

Motion to approve Deirdre Moon, Learners Compass BCBA (parent paid), for Student ID #371001 for the 2021-2022 school year.

E. **APPROVAL - Leave of Absence Extension - Laurie Rochlin**

Motion to approve extension of long-term leave of absence for Laurie Rochlin, using 33.5 sick days and 0.5 personal day, with an anticipated return date of April 25, 2022.

F. **APPROVAL - Extension of Long-Term Leave Replacement - Katharine Arena**

Motion to approve extension of Laurie Rochlin's Long-Term Leave Replacement, Katharine Arena, through April 25, 2022.

G. **APPROVAL - Substitute Paraprofessional**

Motion to approve Michele Novelli as substitute paraprofessional for the 2021-2022 school

POLICY COMMITTEE

Chairperson Ms. Micera, Ms. Fanelli, Ms. Finkelstein, Ms. Kothari

Moved by Ms. Micera, seconded by Ms. Cross to approve Motions A & B.

Mr. McHale clarified the revision for item A regarding staff leaving the building for lunch. This was an oversight and the policy will be corrected.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Cross, Ms. Finkelstein

NAYS: None

A. **APPROVAL - First Reading of Revised Policy #3270**

Motion to approve the first reading of the following **revised** policy, as per Appendix C:

- 3270 Professional Responsibilities

B. **APPROVAL - Second Reading of Policies**

Motion to approve the second reading of the following policies, as per Appendix D:

- 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries
- 2622 Student Assessment
- 3233 Political Activities
- 5541 Anti-Hazing
- 7540 Joint Use of Facilities
- 8465 Bias Crimes and Bias-Related Acts
- 9560 Administration of School Surveys

OLD/NEW BUSINESS

Mr. Villanueva mentioned to the Board that we are moving the Preliminary Budget Hearing, depending on the new deadline to submit the budget.

PUBLIC DISCUSSION

Moved by Ms. Micera, seconded by Ms. Cross to open the meeting to public discussion.

Ms. Lotito, 79 Pine Street, is requesting the Board to follow the Governor's mandate allowing the mask optional in schools. It has been a long two (2) years and it is time for the children to have social interaction and to see their smiling faces.

Mr. Reines, 290 Demarest Ave, is requesting the Board follow the mask optional mandate. Please allow our children to have the freedom to walk down the halls and see the smiling faces of their friends.

Ms. Blum, 239 Parsells Lane stated that when it was time to mask the children, the decision was made quickly, however when the time came to allow the mask optional, the Board wanted to wait. She would like the Board to follow the Governor's announcement to allow masks optional on March 7.

Dr. Foo, 22 Laurence Court suggested that we follow what the community and school spread numbers and with the vaccination rate being under 50% in the schools, we should wait before making a decision to have masks optional.

Ms. Stella, 83 Hickory Lane, is a parent of a child who has been in speech therapy since she was in PreK. She expressed her concerns stating the masks do not allow for developmental, human and

social skills. These are all needed for her daughter to succeed. She is requesting the Board follow the mask optional mandate on March 7.

Mr. Villanueva read to the Board and the public comments received via email:

Ms. Sarah Ritter Chung, 1 Wainwright Court, requested that the Board be mindful when determining to lift the mask mandate on March 7th.

Mr. & Ms. Srinivisan, 43 Cedar Lane, are requesting the families be given the choice to have their children wear a mask in school.

Ms. Won, 30 Garry Road, believes Closter Schools are not ready to allow children not to wear a mask in school.

Mr. & Ms. Schwartz, 51 Willow Road, are in support of lifting the mask mandate on March 7th.

Mr. Jason Shih, 53 Herbert Avenue, is requesting the Board to consider keeping the mask mandate.

Ms. Kathleen Orlanes, 40 Westminster Avenue, is in support of allowing masks optional for students.

Ms. Avizov, 17 Buzzoni Drive, presented a petition signed by members of the Closter Community. As of 10 AM on February 17th there were 152 signatures in support to delay the vote on whether to continue following Covid-19 CDC guidelines for masking, and quarantining until the March 24th Board Meeting.

Mr. Patrick Johnson, 168 Walnut Street, Northvale, NJ. Mr. Johnson's nieces are currently attending Hillside Elementary and strongly recommends keeping the mask mandate for Closter Schools.

Mr & Ms. Lanzano, 222 Anderson Avenue, are in support of the March 7th mandate allowing masks optional in school.

Ms. Vreeland, 587 High Street, is requesting a delay in the vote for making masks optional until guidance is given.

Ms. Shafir, 107 Demarest Avenue, is requesting the Board to allow masks optional in school.

Ms. Torosian, 47 Garry Road, is requesting the Board to allow masks optional in school.

Mr. Warren Young, 30 Garry Road, stated that the only way a classroom can be unmasked is if 100% of our students and staff are vaccinated.

Mr. Hennigar, 42 Susan Drive, is requesting the Board to follow the Governor's suggestion to make masks optional.

Kyoko Johnson, 168 Walnut Street, Northvale, NJ. She has nieces attending Hillside Elementary School and would like to encourage the district to maintain the current mask mandate.

Mr. & Ms. Randesi, 160 Alpine Drive, are respectfully submitting to have the District transition to mask optional on March 7.

Ms. Jackie Morgan, 364 Blanch Avenue, is requesting to delay the mask optional decision until three (3) weeks after the February break and see what the numbers are.

Ms. Shira Cohen, 303 Homans Avenue, is requesting the board to have masks optional in schools.

Mr. Villanueva read to the Board and the Public a petition from Parents requesting masks to be optional in school. As of February 17th the petition had 305 signatures in agreement with mask optional.

Ms. Finkelstein responded to Ms. Blum's question on why there is a need to wait to make a decision regarding allowing masks optional. Ms. Finkelstein informed the members of the public that the Board is waiting for further information from the Department of Health so they can make an informed decision.

Ms. Yeoh asked Mr. McHale how many letters were received that were not read. Mr. McHale stated he had received 14 letters for masks optional and 13 letters for maintaining mask wearing. These families requested their letters not be read during the public meeting. Mr. Villanueva also advised the Board he had three (3) letters which did not have an address as required. He reached out to those individuals and did not receive a response.

Moved by Mr. Cross, seconded by Ms. Micera to close the meeting to public discussion.

CLOSED SESSION MOTION (If required)

Moved by Ms. Fanelli, seconded by Ms. Cross to approve the following Closed Session Motion.

Motion was approved by a voice vote of the Board:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Cross, Ms. Finkelstein

NAYS: None

BE IT RESOLVED that the Closter Board of Education will adjourn to a Closed Session to discuss the following:

**Residency Hearing
Legal Matters**

The matters so discussed will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public.

The Board went into Closed Session at 8:56 PM.

The Board reconvened from Closed Session at 9:50 PM.

The Board went into Public Session at 9:51 PM.

BOARD OPERATIONS

Moved by Ms. Micera, seconded by Ms. Kwon to approve Motion C.

Motion was approved by a roll call vote of the Board as follows:

YEAS: Ms. Fanelli, Ms. Kothari, Ms. Kwon, Ms. Micera, Dr. Puttannah, Ms. Wagner, Ms. Yeoh,
Ms. Finkelstein

NAYS: Ms. Cross

C. **RESOLUTION - Disenrollment**

WHEREAS, the Superintendent of Schools has requested that the Board disenroll two (2) students whose names are on file in the Board office ("Students") based on information that said Students are not entitled to a tuition free education from the Board; and

WHEREAS, the Superintendent provided the Students' parents with notice of their right to a disenrollment hearing in the event that they did not agree with the Superintendent's determination; and

WHEREAS, the Students' parents requested a disenrollment hearing before the Board, which was held on or about February 17, 2022; and

WHEREAS, at the hearing the administration presented evidence in support of the Superintendent's recommendation to disenroll the Students; and

WHEREAS, the parents acknowledged that they are now residing in another school district and presented evidence and argument to the Board in support of their argument to remain in the district without the payment of tuition; and

WHEREAS, the Board considered the evidence presented by the Students' parents and by the administration; and

WHEREAS, the Board has determined that the Students' parents have not met their burden under the statute, *N.J.S.A. 18A:38-1*, to establish that the Students are entitled to a tuition-free education from the Board.

NOW, THEREFORE, BE IT RESOLVED that the Students shall be disenrolled from the Closter School District, and the Board Secretary shall provide the parent with notice of the same; provided, however, that if the Students' parents contest the Board's decision before the Commissioner of Education within 21 days of receiving the notice of disenrollment, then the Students shall remain enrolled in the Closter School District while the appeal is pending before the Commissioner of Education.

BE IT FURTHER RESOLVED that the Board shall require the payment of tuition for the 2021-2022 school year when the students were not residents of Closter and for such further time that the students are enrolled in the Closter School District.

ADJOURNMENT

Moved by Ms. Micera, seconded by Ms. Cross to adjourn the meeting at 9:54 PM.

Respectfully submitted,



Florio M. Villanueva, Jr.

Business Administrator/Board Secretary

Section 1

Entity Type

1. Select your entity type:

- Traditional school district, including Education Service Commissions and Jointures
- Charter school or Renaissance School Project

Section 2

County of District

2. Select the county where your district is located. **Bergen County**

Section 3-24

3. Select your district. **Closter School District**

Section 25

Contact Information

25. Enter the Bilingual/ESL Point of Contact Name

Enter your answer **Soojung Kwak**

26. Enter the email address for the Bilingual/ESL Point of Contact

Enter your answer **Kwaks@nvnet.org**

27. Enter the Chief School Administrator/Charter School Lead Person Name

Enter your answer **Vincent McHale**

28. Enter the date of Board Approval for the Three-Year Plan (SY 2021-2024). [Note: Enter an anticipated date, if necessary. After the board meeting has occurred, ensure the correct date is entered before final submission.]

Please input date in format of m/d/yyyy **2/17/22**

Section 26

Background

Purpose

In 2015, the Every Student Succeeds Act (ESSA) was signed into law, reauthorizing the Elementary and Secondary Education Act (ESEA). ESSA includes provisions to ensure:

- English Language Learners (ELLs) and immigrant students succeed academically.
- ELLs are provided high quality language instruction educational programs (LIEPs).
- ELLs meet both state academic standards and develop English language proficiency.

Goal

The overall goal of the three-year planning process is to ensure an equitable and appropriate educational learning environment for students who are in the process of learning academic English. This goal is accomplished by:

- Increasing the number of ELLs who achieve English language proficiency (ELP).
- Ensuring equitable access to all programs and services in school for ELLs (ESSA §§3001 and N.J.A.C. 6A:15).
- Providing schools with a framework for using data.
- Informing district policies and classroom practices, including effective instruction for ELLs.
- Providing a guide for districts to analyze and review data that relates to ELLs.
- Identifying trends and develop goals that will enable ELLs to succeed academically and linguistically.
- Aligning funding sources to ensure educators have the tools and skills to instruct ELLs.
- Ensuring alignment of program practices with the district's vision for student success.
- Articulating which LIEPs the district is implementing for ELLs for the next three years.

Section 27

Regulatory Requirements

N.J.A.C. 6A:15 Bilingual Education Regulations require that school districts submit a three-year plan outlining the programs and services they are providing for ELLs. The three-year plan must contain the following components:

- A. Identification of students.
- B. Program description.
- C. The number of certified staff hired for the program.
- D. Bilingual and ESL curriculum development.
- E. Evaluation design.
- F. Review process for exit.
- G. A budget for the bilingual and ESL program or English language services.

For further information see the following regulations: N.J.A.C. 6A:32.; P.L. 2007, c. 260; N.J.A.C. 6A:13.

Additional Resource References (Download reference document in Homeroom)

- Implementing ELL Program Services in New Jersey.
- Castañeda v. Pickard, 1981.
- New Jersey Tiered Systems of Support (NJTSS) essential components.
- NJTSS One-Page Brief.

Section 28

A. Identification

For ELLs, the identification process must include measures of both content and language proficiency and development. Educators must be mindful of the screening tools used to ensure they are culturally and linguistically appropriate. The content area classroom teacher should consult with the bilingual/ESL teacher to ensure that screening tools are appropriate, including whether accommodations are needed. ELLs should also participate in school universal screening or benchmark assessments administered to all students.

Other sources of data may contextualize results from a screening tool. Other sources may include but are not limited to:

- Intake interviews in home language and English.
- Screening in home language and English.
- Grade level meeting notes.
- Academic achievement data (in home language and English).
- WIDA ACCESS for ELLs scores (composite and domain scores).
- Cumulative school records (previous schooling information).
- Cultural background information.

Citation: (ESSA §§ 3111 (b)(2)(A) and N.J.A.C. 6A:15-1.3(a)(b)2)

Resource Reference: NJDOE ELL Entry and Exit Requirements (May 2021)

29. Who is responsible for overseeing the ELL identification process?

- Bilingual ESL Director or Supervisor
- Bilingual/ESL Lead Teacher
- Content Area Supervisor
- District Intake Center
- Front Office Staff
- No one assigned
- ✓ Other **ESL Coordinator**

30. How is the home language survey (HLS) completed? Select all that apply.

- ✓ At home self-report
- Over the phone interview
- In-person interview
- Not administered
- Other

31. In what language is the HLS completed?

- Home language
- English
- ✓ Both
- Not administered

32. Who conducts the Records Review Process (NJDOE ELL Entry and Exit: Step 2 of the ELL Identification process)? (Select all that apply).

- Bilingual/ESL Director or Supervisor
- Bilingual/ESL Lead Teacher
- ✓ Bilingual/ESL Teacher
- General Education Administrator
- General Education Teacher
- Basic Skills Teacher
- Step 2 is not completed in the district
- Not Sure

- Other

33. The district identifies pre-school students as ELLs.

- Yes
- ✓ No
- Not Sure

Section 29

B. Program Description

An effective and appropriate program includes a high-quality, evidence-based curricular LIEP design and harnesses the value of family engagement.

Pursuant to N.J.S.A. 18A:7F-46, the district board of education shall provide all kindergarten to 12th-grade ELLs enrolled in the school district with all required courses and support to prepare ELLs to meet the New Jersey Student Learning Standards (NJSLS) for high school graduation.

Also, family engagement in student learning and achievement is a central element that enriches and improves a student's ability to apply the knowledge and skills gained in the classroom across all facets of their personal, academic, and social life. Families should have input into the design of LIEPs implemented in the district. Each district board of education implementing a bilingual education program shall establish a parent advisory committee on bilingual education on which majority will be parent(s) of students of limited English proficiency."

Citations: ESSA §§ 1112 (3)(C)), N.J.A.C. 6A:8-3.1(a), N.J.A.C 6A:15-1.8, N.J.A.C. 6A:15-1.15, QSAC Personnel Indicators 2

Resource Reference: Implementing ELL Program Services in New Jersey

34. Which LIEP Program(s) does your district implement? (See Bilingual Education code for program definitions). Select all that apply.

- ELS Only
- Full-time bilingual
- Dual language
- Bilingual part-time
- Bilingual resource
- Bilingual tutorial
- ✓ Hi-Intensity ESL
- Sheltered English Instruction
- ESL Only

35. The district has a procedure for the selection of their LIEP(s).

- ✓ Yes
- No
- Work in progress
- Not Sure

36. The district has a procedure for placing ELLs in appropriate LIEPs.
- Yes
 - No
 - Work in progress
 - Not Sure
37. The district reviews the master schedule to ensure that ELLs have access to the full curriculum, including Advanced Placement (AP), Gifted & Talented (G&T) and International Baccalaureate (IB).
- Yes
 - No
 - Not Sure
38. Which school-based extra-curricular activities include ELLs? Select all that apply.
- Academic (e.g. Debate, Honor Society, Language, Student Paper, College Prep)
 - Sports (e.g. Soccer, Basketball, Tennis)
 - Arts (e.g. Dance, Photography, Band, Choir, Culture Club)
 - Life Skills (e.g. Conflict Resolution, Cooking)
 - Internship or Volunteer
 - None
 - Other
39. A bilingual parent advisory committee (PAC) is established in the district consisting primarily of the parents of ELLs.
- Yes
 - No (Go to Q. 43)
 - Does not apply, we have an ELS program only (Go to Q. 43)
40. Which of the following groups participate in the district's bilingual PAC? Select all that apply.
- Parent/Family of ELLs
 - Bilingual/ESL Educators
 - Bilingual/ESL Supervisor
 - Community Representative
 - General Education Educators
 - Teachers/Child Study Team Member
 - Student Delegate
 - Principal or School Administrator
 - All of the above
 - None of the above
 - Other
41. How often does the PAC meet?

- Once per month
- Once every other month
- Quarterly
- Twice a year
- Once a year
- Never
- Other

42. Do members of the district's PAC contribute to the selection of the LIEP(s) type?

- Yes
- No
- Not Sure

43. The following topics are shared with parents of ELLs. Select all that apply

- Helping with Homework
- What does it mean that my child is an ELL?
- Adult ESL
- How to use technology
- Community resources
- None
- Other

44. The district/school creates a culturally and linguistically welcoming environment for students and families.

- Yes
- No

Section 30

C. The number of certified staff hired for the program (staff capacity)

The district has a plan that includes hiring the appropriate number of certified teachers to staff the LIEP. The district board of education shall develop a plan for in-service training for bilingual, ESL, and general education teachers; administrators who supervise bilingual/ESL programs; and any personnel who observe and evaluate teachers of ELLs.

Citation: ESSA §§ 3115 (c)(2)(A-D), QSAC Personnel Indicators 2, N.J.A.C. 6A:15-1.8 (a), N.J.A.C. 6A:8-3.1(a), N.J.A.C 6A:15-1.8.

45. What is the district's total K-12 student size?

- < 99 students
- 100-499 students
- 500-2499 students
- 2500-9999 students
- 10000-50000 students

46. What is the district's K-12 ELL size?

- 1-9 ELLs
- 10-99 ELLs
- 100-499 ELLs
- 500-2499 ELLs
- 2500-9999 ELLs
- 10000-50000 ELLs

47. How many total K-12 certified teachers are in the district?

The value must be a number 120

48. How many K-12 Bilingual/Bicultural certified teachers are in the district? (Include only teachers serving in LIEPs).

The value must be a number 0

49. How many K-12 ESL certified teachers are in the district? (Include only teachers serving in LIEPs).

The value must be a number 4 (6 total-2 not actively using certificates)

50. In the district, are all certified teachers required to be Sheltered English Instruction (SEI) trained (e.g. per district hiring practices and/or training policy).

Sheltered English instruction "means an instructional approach used to make academic instruction in English understandable to ELLs. Sheltered English classes are taught by regular classroom teachers who have received training on strategies to make subject-area content comprehensible for ELLs."

- Yes
- No

51. How many K-12 certified teachers in the district are trained in SEI?

- None
- Less than 10%
- About 25%
- About 50%
- About 75%
- 100%

52. What percent of K-12 certified teachers are trained in socio-emotional and/or culturally responsive teaching and learning?

- None
- Less than 10%
- About 25%
- About 50%
- About 75%

100%

53. In the past 3 years, the district's ELL population has . . .

- Stayed the same
- Increased significantly
- Increased somewhat
- Decreased somewhat
- Decreased significantly

54. In the past three years, the district has hired K-12 Bilingual/Bicultural and/or ESL certified staff to match the ELL population demographic growth trends.

- Yes
- No

55. In the district, scheduling classes for ELLs is prioritized when creating the master schedule.

- Yes
- No
- Other

56. In the district, there is common planning time for general education teachers and bilingual/ESL teachers.

- Yes
- No
- Other

Section 31

D. Bilingual and ESL curriculum development

As per federal and state requirements, ELLs must be provided equitable educational opportunities. School districts are required to implement LIEPs that assist ELLs in achieving English language proficiency (ELP) while learning the challenging content state standards.

In New Jersey, LIEPs include: Full-time bilingual, dual language, bilingual part-time, bilingual resource, bilingual tutorial, high-intensity ESL, sheltered English instruction, English as a second language (ESL), and English language services (ELS).

Citation: N.J.A.C. 6A:15-1.4(d)

57. For the past three years, what is the district's average 4-year graduation rate for all students?

The value must be a number 0

58. For the past three years, what is the district's average 4-year graduation rate for current ELLs?

The value must be a number 0

59. For the past three years, what is the district's average 4-year graduation rate for former ELLs?

- The value must be a number 0
60. There is a process for developing ESL/bilingual curricula aligned to the WIDA English Language Development Standards.
- Yes
 - No
61. If you answered, no to Q. 60, explain why.
- Long answer
62. In the past three years, the district has reviewed the eligibility criteria for participation in advanced courses to ensure equitable access for ELLs and parity in participation.
- Yes
 - No
63. The district participates in the N.J. State Seal of Biliteracy.
- Yes
 - No (Go to Section 32)
64. In the past year, how many total students received the N.J. State Seal of Biliteracy in the district?
- The value must be a number 0
65. In the past year, how many current ELLs received the N.J. State Seal of Biliteracy in the district?
- The value must be a number 0
66. In the past year, how many former ELLs received the N.J. State Seal of Biliteracy in the district?
- The value must be a number 0

Section 32

E. Evaluation design

Annually engaging stakeholders to analyze data, assess needs and identify root causes, identify LIEPs, and monitor progress is a strong best practice to effectively improve academic support for ELLs. Consultation with diverse sets of stakeholders is also required under ESSA whenever a local education agency (LEA) receives federal funding. School and district leadership teams, inclusive of administrators, educators and parents representing multiple content areas and support services should be culturally and linguistically representative of the district and school populations. Districts teams must ensure LIEP(s) are effective and appropriate.

67. What assessments and other measures are used to evaluate the effectiveness of the LIEPs?
Select all that apply.
- Class grades
 - Formative assessments
 - Summative assessments

- WIDA assessments (ACCESS for ELLs, Alternate ACCESS, MODEL, Screener)
- New Jersey Student Learning Assessment (NJSLA) English language arts (ELA) performance
- NJSLA math performance
 - Start Strong Assessment
 - National Assessment of Educational Progress (NAEP) performance
 - Graduation rate
 - None of the above
 - All of the above
 - Other

68. In the past three years, the district evaluated the LIEP(s) implemented:

- Yes
- No

69. In the past three years, the district modified the LIEP(s) in response to available data.

- Yes
- No

70. For the last year in which assessments were administered, ELLs in the district met the ELA academic achievement indicator.

- Yes
- No
- Did not meet N-size of 20

71. For the last year in which assessments were administered, ELLs in the district met the Math academic achievement indicator.

- Yes
- No
- Did not meet N-size of 20

72. For the last year in which assessments were administered, ELLs in the district met the ELA progress indicator.

- Yes
- No
- Did not meet N-size of 20

73. For the last year in which assessments were administered, ELLs in the district met the Math progress indicator.

- Yes
- No
- Did not meet N-size of 20

74. For the last year in which assessments were administered, ELLs in the district met the ELP indicator.
- Yes
 - No
 - Did not meet N-size of 20
75. For the last accountability year, ELLs in the district met Chronic Absenteeism target.
- Yes
 - No
 - Did not meet N-size of 20
76. In which language domain do most of the district's Kindergarten ELLs need additional support? Select all that apply.
- Reading
 - Writing
 - Speaking
 - Listening
 - All of the Above
 - None of the Above
 - N/A
77. In which language domain do most of the district's Grade 1-3 ELLs need additional support? Select all that apply.
- Reading
 - Writing
 - Speaking
 - Listening
 - All of the Above
 - None of the Above
 - N/A
78. In which language domain do most of the district's Grades 4-5 ELLs need additional support? Select all that apply.
- Reading
 - Writing
 - Speaking
 - Listening
 - All of the Above
 - None of the Above
 - N/A
79. In which language domain do most of the district's Grades 6-8 ELLs need additional support? Select all that apply.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

80. In which language domain do most of the district's Grades 9-12 ELLs need additional support?
Select all that apply.

- Reading
- Writing
- Speaking
- Listening
- All of the Above
- None of the Above
- N/A

81. The district shares WIDA ACCESS for ELLs, Alternate ACCESS scores and/or ELP Indicator data with general education teachers.

- Yes
- No

82. Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Kindergarten ELLs?

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

83. Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Grade 1-3 ELLs?

- 1.0-1.9
- 2.0-2.9
- 3.0-3.9
- 4.0-4.9
- 5.0-6.0
- N/A

84. Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Grade 4-5 ELLs?

- 1.0-1.9
 - 2.0-2.9
 - 3.0-3.9
 - 4.0-4.9
 - 5.0-6.0
 - N/A
85. Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Grade 6-8 ELLs?
- 1.0-1.9
 - 2.0-2.9
 - 3.0-3.9
 - 4.0-4.9
 - 5.0-6.0
 - N/A
86. Based on the results from the last administration of ACCESS for ELLs, Alternate ACCESS or MODEL, what is the average ELP level of the district's Grade 9-12 ELLs?
- 1.0-1.9
 - 2.0-2.9
 - 3.0-3.9
 - 4.0-4.9
 - 5.0-6.0
 - N/A
87. General education teachers use WIDA ACCESS for ELLs scores and/or ELP indicator data to inform classroom instruction, strategies, and practices.
- Yes
 - No
88. For ELLs, which grade levels require additional supports based on their performance on the following assessments (e.g. NJSLA performance, NAEP, WIDA ACCESS for ELLs)? Select all that apply.
- Kindergarten
 - Grades 1-3
 - Grades 4-5
 - Grades 6-8
 - Grades 9-12
 - N/A

Section 33

F. Review Process for Exit

Students must demonstrate readiness to exit based on a department-established standard on the English language proficiency assessment (which measures the four language domains of listening, speaking, reading, and writing) and multiple criteria included in the English Language Observation Form. A student can be eligible for exit with an ACCESS for ELLs or WIDA MODEL composite proficiency level of 4.5 or higher.

In addition, former ELLs must be monitored for two years after they exit ELL status to evaluate their academic progress and ensure they have not been prematurely exited, have no gaps in content knowledge and their progress in ELP is supported.

Citation: QSAC DPR I&P #5, N.J.A.C. 6A:15-1.10(e)

Resource Reference: US ED EL Fact Sheet, May 18, 2020

89. What is the average amount of time the district's ELLs remain in a LIEP program?
- 1-2 years
 - 3-4 years
 - 5-7 years
 - Other
90. What percent of ELLs exited ELL status in the past three years?
- The value must be a number 18%
91. What percent of former ELLs were re-identified as an ELL within 2 years due to lack of progress in English-only classes?
- The value must be a number <1%
92. What percent of former ELLs met the ELA academic achievement indicator?
- The value must be a number 61%
93. What percent of former ELLs met the Math academic achievement indicator?
- The value must be a number 73%
94. What percent of former ELLs met the chronic absenteeism indicator?
- The value must be a number 96.2%

Section 34

G. Budget Plan

The district must use state and federal funds to support ELLs. The federal funds must supplement the state funds.

95. The district uses state funds to support - Select all that apply:

- Salaries of Teachers
- Other Salaries for Instruction
- Purchased Professional-Educational Services
- Purchased Technical Services
- Other Purchased Services
- General Supplies
- Textbooks
- Other Instructional Programs Salaries
- Other Instructional Program Materials
- Other Instructional Program Purchased Services
- All of the Above
- None of the Above
- Other

96. What is the status of the district's federal Title III allocation?

- Accepted Funds - stand-alone LEA
- Accepted Funds - joined a consortium
- Refused funds
- No allocation received in the last fiscal year

97. What is the status of the district's federal Title III Immigrant allocation?

- Accepted Funds
- Refused Funds
- No allocation received in the last fiscal year

98. The district typically carries over funds to support ELLs

- Never
- Rarely
- Sometimes (e.g. every 2-3 years)
- Occasionally (e.g. every 4-5 years)
- Every Year

Section 35

Plan Submission

Carefully review responses in each section, then click the "submit" button.

Note: Once you click "submit" you will not be able to edit the form responses.

Do not complete the questions that indicate "DO NOT RESPOND - INTERNAL USE ONLY."

99. On this date, I the Chief School Administrator assure the district's Three-Year Plan is board approved

Please input date in format of m/d/yyyy

Vincent M. Hale
02/17/2022

100. The district application status is (DO NOT RESPOND - INTERNAL USE ONLY)

Approved

Disapproved

Conditional

In Review

- 101. The district's board approved minutes are uploaded into homeroom. (DO NOT RESPOND - INTERNAL USE ONLY)**

Yes

No

In Review (More information requested)

- 102. The district application status was determined on (DO NOT RESPOND - INTERNAL USE ONLY)**

Please input date in format of m/d/yyyy

- 103. The district application was reviewed by (DO NOT RESPOND - INTERNAL USE ONLY)**

Enter the name of the reviewer

REPORT OF THE TREASURER OF SCHOOL MONIES
TO THE CLOSTER BOARD OF EDUCATION

All Funds for the Month Ending: January, 2022
CASH REPORT

FUNDS	Beginning Cash	Cash Receipts	Cash Disbursements	(1)+(2)-(3)
	Balance	This Month	This Month	Ending Cash
GOVERNMENTAL FUNDS:	Column1	Column2	Column3	Column4
General Fund - FUND 10	\$ 4,710,029.96	\$ 2,169,056.42	\$ 2,206,377.01	\$ 4,672,709.37
Compensating Balance	\$ 1,106,000.00	\$ -	\$ -	\$ 1,106,000.00
Capital Reserve	\$ 2,771,096.00	\$ -	\$ -	\$ 2,771,096.00
Emergency Reserve	\$ 224,913.00	\$ -	\$ -	\$ 224,913.00
Special Revenue - FUND 20	\$ (112,886.76)	\$ 87,767.00	\$ 37,755.52	\$ (62,875.28)
Capital Projects - FUND 30	\$ -	\$ -	\$ -	\$ -
Debt Service - FUND 40	\$ 135,000.50	\$ 144,517.00	\$ -	\$ 279,517.50
TOTAL GOVERNMENTAL FUNDS 10-40	\$ 8,834,152.70	\$ 2,401,340.42	\$ 2,244,132.53	\$ 8,991,360.59
ENTERPRISE (MILK) FUND 60	\$ 6,240.47	\$ 304.26	\$ 465.65	\$ 6,079.08
TRUST and AGENCY FUNDS:				
Payroll - FUND 90	\$ -	\$ 2,866.63	\$ -	\$ 2,866.63
Payroll Agency - FUND 90	\$ 1,484.81	\$ 219.30	\$ -	\$ 1,704.11
Unemployment Insurance Trust - FUND 63	\$ 221,652.09	\$ 7,458.32	\$ 11,625.58	\$ 217,484.83
Closter PTO - FUND 64	\$ -	\$ -	\$ -	\$ -
Miriam Kramer Scholarship - FUND 67	\$ 1,651.39	\$ -	\$ -	\$ 1,651.39
TOTAL TRUST AND AGENCY FUNDS	\$ 224,788.29	\$ 10,544.25	\$ -	\$ 235,332.54
TOTAL ALL FUNDS	\$ 9,065,181.46	\$ 2,412,188.93	\$ 2,244,598.18	\$ 9,232,772.21

Prepared and Submitted by

Norma T. Kettler 02/08/22
Norma T. Kettler Date
Treasurer of School Monies

2021-22 Monthly Transfers Worksheet - Details of Transfers

District:	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	January-22
Date of Submission	2/17/2022

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = + or - Data Entry)	(column 5 = column 4 / column 3)
			2021-22 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2021-22 Original Budget For Use in 10% Calculation	2021-22 YTD Net Transfers to/(from) as of Date of Submission in cell B6	% Change of Transfers YTD
3200	Instruction						
10300, 11160, 12160, 40580, 41080	Regular Programs Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-1XX-100-XXX 11-2XX-100-XXX 11-000-216,217	7,345,585 4,332,318	109,290 275	7,454,875 4,332,593	4,569 300,853	0.06% 6.94%
13160, 15180, 17100, 17600, 19620, 20620, 21620, 22620, 23620, 25100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs	11-3XX-100-XXX 11-4XX-X00-XXX	136,112		136,112	8,750	0.00% 6.43%
27100	Community Services Programs/Operations	11-800-330-XXX					0.00%
Undistributed Expenditures							
29180, 29680, 30620, 41660, 42200, 43620	Tuition Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	11-000-100-XXX 11-000-211,213,218,219,222	1,882,754 1,312,412	3,271	1,882,754 1,315,683	262,897 15,565	13.96% 1.18%
43200, 44180	Improvement of Instruction Services and Instructional Staff Training Services	11-000-221,223	240,376		240,376	9,000	3.74%
45300, 46160, 47200, 47620	General Administration School Administration Central Services & Administrative Information Technology	11-000-230-XXX 11-000-240-XXX 11-000-25X-XXX	456,592 758,190 576,428	3,601 830	456,592 761,791 577,258	(200) 1,600	0.00% -0.03% 0.28%
51120, 52480, 71260, 72020, 72120	Operation and Maintenance of Plant Services Student Transportation Services Personal Services - Employee Benefits Food Services	11-000-26X-XXX 11-000-270-XXX 11-XXX-XXX-2XX 11-000-310-XXX	1,760,059 383,316 3,639,671	43,200	1,803,259 383,316 3,639,671	44,650 29,200 (155,687)	2.48% 7.62% -4.26%
72120, 72122	Transfer Property Sale Proceeds to Debt Service Reserve Transfer from General Fund Surplus to Debt Service Fund to Repay CDL	11-000-520-934 11-000-520-936					0.00%
72160, 72180	Deposit to Sale/Lease-Back Reserve Interest Earned on Maintenance Reserve	10-605 10-606					0.00% 0.00%

District: **CLOSTER PUBLIC SCHOOLS**

LEA Code: **03-0930**

Month/Year: **January-22**

Date of Submission: **2/17/2022**

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = + or - Data Entry)	(column 5 = column 4 / column 3)
			2021-22 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2021-22 Original Budget For Use in 10% Calculation	2021-22 YTD Net Transfers to/(from) Date of Submission in cell B6	% Change of Transfers YTD
72200	Deposit to Maintenance Reserve	10-606					
72220	Deposit to Current Expense Emergency Reserve	10-607					
72240	Interest Earned on Current Expense Emergency Reserve	10-607					0.00%
72245	Deposit to Bus Advertising Reserve for Fuel Costs	10-610					0.00%
72246	Increase in IMPACT Aid Reserve (General)	10-611					
72247	Increase in IMPACT Aid Reserve (Capital)	10-612					
72260	Total General Current Expense		22,823,813	160,467	22,984,280	521,197	
Capital Outlay							
75880	Equipment	12-XXX-XXX-73X	25,000	161,837	186,837	55,073	29.48%
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	524,941	344,830	869,771		0.00%
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-931					0.00%
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933					0.00%
76360	Deposit to Capital Reserve	10-604					
76380	Interest Earned on Capital Reserve	10-604					0.00%
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938					0.00%
76400	Total Capital Expenditures		549,941	506,667	1,056,608	55,073	
83080	Total Special Schools	13-XXX-XXX-XXX					0.00%
84000	Transfer of Funds to Charter Schools	10-000-100-56X					0.00%
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571					0.00%
84020	General Fund Contribution to School Based Budgets	10-000-520-930					0.00%
84060	Operating Budget Grand Total		23,373,754	667,134	24,040,888	576,270	

[Handwritten Signature]

School Business Administrator Signature:

Date: **2/11/2022**

Appropriations Adjustments 561,713- Ex-Aid
14,557 - Non-Public Transportation Aid

Total Adjustments: **576,270**

GENERAL FUND

ASSETS AND RESOURCES

ASSETS:		
101 CASH IN BANK		\$5,778,709.37
102-106 CASH EQUIVALENTS		\$.00
108 IMPACT AID RESERVE GENERAL		\$.00
109 IMPACT AID RESERVE CAPITAL INVESTMENTS		\$.00
111 CAPITAL RESERVE ACCOUNT		\$.00
116 MAINTENANCE RESERVE INVESTMENT ACCOUNT		\$2,771,096.00
117 EMERGENCY RESERVE		\$.00
118 TAX LEVY RECEIVABLE		\$224,913.00
121		\$8,767,391.69

ACCOUNTS RECEIVABLE:		
132 INTERFUND	\$.00	
140 INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE	\$.00	
141 INTERGOVERNMENTAL-STATE	\$565,947.98	
142 INTERGOVERNMENTAL-FEDERAL	\$.00	
143 INTERGOVERNMENTAL-OTHER	\$.00	
153, 154 OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)	\$565,947.98

LOANS RECEIVABLE:		
131 INTERFUND	\$.00	
151, 152 OTHER - NET OF EST. UNCOLLECTIBLE OF	(\$.00)	
181 PREPAID EXPENSES	\$.00	
192 DEFERRED EXPENDITURES	\$.00	
OTHER CURRENT ASSETS		\$20,370.00

RESOURCES:		
301 ESTIMATED REVENUES	\$22,364,754.00	
302 LESS REVENUES	(\$22,671,893.74)	(\$307,139.74-)

TOTAL ASSETS AND RESOURCES

\$17,821,288.30

LIABILITIES AND FUND EQUITY

LIABILITIES:		
101 CASH OVERDRAFT		\$.00
402 INTERFUND ACCOUNTS PAYABLE		(\$10,195.63-)
421 ACCOUNTS PAYABLE		\$.00
431 CONTRACTS PAYABLE		\$.00
451 LOANS PAYABLE		\$.00
423 ACCOUNTS PAYABLE / PREVIOUS YEARS		\$.00
461 ACCRUED SALARIES AND BENEFITS		\$.00
481 DEFERRED REVENUE		\$.00
580 UNEMPLOYMENT TRUST		\$.00

OTHER CURRENT LIABILITIES

\$.00

TOTAL LIABILITIES

(\$10,195.63-)

TOTAL LIABILITIES AND FUND EQUITY

\$17,821,288.30

	Budgeted	Actual	Variance
RECAPITULATION OF FUND BALANCE:			
APPROPRIATIONS	\$24,617,157.96	\$22,499,371.75	\$2,117,786.21
REVENUES	(\$22,364,754.00)	(\$22,671,893.74)	(\$307,139.74-)
SUB TOTAL	\$2,252,403.96	(\$172,521.99-)	\$2,424,925.95
CHANGE IN RESERVE ACCOUNTS:			
PLUS - INCREASE IN RESERVE	\$1,000.00	\$1,000.00	\$.00
LESS - WITHDRAW FROM RESERVE	(\$510,000.00)	(\$510,000.00)	(\$.00)
SUB TOTAL	\$1,743,403.96	(\$681,521.99-)	\$2,424,925.95
LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE	(\$535.03)	(\$535.03)	(\$.00)
BUDGETED FUND BALANCE	\$1,742,868.93	(\$682,057.02-)	\$2,424,925.95

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
REVENUE/SOURCES OF FUNDS:				
52XX FROM TRANSFERS	\$.00	\$.00		\$.00
1XXX FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$.00	\$.00		\$.00
1XXX FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$.00	\$.00		\$.00
1XXX FROM LOCAL SOURCES	\$21,340,265.00	\$21,600,190.74	Over	(\$259,925.74--)
2XXX FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX FROM STATE SOURCES	\$1,024,489.00	\$1,071,703.00	Over	(\$47,214.00--)
4XXX FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
5XXX FROM OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
XXX1 ARRA ESF (FUND 16)	\$.00	\$.00		\$.00
XXX2 ARRA GSF (FUND 17)	\$.00	\$.00		\$.00
XXX3 ARRA SFSF (FUND 18)	\$.00	\$.00		\$.00
TOTAL REVENUES/SOURCES OF FUNDS	\$22,364,754.00	\$22,671,893.74	Over	(\$307,139.74--)

	Appropriations	Expenditures	Encumbrances	Available Balance
EXPENDITURES:				
GENERAL CURRENT EXPENSE FUND (11)				
1XX-100-XXX REGULAR PROGRAMS - INSTRUCTION	\$7,459,444.40	\$3,478,759.10	\$3,781,943.01	\$198,742.29
2XX-100-XXX SPECIAL EDUCATION - INSTRUCTION	\$2,287,836.92	\$1,082,489.32	\$1,153,878.57	\$51,469.03
230-100-XXX BASIC SKILLS/REMEDIATION INSTRUCTION	\$509,866.00	\$248,105.16	\$259,522.50	\$2,238.34
240-100-XXX BILINGUAL EDUCATION - INSTRUCTION	\$376,821.00	\$168,318.84	\$202,446.45	\$6,055.71
3XX-100-XXX VOC. PROGRAMS - LOCAL - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
401-100-XXX SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$65,417.00	\$1,996.82	\$58,390.18	\$5,030.00
402-100-XXX SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$39,495.00	\$3,403.00	\$25,249.00	\$10,843.00
421-XXX-XXX TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$.00	\$.00	\$.00	\$.00
422-XXX-XXX TOTAL SUMMER SCHOOL PROGRAMS	\$39,950.00	\$27,114.41	\$6,450.00	\$6,385.59
423-XXX-XXX TOTAL ALTERNATIVE EDUCATION PROGRAM	\$.00	\$.00	\$.00	\$.00
424-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
425-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$.00	\$.00	\$.00	\$.00
4XX-100-XXX OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$.00	\$.00	\$.00	\$.00
800-330-XXX COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$.00	\$.00	\$.00	\$.00
OTHER EXPENDITURES NOT INCLUDED ABOVE	\$.00	\$.00	\$.00	\$.00
UNDISTRIBUTED EXPENDITURES:				
000-1XX-XXX INSTRUCTION	\$2,145,651.00	\$1,062,478.06	\$542,839.22	\$540,333.72
000-211-XXX ATTENDANCE AND SOCIAL WORK SERVICES	\$86,835.00	\$48,763.46	\$36,939.30	\$1,132.24
000-213-XXX HEALTH SERVICES	\$203,812.00	\$93,287.89	\$99,501.94	\$11,022.17
000-216-XXX OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$327,594.00	\$139,359.33	\$171,680.97	\$16,553.70
000-217-XXX OTHER SUPPORT SERV.-STUDENTS-EXTRA SERV.	\$1,131,328.00	\$386,438.43	\$576,908.67	\$167,980.90
000-218-XXX OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$191,931.00	\$88,007.83	\$102,856.58	\$1,066.59
000-219-XXX OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$651,245.75	\$388,973.92	\$248,831.87	\$13,439.96
000-221-XXX IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$179,576.00	\$106,843.78	\$62,292.22	\$10,440.00
000-222-XXX EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$197,424.71	\$98,331.82	\$88,266.69	\$10,826.20
000-223-XXX INSTRUCTIONAL STAFF TRAINING SERVICES	\$69,800.00	\$47,243.00	\$1,442.90	\$21,114.10
000-23X-XXX SUPP. SERV. - GENERAL ADMINISTRATION	\$456,592.00	\$244,217.11	\$194,242.31	\$18,132.58

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Interim Statements
 January 2022

January 31, 2022 (Mon)
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	Appropriations	Expenditures	Encumbrances	Available Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$761,591.25	\$441,961.33	\$309,323.76	\$10,306.16
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$578,857.61	\$298,719.38	\$215,512.23	\$64,626.00
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$1,690,808.73	\$900,982.69	\$637,054.06	\$132,771.98
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$96,300.00	\$29,174.95	\$36,020.00	\$31,105.05
000-266-XXX TOTAL SECURITY	\$60,799.80	\$7,337.30	\$5,623.20	\$47,839.30
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$412,516.00	\$115,059.03	\$268,657.47	\$28,799.50
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACILITIES ACQ. & CONTRUCTION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
XXX-XXX-2XX UNALLOCATED BENEFITS	\$3,483,984.04	\$1,704,670.97	\$1,152,540.79	\$626,772.28
000-31X-XXX FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-515-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$23,505,477.21	\$11,212,036.93	\$10,258,413.89	\$2,035,026.39
CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$241,910.19	\$178,599.19	\$53,284.00	\$10,027.00
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$869,770.56	\$755,705.23	\$41,332.51	\$72,732.82
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$1,111,680.75	\$934,304.42	\$94,616.51	\$82,759.82
SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACCR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$.00	\$.00	\$.00	\$.00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$.00	\$.00	\$.00	\$.00
10-000-520-93X GENERAL FUND CONTRIB - WHOLE SCH. REFORM	\$.00	\$.00	\$.00	\$.00
16-XXX-XXX-XXX ESF (FUND 16)	\$.00	\$.00	\$.00	\$.00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$.00	\$.00	\$.00	\$.00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$.00	\$.00	\$.00	\$.00
19-XXX-XXX-XXX FEMA GRANT (FUND 19)	\$.00	\$.00	\$.00	\$.00
TOTAL GENERAL FUND EXPENDITURES	\$24,617,157.96	\$12,146,341.35	\$10,353,030.40	\$2,117,786.21

Closter Board Of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Schedule of Revenues
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	Estimate	Actual	Unrealized
REVENUES			
LOCAL SOURCES:			
1210 LOCAL TAX LEVY	\$21,041,740.00	\$21,041,740.00	\$.00
1310 TUITION - FROM INDIVIDUALS	\$270,525.00	\$202,688.00	\$67,837.00
1320 - FROM OTHER LEAS WITHIN THE STATE	\$.00	\$269,024.24	(\$269,024.24-)
1XXX MISCELLANEOUS	\$28,000.00	\$86,738.50	(\$58,738.50-)
TOTAL	\$21,340,265.00	\$21,600,190.74	(\$259,925.74-)
STATE SOURCES:			
3121 CATEGORICAL TRANSPORTATION AID	\$93,632.00	\$93,632.00	\$.00
3132 CATEGORICAL SPECIAL EDUCATION AID	\$839,510.00	\$839,510.00	\$.00
3177 CATEGORICAL SECURITY AID	\$91,347.00	\$91,347.00	\$.00
3256 SECURING OUR CHILDREN'S FUTURE BOND ACT	\$.00	\$47,214.00	(\$47,214.00-)
TOTAL	\$1,024,489.00	\$1,071,703.00	(\$47,214.00-)
TOTAL	\$22,364,754.00	\$22,671,893.74	(\$307,139.74-)

	Appropriations	Expenditures	Encumbrances	AvailTable Balance
GENERAL CURRENT EXPENSE (FUND 11)				
REGULAR PROGRAMS - INSTRUCTION				
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS	\$154,308.00	\$76,289.72	\$78,018.28	\$.00
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS	\$590,675.00	\$246,869.84	\$342,905.16	\$900.00
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS	\$3,397,372.00	\$1,585,672.00	\$1,803,700.00	\$8,000.00
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS	\$2,121,860.00	\$1,007,932.58	\$1,110,927.42	\$3,000.00
150-1XX-101 SALARIES OF TEACHERS	\$10,500.00	\$1,000.00	\$6,000.00	\$3,500.00
150-1XX-32X PURCHASED PROF. - ED. SERVICES	\$3,000.00	\$.00	\$.00	\$3,000.00
190-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$344,211.00	\$114,634.57	\$229,576.43	\$.00
190-1XX-32X PURCHASED PROF. - ED. SERVICES	\$18,700.00	\$3,100.00	\$3,249.00	\$12,351.00
190-1XX-34X PURCHASED TECHNICAL SERVICES	\$91,421.00	\$50,915.62	\$17,038.87	\$23,466.51
190-1XX-5XX OTHER PURCHASED SERVICES	\$204,603.00	\$150,239.33	\$30,863.70	\$23,499.97
190-1XX-61X GENERAL SUPPLIES	\$143,388.22	\$65,728.06	\$19,715.71	\$57,944.45
190-1XX-64X TEXTBOOKS	\$46,400.00	\$42,331.68	\$850.81	\$3,217.51
190-1XX-890 MISCELLANEOUS EXPENDITURES	\$10,000.00	\$586.87	\$2,636.48	\$6,756.65
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION	\$323,006.18	\$133,458.83	\$136,441.15	\$53,106.20
TOTAL REGULAR PROGRAMS - INSTRUCTION	\$7,459,444.40	\$3,478,759.10	\$3,781,943.01	\$198,742.29
SPECIAL EDUCATION PROGRAMS:				
LEARNING AND/OR LANGUAGE DISABILITIES				
204-1XX-101 SALARIES OF TEACHERS	\$330,678.00	\$162,550.08	\$168,127.92	\$.00
204-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$94,521.00	\$34,597.19	\$59,923.81	\$.00
204-1XX-5XX OTHER PURCHASED SERVICES	\$4,600.00	\$.00	\$4,494.33	\$105.67
204-1XX-61X GENERAL SUPPLIES	\$7,000.00	\$906.99	\$2,848.16	\$3,244.85
TOTAL	\$436,799.00	\$198,054.26	\$235,394.22	\$3,350.52
RESOURCE ROOM/RESOURCE CENTER:				
213-1XX-101 SALARIES OF TEACHERS	\$1,346,081.00	\$658,612.50	\$661,205.50	\$26,263.00
213-1XX-61X GENERAL SUPPLIES	\$15,000.00	\$3,136.30	\$3,040.98	\$8,822.72
213-1XX-64X TEXTBOOKS	\$7,500.00	\$.00	\$.00	\$7,500.00
TOTAL	\$1,368,581.00	\$661,748.80	\$664,246.48	\$42,585.72
AUTISM				
214-1XX-101 SALARIES OF TEACHERS	\$107,700.00	\$51,841.47	\$55,858.53	\$.00
214-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$9,594.00	\$.00	\$9,594.00	\$.00
214-1XX-61X GENERAL SUPPLIES	\$1,000.00	\$.00	\$.00	\$1,000.00
TOTAL	\$118,294.00	\$51,841.47	\$65,452.53	\$1,000.00
PRESCHOOL DISABILITIES - FULL-TIME:				

	Appropriations	Expenditures	Encumbrances	Available Balance
216-1XX-101 SALARIES OF TEACHERS	\$224,212.00	\$110,299.63	\$113,912.37	\$.00
216-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$129,946.00	\$58,033.03	\$71,912.97	\$.00
216-1XX-5XX OTHER PURCHASED SERVICES	\$3,000.00	\$.00	\$2,960.00	\$40.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$7,004.92	\$2,512.13	\$.00	\$4,492.79
TOTAL	\$364,162.92	\$170,844.79	\$188,785.34	\$4,532.79
TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,287,836.92	\$1,082,489.32	\$1,153,878.57	\$51,469.03
BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$506,866.00	\$247,343.50	\$259,522.50	\$.00
230-1XX-61X GENERAL SUPPLIES	\$3,000.00	\$761.66	\$.00	\$2,238.34
TOTAL	\$509,866.00	\$248,105.16	\$259,522.50	\$2,238.34
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$2,350.00	\$300.84	\$493.45	\$1,555.71
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$374,471.00	\$168,018.00	\$201,953.00	\$4,500.00
TOTAL	\$376,821.00	\$168,318.84	\$202,446.45	\$6,055.71
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$58,417.00	\$26.82	\$58,390.18	\$.00
401-100-6XX SUPPLIES AND MATERIALS	\$5,000.00	\$860.00	\$.00	\$4,140.00
401-1XX-8XX OTHER OBJECTS	\$2,000.00	\$1,110.00	\$.00	\$890.00
TOTAL	\$65,417.00	\$1,996.82	\$58,390.18	\$5,030.00
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$24,745.00	\$.00	\$24,745.00	\$.00
402-1XX-5XX PURCHASED SERVICES	\$4,450.00	\$1,838.00	\$504.00	\$2,108.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$8,800.00	\$1,035.00	\$.00	\$7,765.00
402-1XX-8XX OTHER OBJECTS	\$1,500.00	\$530.00	\$.00	\$970.00
TOTAL	\$39,495.00	\$3,403.00	\$25,249.00	\$10,843.00
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$19,700.00	\$11,550.00	\$4,600.00	\$3,550.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$9,500.00	\$8,164.41	\$.00	\$1,335.59
TOTAL SUMMER SCHOOL INSTRUCTION	\$29,200.00	\$19,714.41	\$4,600.00	\$4,885.59
SUMMER SCHOOL - SUPPORT SVCS				
422-200-100 SALARIES	\$10,250.00	\$7,400.00	\$1,850.00	\$1,000.00

Closter Board of Education
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 January 2022

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$10,250.00	\$7,400.00	\$1,850.00	\$1,000.00
TOTAL SUMMER SCHOOL	\$39,450.00	\$27,114.41	\$6,450.00	\$5,885.59
OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$500.00	\$.00	\$.00	\$500.00
4XX-1XX-6XX SUPPLIES AND MATERIALS	\$500.00	\$.00	\$.00	\$500.00
TOTAL	\$2,145,651.00	\$1,062,478.06	\$542,839.22	\$540,333.72
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,611,467.03	\$807,851.92	\$264,309.39	\$539,305.72
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$248,480.00	\$54,511.00	\$192,941.00	\$1,028.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$285,703.97	\$200,115.14	\$85,588.83	\$.00
TOTAL	\$2,145,651.00	\$1,062,478.06	\$542,839.22	\$540,333.72
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$79,035.00	\$40,963.46	\$36,939.30	\$1,132.24
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$.00	\$.00	\$.00	\$.00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$.00	\$.00	\$.00	\$.00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$.00	\$.00	\$.00	\$.00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$7,800.00	\$7,800.00	\$.00	\$.00
TOTAL	\$86,835.00	\$48,763.46	\$36,939.30	\$1,132.24
HEALTH SERVICES				
000-213-1XX SALARIES	\$176,692.00	\$84,648.50	\$92,043.50	\$.00
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$.00	\$.00	\$.00	\$.00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$1,302.50	\$1,302.50	\$395.00
000-213-5XX OTHER PURCHASED SERVICES	\$5,225.00	\$1,525.00	\$840.00	\$2,860.00
000-213-6XX SUPPLIES AND MATERIALS	\$18,895.00	\$5,811.89	\$5,315.94	\$7,767.17
TOTAL	\$203,812.00	\$93,287.89	\$99,501.94	\$11,022.17
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$323,394.00	\$137,999.46	\$170,285.54	\$15,109.00
000-216-6XX SUPPLIES AND MATERIALS	\$3,200.00	\$1,359.87	\$1,395.43	\$444.70
TOTAL	\$326,594.00	\$139,359.33	\$171,680.97	\$15,553.70
OTHER SUPP. SERV. STUDENTS-EXTRA SERVICES				

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 Board Secretary Report
 GENERAL FUND - Fund 10
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	Appropriations	Expenditures	Encumbrances	Available Balance
000-217-1XX SALARIES	\$616,928.00	\$265,046.53	\$277,181.47	\$74,700.00
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$510,000.00	\$121,015.80	\$299,727.20	\$89,257.00
000-217-6XX SUPPLIES AND MATERIALS	\$3,900.00	\$376.10	\$0.00	\$3,523.90
000-217-8XX OTHER OBJECTS	\$500.00	\$0.00	\$0.00	\$500.00
TOTAL	\$1,131,328.00	\$386,438.43	\$576,908.67	\$167,980.90
OTHER SUPP. SERV. - STUDENTS - REGULAR				
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$186,731.00	\$83,874.42	\$102,856.58	\$0.00
000-218-6XX SUPPLIES AND MATERIALS	\$1,200.00	\$164.41	\$0.00	\$1,035.59
000-218-8XX OTHER OBJECTS	\$200.00	\$169.00	\$0.00	\$31.00
TOTAL	\$188,131.00	\$84,207.83	\$102,856.58	\$1,066.59
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$416,912.00	\$212,959.79	\$203,952.21	\$0.00
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$96,436.00	\$51,556.34	\$44,879.66	\$0.00
000-219-32X PURCHASED PROF. - ED. SERVICES	\$113,320.00	\$111,474.00	\$0.00	\$1,846.00
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$13,600.00	\$7,900.00	\$0.00	\$5,700.00
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$8,852.75	\$3,735.79	\$0.00	\$5,116.96
000-219-8XX OTHER PROJECTS	\$1,625.00	\$1,348.00	\$0.00	\$277.00
TOTAL	\$651,245.75	\$388,973.92	\$248,831.87	\$13,439.96
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$87,698.00	\$47,205.78	\$40,492.22	\$0.00
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$21,800.00	\$0.00	\$21,800.00	\$0.00
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$0.00	\$0.00	\$0.00	\$0.00
000-221-32X PURCHASED PROF. - ED. SERVICES	\$60,428.00	\$59,428.00	\$0.00	\$1,000.00
000-221-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$7,850.00	\$0.00	\$0.00	\$7,850.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$0.00	\$0.00	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$800.00	\$0.00	\$0.00	\$500.00
000-221-8XX OTHER OBJECTS	\$800.00	\$210.00	\$0.00	\$590.00
TOTAL	\$179,576.00	\$106,843.78	\$62,292.22	\$10,440.00
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$169,561.00	\$84,698.00	\$84,863.00	\$0.00
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$0.00	\$0.00	\$0.00	\$0.00
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,745.00	\$3,634.00	\$0.00	\$111.00
000-222-5XX OTHER PURCHASED SERVICES.	\$8,350.00	\$5,834.16	\$0.00	\$2,515.84
000-222-6XX SUPPLIES AND MATERIALS	\$15,768.71	\$4,165.66	\$3,403.69	\$8,199.36
TOTAL	\$197,424.71	\$98,331.82	\$88,266.69	\$10,826.20

	Appropriations	Expenditures	Encumbrances	Availble Balance
INSTRUCTIONAL STAFF TRAINING SERVICES				
000-223-32X PURCHASED PROF. - ED. SERVICES	\$43,000.00	\$39,683.00	\$0.00	\$3,317.00
000-223-3XX OTHER PPURCHASED PROF. AND TECH. SERVICES	\$9,300.00	\$565.00	\$800.00	\$7,935.00
000-223-5XX OTHER PURCHASED SERVICES	\$13,000.00	\$6,995.00	\$642.90	\$5,362.10
000-223-6XX SUPPLIES AND MATERIALS	\$4,500.00	\$0.00	\$0.00	\$4,500.00
TOTAL	\$69,800.00	\$47,243.00	\$1,442.90	\$21,114.10
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-1XX SALARIES	\$277,350.00	\$161,151.02	\$116,198.98	\$0.00
000-23X-331 LEGAL SERVICES	\$29,450.00	\$7,773.00	\$21,677.00	\$0.00
000-23X-332 AUDIT FEES	\$26,000.00	\$0.00	\$26,000.00	\$0.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$12,500.00	\$0.00	\$12,500.00	\$0.00
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$14,500.00	\$10,082.00	\$4,150.00	\$268.00
000-23X-34X PURCHASED TECHNICAL SERVICES	\$2,500.00	\$1,708.00	\$0.00	\$792.00
000-23X-53X COMMUNICATIONS/TELEPHONE	\$42,980.00	\$25,858.74	\$10,059.01	\$7,062.25
000-23X-585 BOE OTHER PURCHASED SERVICES	\$1,300.00	\$450.00	\$0.00	\$850.00
000-23X-5XX OTHER PURCHASED SERVICES	\$31,262.00	\$25,581.00	\$3,566.35	\$2,114.65
000-23X-610 GENERAL SUPPLIES	\$3,500.00	\$0.00	\$0.00	\$3,500.00
000-23X-630 BOE MEETING SUPPLIES	\$1,750.00	\$255.00	\$41.97	\$1,453.03
000-23X-890 MISCELLANEOUS EXPENDITURES	\$4,500.00	\$3,062.00	\$49.00	\$1,389.00
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$9,000.00	\$8,296.35	\$0.00	\$703.65
TOTAL	\$456,592.00	\$244,217.11	\$194,242.31	\$18,132.58
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$438,858.00	\$254,771.90	\$184,086.10	\$0.00
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$147,608.00	\$84,014.00	\$63,594.00	\$0.00
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$136,924.00	\$79,872.24	\$57,051.76	\$0.00
000-24X-3XX PURCHASED PROF. AND TECH. SERVICES	\$2,500.00	\$0.00	\$0.00	\$2,500.00
000-24X-5XX OTHER PURCHASED SERVICES	\$5,800.00	\$4,042.17	\$0.00	\$1,757.83
000-24X-6XX SUPPLIES AND MATERIALS	\$19,001.25	\$16,528.02	\$1,929.86	\$543.37
000-24X-8XX OTHER OBJECTS	\$10,900.00	\$2,733.00	\$2,662.04	\$5,504.96
TOTAL	\$761,591.25	\$441,961.33	\$309,323.76	\$10,306.16
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SALARIES	\$362,188.00	\$209,644.26	\$152,543.74	\$0.00
000-251-34X PURCHASED TECHNICAL SERVICES	\$24,611.00	\$12,062.00	\$12,549.00	\$0.00
000-251-592 MISC. PURCHASED SERVICES	\$7,550.00	\$1,084.64	\$462.12	\$6,003.24
000-251-5XX OTHER PURCHASED SERVICES	\$1,625.00	\$200.00	\$200.00	\$1,225.00
000-251-6XX SUPPLIES AND MATERIALS	\$7,229.61	\$3,944.83	\$1,601.37	\$1,683.41
000-251-890 MISCELLANEOUS EXPENDITURES	\$3,000.00	\$1,240.00	\$0.00	\$1,760.00
TOTAL	\$406,203.61	\$228,175.73	\$167,356.23	\$10,671.65

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Statement of Appropriations
 January 2022

January 31, 2022 (Mon)
 Budget Year: 2022

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	Appropriations	Expenditures	Encumbrances	Available Balance
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				
000-252-100 SALARIES	\$110,844.00	\$64,608.80	\$46,235.20	\$.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$55,160.00	\$5,910.00	\$1,920.80	\$47,329.20
000-252-5XX OTHER PURCHASED SERVICES	\$650.00	\$24.85	\$.00	\$625.15
000-252-6XX SUPPLIES AND MATERIALS	\$6,000.00	\$.00	\$.00	\$6,000.00
TOTAL	\$172,654.00	\$70,543.65	\$48,156.00	\$53,954.35
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				
000-261-1XX SALARIES	\$174,794.00	\$100,071.86	\$73,822.14	\$900.00
000-261-421 LEAD TESTING OF DRINKING WATER	\$3,700.00	\$3,350.00	\$.00	\$350.00
000-261-61X GENERAL SUPPLIES	\$60,400.00	\$33,831.14	\$13,947.92	\$12,620.94
000-261-8XX OTHER OBJECTS	\$1,500.00	\$770.00	\$.00	\$730.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$122,500.00	\$52,808.17	\$28,450.16	\$41,241.67
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$362,894.00	\$190,831.17	\$116,220.22	\$55,842.61
CUSTODIAL SERVICES				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$122,826.00	\$58,326.41	\$64,499.59	\$.00
000-262-1XX SALARIES	\$542,999.00	\$299,733.66	\$241,186.12	\$2,079.22
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$3,000.00	\$.00	\$.00	\$3,000.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$24,500.00	\$13,282.47	\$2,573.00	\$8,644.53
000-262-441 RENTAL OF LAND AND BLS. - OTHER THAN LEASE PURCH. AGREEMENTS	\$11,800.00	\$7,068.00	\$4,732.00	\$.00
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$16,600.00	\$8,114.37	\$7,885.63	\$600.00
000-262-52X INSURANCE	\$183,471.00	\$183,471.00	\$.00	\$.00
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$200.00	\$.00	\$.00	\$200.00
000-262-61X GENERAL SUPPLIES	\$59,018.73	\$35,734.33	\$8,878.78	\$14,405.62
000-262-621 ENERGY (NATURAL GAS)	\$123,000.00	\$20,985.52	\$102,014.48	\$.00
000-262-626 ENERGY (GASOLINE)	\$3,500.00	\$1,391.67	\$1,108.33	\$1,000.00
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$234,500.00	\$82,044.09	\$107,955.91	\$44,500.00
000-262-8XX OTHER OBJECTS	\$2,500.00	\$.00	\$.00	\$2,500.00
TOTAL CUSTODIAL SERVICES	\$1,327,914.73	\$710,151.52	\$540,833.84	\$76,929.37
CARE AND UPKEEP OF GROUNDS				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$90,300.00	\$23,894.95	\$36,020.00	\$30,385.05
000-263-610 GENERAL SUPPLIES	\$6,000.00	\$5,280.00	\$.00	\$720.00
TOTAL CARE AND UPKEEP OF GROUNDS	\$96,300.00	\$29,174.95	\$36,020.00	\$31,105.05
SECURITY				
000-266-300 PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$3,500.00	\$.00	\$.00	\$3,500.00

Closter Board of Education
 Board Secretary Report
 GENERAL FUND - Fund 10
 Statement of Appropriations
 January 2022

	Appropriations	Expenditures	Encumbrances	Available Balance
000-266-420	CLEANING, REPAIR, AND MAINT. SERVICES	\$1,080.00	\$.00	\$8,000.00
000-266-610	GENERAL SUPPLIES	\$.00	\$.00	\$1,000.00
	TOTAL SECURITY	\$1,080.00	\$.00	\$12,500.00
OPERATION AND MAINTENANCE OF PLANT SERVICES				
000-26X-XXX	OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$6,257.30	\$5,623.20	\$35,339.30
	TOTAL	\$6,257.30	\$5,623.20	\$35,339.30
STUDENT TRANSPORTATION SERV.				
000-270-107	SALARIES OF NON-INSTRUCTIONAL AIDES	\$6,168.67	\$6,647.33	\$.00
000-27X-503	CONTRACTED SERVICES - AID NON-PUBLIC	\$.00	\$55,000.00	\$.00
000-27X-511	CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$10,026.15	\$28,473.85	\$.00
000-27X-512	CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$3,941.00	\$8,697.00	\$5,362.00
000-27X-513	CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$.00	\$9,000.00	\$.00
000-27X-515	CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$94,923.21	\$160,839.29	\$23,437.50
	TOTAL	\$115,059.03	\$268,657.47	\$28,799.50
UNALLOCATED BENEFITS				
000-291-72X	SOCIAL SECURITY CONTRIBUTIONS	\$122,906.67	\$.00	\$144,419.33
000-291-241	OTHER RETIREMENT CONTRIBUTIONS - PERS	\$.00	\$.00	\$275,877.00
000-291-249	OTHER RETIREMENT CONTRIBUTIONS-REG	\$16,138.86	\$.00	\$15,670.14
000-291-26X	WORKMEN'S COMPENSATION	\$66,821.00	\$36,099.00	\$2,441.00
000-291-27X	HEALTH BENEFITS	\$1,484,031.44	\$1,098,919.79	\$173,659.81
000-291-28X	TUITION REIMBURSEMENT	\$2,295.00	\$.00	\$12,705.00
000-291-299	UNUSED SICK PAYMENT RETIRE/TERM	\$8,890.00	\$16,110.00	\$.00
000-291-2XX	OTHER EMPLOYEE BENEFITS	\$3,588.00	\$1,412.00	\$2,000.00
	TOTAL UNALLOCATED BENEFITS	\$1,704,670.97	\$1,152,540.79	\$626,772.28
	TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	\$1,704,670.97	\$1,152,540.79	\$626,772.28
OTHER UNDISTRIBUTED EXPENDITURES				
	TOTAL UNDISTRIBUTED EXPENDITURES	\$3,800.00	\$.00	\$1,000.00
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES	\$6,201,850.28	\$4,770,534.18	\$1,754,262.43
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES	\$11,212,036.93	\$10,258,413.89	\$2,035,026.39
	TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS	\$11,212,036.93	\$10,258,413.89	\$2,035,026.39
RESERVE ACCOUNT				
999-999-999	PRIOR YEAR RESERVE	\$10,648.18	\$.00	(\$10,648.18-)
	TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE	\$11,222,685.11	\$10,258,413.89	\$2,024,378.21

	Appropriations	Expenditures	Encumbrances	AvaiTable Balance
CAPITAL OUTLAY (FUND 12)				
EQUIPMENT				
120-100-XXX GRADES 1-5	\$114,547.46	\$101,956.46	\$7,591.00	\$5,000.00
130-100-XXX GRADES 6-8	\$95,542.00	\$67,809.00	\$27,733.00	\$0.00
213-100-XXX RESOURCE ROOM/RESOURCE CENTER	\$5,000.00	\$0.00	\$0.00	\$5,000.00
2XX-100-XXX OTHER SPECIAL EDUCATION - INSTRUCTION	\$27.00	\$0.00	\$0.00	\$27.00
000-210-73X SUPPORT SERVICES - STUDENTS-REGULAR	\$15,960.00	\$0.00	\$15,960.00	\$0.00
000-219-73X SUPPORT SERVICES - STUDENTS-SPECIAL	\$2,748.00	\$2,748.00	\$0.00	\$0.00
000-261-730 UNDIST. EXPEND. -REQUIRED MAINT FOR SCHOOL	\$5,935.46	\$3,935.46	\$2,000.00	\$0.00
000-262-730 UNDIST. EXPEND. -CUSTODIAL SERVICES	\$2,150.27	\$2,150.27	\$0.00	\$0.00
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES	\$42,831.56	\$40,269.05	\$1,382.51	\$1,180.00
TOTAL EQUIPMENT	\$284,741.75	\$218,868.24	\$54,666.51	\$11,207.00
FACILITIES ACQ. AND CONSTR. SERV.:				
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING	\$14,941.00	\$0.00	\$0.00	\$14,941.00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV.	\$811,998.00	\$715,436.18	\$39,950.00	\$56,611.82
TOTAL	\$826,939.00	\$715,436.18	\$39,950.00	\$71,552.82
TOTAL CAPITAL OUTLAY EXPENDITURES	\$1,111,680.75	\$934,304.42	\$94,616.51	\$82,759.82
TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES	\$1,111,680.75	\$934,304.42	\$94,616.51	\$82,759.82
TOTAL GENERAL FUND NOT INCLUDING RESERVES	\$24,617,157.96	\$12,146,341.35	\$10,353,030.40	\$2,117,786.21

PREPARED AND SUBMITTED BY:



BOARD SECRETARY

2/11/2022

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3), I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATION OF N.J.A.C. 6A:23-2.11 (A)."

ASSETS AND RESOURCES

ASSETS:			
101	CASH IN BANK		\$.00
102-106	CASH EQUIVALENTS		\$.00
111	INVESTMENTS		\$.00
116	CAPITAL RESERVE ACCOUNT		\$.00
ACCOUNTS RECEIVABLE:			
132	INTERFUND	(\$10,195.63-)	
141	INTERGOVERNMENTAL - STATE	\$.00	
142	INTERGOVERNMENTAL - FEDERAL	\$.00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)	(\$10,195.63-)
131	INTERFUND LOANS RECEIVABLE		\$.00
OTHER CURRENT ASSETS			\$.00
RESOURCES:			
301	ESTIMATED REVENUES	\$1,199,808.00	\$685,439.00
302	LESS REVENUES	(\$514,369.00)	
TOTAL ASSETS AND RESOURCES			\$675,243.37
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
101	CASH OVERDRAFT		\$62,875.28
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE		\$.00
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL		\$.00
421	ACCOUNTS PAYABLE		\$.00
431	CONTRACTS PAYABLE		\$.00
451	LOANS PAYABLE		\$.00
481	DEFERRED REVENUES		\$3,891.37
OTHER CURRENT LIABILITIES			\$.00
TOTAL LIABILITIES			\$66,766.65

FUND BALANCE:		
APPROPRIATED:		
753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$156,748.35
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$.00
	RESERVED FUND BALANCE:	
758	FUND BALANCE - STUDENT ACTIVITY FUND	\$.00
759	FUND BALANCE - SCHOLARSHIP FUND	\$.00
761	CAPITAL RESERVE ACCOUNT	\$.00
762	RESERVED FUND BALANCE - ADULT ED. PROGRAMS	\$.00
604	ADD INCREASE IN CAPITAL RESERVE	\$.00
307	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE	\$.00
601	APPROPRIATIONS	\$1,199,808.00
602	LESS: EXPENDITURES	(\$748,079.63)
603	ENCUMBRANCES	\$451,728.37
770	UNAPPROPRIATED:	
	FUND BALANCE, JULY 1, 2021	\$.00
303	BUDGETED FUND BALANCE	(\$.00)
	TOTAL FUND BALANCE	\$608,476.72
	TOTAL LIABILITIES AND FUND EQUITY	\$675,243.37

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
TRANSFERS FROM OPERATING BUDGET PRE-K				
1310 TUITION - PRESCHOOL	\$.00	\$.00		\$.00
1320 TUITION FROM LEA'S - PRESCHOOL	\$.00	\$.00		\$.00
1760 STUDENT ACTIVITY FUND	\$.00	\$.00		\$.00
1770 SCHOLARSHIP FUND	\$.00	\$.00		\$.00
1921 DIGITAL DIVIDE	\$.00	\$.00		\$.00
FROM LOCAL SOURCES	\$.00	\$.00		\$.00
FROM INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3212 NONPUBLIC TEACHER STEM GRANT	\$.00	\$.00		\$.00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$.00	\$.00		\$.00
3257 SDA EMERGENT NEEDS AND CAP MAINT	\$.00	\$.00		\$.00
3258 PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$26,648.00	\$26,648.00		\$.00
3259 PRESCHOOL FACILITIES LEAD REMEDIATION	\$.00	\$.00		\$.00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$.00	\$.00		\$.00
3XXX OTHER STATE AIDS	\$6,391.00	\$4,308.00	Under	\$2,083.00
FROM STATE SOURCES				
TITLE I	\$50,752.00	\$13,960.00	Under	\$36,792.00
IDEA	\$263,853.00	\$263,853.00		\$.00
PERKINS GRANT	\$.00	\$.00		\$.00
TITLE II	\$.00	\$.00		\$.00
TITLE IV	\$.00	\$.00		\$.00
TITLE III	\$.00	\$.00		\$.00
FROM FEDERAL SOURCES	\$.00	\$.00		\$.00
4409 ARP-IDEA PRESCHOOL	\$4,283.00	\$1,257.00	Under	\$3,026.00
4419 ARP-IDEA BASIC	\$50,137.00	\$49,433.00	Under	\$704.00
4503 21ST CENTURY	\$.00	\$.00		\$.00
4526 FEMA - SUPERSTORM SANDY	\$.00	\$.00		\$.00
4530 CARES ACT	\$.00	\$.00		\$.00
4531 CARES DIGITAL DIVIDE	\$.00	\$.00		\$.00
4532 CORONAVIRUS RELIEF FUND	\$.00	\$.00		\$.00
4534 CCrsa ESSER II	\$217,572.00	\$118,431.00	Under	\$99,141.00
4535 CCrsa LEARNING ACCEL	\$25,000.00	\$19,331.00	Under	\$5,669.00
4536 CCrsa MENTAL HEALTH	\$45,000.00	\$17,148.00	Under	\$27,852.00
4537 ACSERS	\$.00	\$.00		\$.00
4540 ARP ESSER	\$510,172.00	\$.00	Under	\$510,172.00
4541 ARP ESSER ACCEL - LEARNING AND SUPPORT	\$.00	\$.00		\$.00
4542 ARP ESSER SUMMER LEARNING AND ENRICHMENT	\$.00	\$.00		\$.00
4543 ARP ESSER BEYOND THE SCHOOL DAY	\$.00	\$.00		\$.00
4544 ARP ESSER NJTSS	\$.00	\$.00		\$.00
TOTAL REVENUE/SOURCES OF FUNDS	\$1,199,808.00	\$514,369.00	Under	\$685,439.00

EXPENDITURES:

Appropriations	Expenditures	Encumbrances	Available Balance

	Appropriations	Expenditures	Encumbrances	Available Balance
LOCAL PROJECTS	\$.00	\$.00	\$.00	\$.00
STUDENT ACTIVITY FUND	\$.00	\$.00	\$.00	\$.00
SCHOLARSHIP FUND	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING NETWORK AID	\$.00	\$.00	\$.00	\$.00
INSTRUCTIONAL SUPPLEMENT AID	\$.00	\$.00	\$.00	\$.00
STATE PROJECTS CARRYOVER	\$.00	\$.00	\$.00	\$.00
DISTANCE LEARNING CARRYOVER	\$.00	\$.00	\$.00	\$.00
PRIVATE INDUSTRY COUNCIL	\$.00	\$.00	\$.00	\$.00
NON PUBLIC TEACHER STEM	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TEXTBOOKS	\$1,681.00	\$1,651.96	\$2.11	\$26.93
NJ NONPUBLIC AUXILIARY SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC HANDICAPPED SERVICES	\$3,534.00	\$744.00	\$1,116.00	\$1,674.00
NJ NONPUBLIC NURSING SERVICES	\$.00	\$.00	\$.00	\$.00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$1,176.00	\$1,176.00	\$.00	\$.00
NJ NONPUBLIC SECURITY AID	\$.00	\$.00	\$.00	\$.00
ADULT EDUCATION - STATE	\$.00	\$.00	\$.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TARGETED AT-RISK AID	\$.00	\$.00	\$.00	\$.00
OTHER STATE PROJECTS	\$.00	\$.00	\$.00	\$.00
TOTAL STATE PROJECTS	\$6,391.00	\$3,571.96	\$1,118.11	\$1,700.93
FEDERAL PROJECTS				
ARP-IDEA BASIC GRANT	\$50,137.00	\$49,433.08	\$703.92	\$.00
ARP IDEA PRESCHOOL	\$4,283.00	\$4,283.00	\$.00	\$.00
CLASS SIZE REDUCTION	\$.00	\$.00	\$.00	\$.00
TITLE I	\$50,752.00	\$17,529.03	\$17,502.63	\$15,720.34
TITLE II	\$.00	\$.00	\$.00	\$.00
NCLB TITLE III	\$.00	\$.00	\$.00	\$.00
NCLB TITLE IV	\$.00	\$.00	\$.00	\$.00
NCLB TITLE V	\$.00	\$.00	\$.00	\$.00
TITLE VI	\$.00	\$.00	\$.00	\$.00
I.D.E.A. PART B (HANDICAPPED)	\$263,853.00	\$263,853.00	\$.00	\$.00
VOCATIONAL EDUCATION	\$.00	\$.00	\$.00	\$.00
GRANTS IN AID OTHER AGENCIES	\$.00	\$.00	\$.00	\$.00
CARES ACT	\$.00	\$.00	\$.00	\$.00

Closter Board of Education
 Board Secretary Report
 SPECIAL REVENUE FUNDS - Fund 20
 Interim Statements
 January 2022

	Appropriations	Expenditures	Encumbrances	Available Balance
DIGITAL DIVIDE	\$0.00	\$0.00	\$0.00	\$0.00
CORONAVIRUS RELIEF FUND	\$0.00	\$0.00	\$0.00	\$0.00
STUDENT LEARNING LOSS	\$0.00	\$0.00	\$0.00	\$0.00
NONPUBLIC TECHNOLOGY CRF	\$0.00	\$0.00	\$0.00	\$0.00
CRRSA ACT ESSER II	\$217,572.00	\$133,309.00	\$58,807.00	\$25,456.00
CRRSA ACT LEARNING ACCELERATION	\$25,000.00	\$21,552.27	\$2,735.20	\$712.53
CRRSA ACT MENTAL HEALTH	\$45,000.00	\$18,582.84	\$16,281.49	\$10,135.67
ACSERS PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER GRANT	\$510,172.00	\$79,217.10	\$59,600.00	\$371,354.90
ARP-ESSER ACCEL LEARNING AND SUPPORT	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER SUMMER LEARNING AND ENRICHMENT	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER BEYOND THE SCHOOL DAY	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER NJTSS	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER SDA EMERGENT NEEDS	\$26,648.00	\$0.00	\$0.00	\$26,648.00
ARP-ESSER PRESCHOOL AND CHARTER SECURITY COMPLIANCE	\$0.00	\$0.00	\$0.00	\$0.00
ARP-ESSER PRESCHOOL FACILITIES LEAD REMEDIATION	\$0.00	\$0.00	\$0.00	\$0.00
ADULT EDUCATION	\$0.00	\$0.00	\$0.00	\$0.00
OTHER FEDERAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL FEDERAL PROJECTS	\$1,193,417.00	\$587,759.32	\$155,630.24	\$450,027.44
TOTAL EXPENDITURES	\$1,199,808.00	\$591,331.28	\$156,748.35	\$451,728.37
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$25,000.00	\$25,000.00	\$0.00	\$0.00
999-999-999 PRIOR YEAR RESERVE	\$0.00	\$31,775.02	\$0.00	(\$31,775.02-)
TOTAL EXPENDITURES AND RESERVE	\$1,224,808.00	\$648,106.30	\$156,748.35	\$419,953.35
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$1,199,808.00	\$591,331.28	\$156,748.35	\$451,728.37

PREPARED AND SUBMITTED BY:



BOARD SECRETARY

2/11/2022

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),

January 31, 2022 (Mon)
Budget Year: 2022

Closter Board Of Education
Board Secretary Report
SPECIAL REVENUE FUNDS - Fund 20
Interim Statements
January 2022

I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
OF N.J.A.C. 6A:23-2.11 (A).

AvaiTable
Balance

Encumbrances

Expenditures

Appropriations

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$279,517.50
102-104	CASH - OTHER	\$.00
105	CASH WITH FISCAL AGENTS	\$.00
106	CASH EQUIVALENTS	\$.00
111	INVESTMENTS	\$.00
121	TAX LEVY RECEIVABLE	\$.00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$.00
141	INTERGOVERNMENTAL - STATE	\$.00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	(\$.00)

OTHER CURRENT ASSETS

		\$.00
		\$.00

RESOURCES:

301	ESTIMATED REVENUES	\$289,035.00
302	LESS REVENUES	(\$289,035.00)

TOTAL ASSETS AND RESOURCES

\$279,517.50

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$.00
401	INTERFUND LOANS PAYABLE	\$.00
402	INTERFUND ACCOUNTS PAYABLE	\$.00
455	INTEREST PAYABLE	\$.00
441	MATURED BONDS PAYABLE	\$.00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$.00
461	ACCRUED SALARIES AND BENEFITS	\$.00
	OTHER CURRENT LIABILITIES	\$.00

TOTAL LIABILITIES

\$.00

FUND BALANCE:			
APPROPRIATED:			
767	RESERVED-FUND BALANCE		
608	DEBT SERVICE RESERVE - JULY 1, 2021	\$.00	
313	ADD: INCREASE IN DEBT SERVICE RESERVE	\$.00	
	LESS: W/D FROM DEBT SERVICE RESERVE	(\$.00)	\$.00
76X	OTHER RESERVES		\$.00
601	APPROPRIATIONS	\$289,035.00	
602	LESS: EXPENDITURES	(\$9,517.50)	
603	ENCUMBRANCES	(\$289,035.00)	\$279,517.50
	TOTAL APPROPRIATIONS		
UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2021		\$.00
771	DESIGNATED FUND BALANCE	\$.00	
303	BUDGETED FUND BALANCE	(\$.00)	
	TOTAL FUND BALANCE		\$279,517.50
TOTAL LIABILITIES AND FUND EQUITY			
			\$279,517.50

REVENUE/SOURCES OF FUNDS: TRANSFERS FROM OTHER FUNDS	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
52XX LOCAL SOURCES	\$.00	\$.00		\$.00
1210 LOCAL TAX LEVY-PREMERGER DEBT	\$.00	\$.00		\$.00
1210 LOCAL TAX LEVY	\$289,035.00	\$289,035.00		\$.00
1XXX INTEREST EARNED ON DEBT SERVICE RESERVE	\$.00	\$.00		\$.00
1XXX MISCELLANEOUS	\$.00	\$.00		\$.00
TOTAL	\$289,035.00	\$289,035.00		\$.00
STATE SOURCES				
3160 DEBT SERVICE AID TYPE II	\$.00	\$.00		\$.00
TOTAL	\$.00	\$.00		\$.00
50XX OTHER FINANCING SOURCES	\$.00	\$.00		\$.00
TOTAL REVENUE/SOURCES OF FUNDS	\$289,035.00	\$289,035.00		\$.00
USES OF FUNDS:				
DEBT SERVICE - REGULAR				
700-530-940 PAYMENT OF REFUND - BOND ESCROW	\$.00	\$.00		\$.00
701-510-723 PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-833 INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$.00	\$.00		\$.00
701-510-835 INTEREST ON EARLY RETIREMENT BONDS	\$.00	\$.00		\$.00
701-510-837 INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-83X INTEREST	\$19,035.00	\$9,517.50		\$.00
701-510-910 REDEMPTION OF PRINC.-EARLY RETIREM.BONDS	\$270,000.00	\$.00		\$.00
701-510-912 PRINCIPAL ON COMM DEVELOPMENT LOAN	\$.00	\$.00		\$.00
701-510-91X REDEMPTION OF PRINCIPAL	\$.00	\$.00		\$.00
701-510-92X AMTS. PAID INTO SINKING FUND	\$.00	\$.00		\$.00
701-XXX-XXX ACCOUNTS NOT INCLUDED ABOVE	\$.00	\$.00		\$.00
TOTAL	\$289,035.00	\$9,517.50		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177				
TOTAL	\$.00	\$.00		\$.00



	Appropriations	Expenditures	Encumbrances	AvaiTable Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$.00	\$.00		\$.00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$.00	\$.00		\$.00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$289,035.00	\$9,517.50		\$.00
TRANSFERS				
000-520-93X TRANSFES TO OTHER FUNDS	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS AND TRANSFERS	\$289,035.00	\$9,517.50		\$.00
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$.00	\$.00		\$.00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$289,035.00	\$9,517.50		\$.00
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$289,035.00	\$9,517.50	\$279,517.50	\$.00

PREPARED AND SUBMITTED BY:



BOARD SECRETARY

2/11/2022

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO
 OF N.J.A.C. 6A:23-2.11 (A)."

3270 PROFESSIONAL RESPONSIBILITIES

The Board of Education will establish and enforce rules for the assignment of specific duties to teaching staff members and for the conduct of teaching staff members during the work day.

The Board directs the Superintendent to require the preparation of lesson plans by each teacher that implement the goals and objectives of the educational program. Teachers shall also be responsible for providing adequate direction and guidance to substitutes. Lesson plans will be subject to periodic review by the Principal.

The Superintendent shall apply uniformly throughout the district, except as may otherwise be provided in this policy, the following additional rules for teaching staff member conduct:

1. During the work day, teaching staff members may be assigned extra or alternative duties by the Principal in accordance with Board Policy No. 3134;
2. Teaching staff members are expected to attend every faculty meeting unless expressly excused by the Principal.

Teaching staff members who are assigned as department heads or who are assigned to work on curriculum revision during the regular school day will be given an appropriate reduction in teaching assignments.

Adopted: 27 May 2021

Revised/Readopted:



POLICY GUIDE

PROGRAM

2415.05/page 1 of 7

Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

Jan 22

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[See POLICY ALERT Nos. 222 and 226]

2415.05 STUDENT SURVEYS, ANALYSIS, AND/OR EVALUATIONS, EXAMINATIONS, TESTING, OR TREATMENT

The Protection of Pupil Rights Amendment (PPRA) (20 USC §1232h; 34 CFR Part 98) applies to school districts that receive funding from the United States Department of Education (USDOE). The PPRA requires written consent from parents or the emancipated student the opportunity to opt out of participation in a survey, analysis, evaluation, examination, testing, or treatment funded in whole or in part by a program of the United States Department of Education that concerns one or more of the areas outlined in this Policy.

A. Definitions

“Instructional material” means instructional content that is provided to a student, regardless of its format, including printed or representational materials, audiovisual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments. 20 USC §1232h(c)(6)(A).

“Invasive physical examination” means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening. 20 USC §1232h(c)(6)(B).

“Prior consent” means prior consent of the student, if the student is an adult or emancipated minor or prior written consent of the parent, if the student is an unemancipated minor. 34 CFR §98.4(b).

“Psychiatric or psychological examination or test” means a method of obtaining information, including a group activity, that is not directly related to academic instruction and that is designed to elicit information about attitudes, habits, traits, opinions, beliefs, or feelings. 34 CFR §98.4(c)(1).



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Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

“Psychiatric or psychological treatment” means an activity involving the planned, systematic use of methods or techniques that are not directly related to academic instruction and that is designed to affect behavioral, emotional, or attitudinal characteristics of an individual or group. 34 CFR §98.4(c)(2).

“Research or experimentation program or project” means any program or project in any program that is funded in whole or in part by the Federal Government and is designed to explore or develop new or unproven teaching methods or techniques. 34 CFR §98.3(b).

- B. Parents’ or Emancipated Students’ Right to Inspection of Materials - 34 CFR §98.3 and 20 USC §1232(c)
1. All instructional material, including teachers’ manuals, films, tapes, or other supplementary instructional material which will be used in connection with any survey, analysis, or evaluation as part of any applicable program or any research or experimentation program or project shall be available for inspection by the parents of the children engaged in such program or project in accordance with 20 USC §1232h(a) and 34 CFR §98.3(a).
 - a. The district shall provide reasonable access to instructional material within a reasonable period of time after the request is received in accordance with 20 USC §1232h(c)(1)(C)(ii).
 2. The parent shall have the right, upon request, to inspect a survey created by a third party before the survey is administered or distributed to their student pursuant to 20 USC §1232h(c)(1)(A)(i).
 - a. The district shall provide reasonable access to such survey within a reasonable period of time after the request is received in accordance with 20 USC §1232h(c)(1)(A)(ii).



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2415.05/page 3 of 7

Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

3. The parent shall have the right, upon request, to inspect any instrument used in the collection of personal information from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose), before the instrument is administered or distributed to their student pursuant to 20 USC §1232h(c)(1)(F)(i).
 - a. The district shall provide reasonable access to such instrument within a reasonable period of time after the request is received in accordance with 20 USC §1232h(c)(1)(F)(ii).
- C. Protection of Students' Privacy in Examination, Testing, or Treatment with Prior Consent - 34 CFR §98.4
1. In accordance with 34 CFR §98.4(a) no student shall be required, as part of any program funded in whole or in part by a program of the USDOE, to submit without prior consent to psychiatric examination, testing, or treatment, or psychological examination, testing, or treatment, in which the primary purpose is to reveal information concerning one or more of the following:
 - a. Political affiliations;
 - b. Mental and psychological problems potentially embarrassing to the student or the student's family;
 - c. Sex behavior and attitudes;
 - d. Illegal, anti-social, self-incriminating, and demeaning behavior;
 - e. Critical appraisals of other individuals with whom the student has close family relationships;
 - f. Legally recognized privileged and analogous relationships, such as those of lawyers, physicians, and ministers; or



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Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

- a. The district shall provide notice and offer an opportunity for parents to opt their student out or for emancipated students to opt out of participation in the following activities:
 - (1) Activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).
 - (2) The administration of any survey containing one or more of the items listed in D.1. above.
 - (3) Any nonemergency, invasive physical examination or screening that is:
 - (a) Required as a condition of attendance;
 - (b) Administered by the school and scheduled by the school in advance; and
 - (c) Not necessary to protect the immediate health and safety of the student, or of other students.
 - b. The district shall directly notify parents at least annually at the beginning of the school year of the specific or approximate dates during the school year when activities described in D.2.a. above are scheduled or expected to be scheduled in accordance with 20 USC §1232h(c)(2)(B).
3. Exceptions – 20 USC §1232h(c)(4)
 - a. The provisions of 20 USC §1232h do not apply to the collection, disclosure, or use of personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions, such as the following:



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Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

- (1) College or other postsecondary education recruitment, or military recruitment in accordance with Policy 9713;
 - (2) Book clubs, magazines, and programs providing access to low-cost literary products;
 - (3) Curriculum and instructional materials used by schools in the district;
 - (4) Tests and assessments used by schools in the district to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
 - (5) The sale by students of products or services to raise funds for school-related or education-related activities; and
 - (6) Student recognition programs.
- b. The provisions of this Policy:
- (1) Shall not be construed to preempt applicable provisions of New Jersey law that require parental notification; and
 - (2) Do not apply to any physical examination or screening that is permitted or required by an applicable New Jersey law, including physical examinations or screenings permitted without parental notification.



POLICY GUIDE

PROGRAM

2415.05/page 7 of 7

Student Surveys, Analysis, and/or Evaluations,
Examinations, Testing, or Treatment

4. Policy Adoption or Revision – 20 USC §1232h(c)(2)(A)(i)

The district shall provide this Policy to parents and students at least annually at the beginning of the school year, and provide notice within a reasonable period of time after any substantive change is made to this Policy.

E. Student Privacy – 20 USC §1232h and 34 CFR §98

The district shall ensure a student's privacy is protected regarding any information collected in accordance with this Policy.

F. Violations of the PPRA – 20 USC §1232h and 34 CFR §98

Parents or students who believe their rights under PPRA may have been violated may file a complaint with the USDOE.

In addition to the provisions of 20 USC §1232h, 34 CFR §98, and this Policy, the Superintendent or designee shall ensure compliance with the provisions of N.J.S.A. 18A:36-34 and Policy 9560 – Administration of School Surveys before students are required to participate in any academic or nonacademic survey, assessment, analysis, or evaluation.

The Protection of Pupil Rights Amendment (PPRA)

20 USC §1232h

34 CFR Part 98

Elementary and Secondary Education Act of 1965 (20 USC 2701 et seq.) as
amended by the Every Student Succeeds Act

N.J.S.A 18A:36-34

Adopted:



POLICY GUIDE

PROGRAM

2431.4/page 1 of 3

Prevention and Treatment of Sports-Related
Concussions and Head Injuries

Jan 22

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[See POLICY ALERT Nos. 190, 194, 197, and 226]

2431.4 PREVENTION AND TREATMENT OF SPORTS-RELATED CONCUSSIONS AND HEAD INJURIES

A concussion is a traumatic brain injury caused by a blow or motion to the head or body that disrupts the normal functioning of the brain and can cause significant and sustained neuropsychological impairments including, but not limited to, problem solving, planning, memory, and behavioral problems. In order to ensure safety, it is imperative that students participating in athletic competition, coaches, and parents are educated about the nature and treatment of sports-related concussions and other head injuries. Allowing a student to return to athletic competition before recovering from a concussion increases the chance of a more serious brain injury.

For the purpose of this Policy and Regulation 2431.4, programs of athletic competition shall include high school interscholastic athletic programs, middle school interscholastic athletic programs where school teams or squads play teams or squads from other school districts, intramural athletic programs within a school or among schools in the district, and any cheerleading program or activity in the school district.

The school district shall adopt an athletic head injury safety training program. The program shall be completed by the school physician, any individual who coaches in an athletic competition, an athletic trainer involved in any athletic competition, and the school nurse. The training program shall be in accordance with guidance provided by the New Jersey Department of Education (NJDOE) and the requirements of N.J.S.A. 18A:40-41.2.

The school district shall annually distribute the NJDOE-developed educational fact sheet regarding sports-related concussions and other head injuries to all parents of students participating in any athletic competition or practice and shall obtain a signed acknowledgement of the receipt of the fact sheet by the student and their parent in accordance with N.J.S.A. 18A:40-41.2(c).



POLICY GUIDE

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2431.4/page 2 of 3

Prevention and Treatment of Sports-Related
Concussions and Head Injuries

A student who participates in an athletic competition or practice and who sustains or is suspected of sustaining a concussion or other head injury shall be immediately removed from athletic competition or practice. A student removed from athletic competition or practice shall not participate in further athletic competition or practice until they are evaluated by a physician or other licensed healthcare provider trained in the evaluation and management of concussions and receives written clearance from a physician trained in the evaluation and management of concussions to return to athletic competition or practice; and the student returns to regular school activities and is no longer experiencing symptoms of the injury when conducting those activities in accordance with N.J.S.A. 18A:40-41.4.

The return of a student to athletic competition or practice shall also be in accordance with the graduated, six-step “Return to Play Progression” recommendations and any subsequent changes or other updates to these recommendations as developed by the Centers for Disease Control and Prevention (CDC). The Board shall revise this Policy and Regulation 2431.4 whenever the CDC changes or otherwise updates the “Return to Play Progression” recommendations.

The school district shall provide a copy of this Policy and Regulation 2431.4 to all youth sports team organizations that operate on school grounds. In accordance with the provisions of N.J.S.A. 18A:40-41.5, the school district shall not be liable for the injury or death of a person due to the action or inaction of persons employed by, or under contract with, a youth sports team organization that operates on school grounds, if the youth sports team organization provides the school district proof of an insurance policy of an amount of not less than \$50,000 per person, per occurrence insuring the youth sports team organization against liability for any bodily injury suffered by a person and a statement of compliance with this Policy and Regulation 2431.4.

Pursuant to N.J.S.A. 18A:40-41.5 and for the purpose of this Policy, a “youth sports team organization” means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.



POLICY GUIDE

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2431.4/page 3 of 3

Prevention and Treatment of Sports-Related
Concussions and Head Injuries

This Policy and Regulation 2431.4 shall be reviewed and approved by the school physician annually and updated as necessary to ensure it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and other head injuries in accordance with N.J.S.A. 18A:40-41.3.

N.J.S.A. 18A:40-41.1; 18A:40-41.2; 18A:40-41.3; 18A:40-41.4; 18A:40-41.5

Adopted:



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Student Assessment
Jan 22
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[See POLICY ALERT Nos. 197, 205, 209, 211, 220, and 226]

2622 STUDENT ASSESSMENT

State assessments provide parents with important information about their child's progress; detailed diagnostic information about each individual student's performance that educators, parents, and students can utilize to enhance foundational knowledge and student achievement; and include item analysis which will clarify a student's level of knowledge and understanding of a particular subject or area of a subject. The data derived from State assessments are utilized by teachers and administrators to pinpoint areas of difficulty and customize instruction accordingly. Such data can be accessed and utilized as a student progresses to successive school levels.

The Commissioner of Education, in accordance with N.J.S.A. 18A:7C-1 et seq. and 18A:7E-2 and 3, may implement assessments of student achievement in any grade(s) and by such assessments as the Commissioner deems appropriate. The system and related schedule of Statewide assessments shall be approved by the New Jersey State Board of Education. The school district shall, according to a schedule prescribed by the Commissioner, administer the applicable Statewide assessments pursuant to N.J.A.C. 6A:8-4.1(c) and (d).

Pursuant to N.J.A.C. 6A:8-4.1(c), all students at grade levels three through twelve, and at any other grade(s) designated by the Commissioner pursuant to N.J.A.C. 6A:8-4.1(a), shall take all appropriate Statewide assessments as scheduled. The school district will provide accommodations or modifications to the Statewide assessment system in accordance with the provisions of N.J.A.C. 6A:8-4.1(d).

Students with disabilities as defined in N.J.A.C. 6A:14-1.3 shall participate in Statewide assessments in accordance with N.J.A.C. 6A:14-4.10. The school district shall administer the alternative State assessment for students with disabilities in accordance with the provisions of N.J.A.C. 6A:8-4.1(d)3.

The school district shall implement alternative ways for students to demonstrate graduation proficiency in accordance with N.J.A.C. 6A:8-5.1(a)6, (f), (g), (h), or (i), as applicable.



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Student Assessment

The school district shall maintain an accurate record of each student's performance on Statewide assessments and maintain for every student a ninth grade through graduation transcript in accordance with the provisions of N.J.A.C. 6A:8-4.2(d). The Superintendent shall report assessment results to the public and provide educators, parents, and students with assessment results in accordance with the provisions of N.J.A.C. 6A:8-4.3.

N.J.S.A. 18A:7C-1 et seq.; 18A:7E-2; 18A:7E-3

N.J.A.C. 6A:8-4.1 et seq.; 6A:8-5.1; 6A:14-1.1 et seq.; 6A:14-3.7; 6A:14-4.10

Adopted:



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TEACHING STAFF MEMBERS

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Political Activities

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[See POLICY ALERT No. 226]

3233 POLITICAL ACTIVITIES

The Board of Education recognizes and encourages the right of all citizens, including teaching staff members, to engage in political activity. **However,** ~~t~~The Board prohibits the use of school **grounds** ~~premises~~ and school time, ~~however,~~ for partisan political purposes.

The Board establishes the following guidelines to govern teaching staff members in their political activities:

1. A teaching staff member shall not engage in political activity on school **grounds** ~~premises~~ unless permitted in accordance with Board Policy No. 7510 - Use of School Facilities and/or applicable Federal and State laws;
2. A teaching staff member shall not post political circulars or petitions on school **grounds** ~~premises~~ nor distribute such circulars or petitions to students nor solicit campaign funds or campaign workers on school **grounds** ~~premises~~;
3. A teaching staff member shall not display any material that would tend to promote any candidate for office on an election day **on** ~~in~~ a school **grounds** ~~facility~~ that **are** is used as a polling place;
4. A teaching staff member shall not engage in any activity in the presence of students while on school **grounds** ~~property~~, which ~~activity~~ is intended and/or designed to promote, further or assert a position(s) on labor relations issues.

In accordance with N.J.S.A. 18A:6-8.1., a ~~A~~ teaching ~~certificated~~ staff member employed by this district who is a member of the Senate or General Assembly of the State of New Jersey shall be entitled to time off from school district duties, without loss of pay, during the periods of **the teaching staff member's** ~~his/her~~ attendance at regular or special sessions of the legislature and hearings or meetings of any legislative committee or commission.



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In accordance with N.J.S.A. 18A:6-8.2., a teaching certified staff member employed by this district who is a member of the Board of **County Commissioners** ~~Chosen Freeholders~~ of any county of New Jersey shall be entitled to time off from **the teaching staff member's his/her** duties, without pay, during the periods of **the teaching staff member's his/her** attendance at regular or special meetings of the Board of **County Commissioners** and of any committee thereof and at such other times as **the teaching staff member he/she** shall be engaged in performing the necessary functions and duties of **the teaching staff member's his/her** office as a member of the Board of **County Commissioners**.

No other teaching staff member who holds elective or appointive office is so entitled to time off, except as such time off may be provided for by Board policy or negotiated agreement.

The provisions of this ~~P~~policy do not apply to the discussion and study of politics and political issues appropriate to the curriculum, the conduct of student elections, or the conduct of employee representative elections.

Nothing in this Policy shall be interpreted to impose a burden on the constitutionally protected speech or conduct of a **teaching** staff member or a student.

~~N.J.S.A. 11:17-2~~

N.J.S.A. 18A:6-8.1.; 18A:6-8.2.; 18A:6-8.4.; 18A:42-4

N.J.S.A. 19:34-42

Green Township v. Rowe, Superior Court of New Jersey - Appellate Division
A-2528-98T5

Adopted:



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[See POLICY ALERT No. 226]

[MANDATED FOR SCHOOL DISTRICTS WITH A MIDDLE SCHOOL AND/OR HIGH SCHOOL AND OPTIONAL FOR SCHOOL DISTRICTS WITH ONLY AN ELEMENTARY SCHOOL(S)]

5541 ANTI-HAZING

A safe and civil environment in school is necessary for students to learn and achieve high academic standards. Hazing is conduct that disrupts both a student's ability to learn and a school's ability to educate its students in a safe and disciplined environment. The Board of Education prohibits acts of hazing and adopts this Policy against hazing in accordance with N.J.S.A. 18A:37-32.2. The provisions of this Policy apply to Tenakill Middle School and/or Hillside Elementary School in the school district.

"Hazing" in a school setting includes, but is not limited to, conduct by an individual(s) who is a member and/or representative of a school-sponsored student organization, club, or athletic team where such individual(s) conditions a student's acceptance as a member into such group on whether the student engages in activities that are humiliating, demeaning, intimidating, and exhausting to the student.

N.J.S.A. 2C:40-3.a. indicates hazing may also include, but is not limited to, the conduct outlined below:

1. An individual(s) causes, coerces, or otherwise induces a student to commit an act that violates Federal or State criminal law;
2. An individual(s) causes, coerces, or otherwise induces a student to consume any food, liquid, alcoholic liquid, drug or other substance which subjects the student to a risk of emotional or physical harm or is otherwise deleterious to the student's health;
3. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a physical nature, including, but not limited to, whipping, beating, branding, excessive calisthenics, or exposure to the elements;



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4. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a mental or emotional nature, including, but not limited to, activity adversely affecting the mental or emotional health or dignity of the individual, sleep deprivation, exclusion from social contact, or conduct that could result in extreme embarrassment;
5. An individual(s) subjects a student to abuse, mistreatment, harassment, or degradation of a sexual nature; or
6. An individual(s) subjects a student to any other activity that creates a reasonable likelihood of bodily injury to the student.

Board of Education members, school employees, and contracted service providers are required to report an alleged incident of hazing that may take place or has taken place on or off school grounds to the Principal or designee on the same day when the individual witnessed or received reliable information regarding such an incident. Students, parents, volunteers, or visitors are encouraged to report an alleged incident of hazing that may take place or has taken place on or off school grounds to the Principal or designee on the same day when the individual witnessed or received reliable information regarding any such incident.

Any report of an alleged incident of hazing shall be immediately investigated by the Principal or designee in accordance with procedures used to investigate alleged violations of the Student Discipline/Code of Conduct and Policy and Regulation 5600. A Principal or designee who receives a report of an alleged incident of hazing and fails to initiate or conduct an investigation and fails to minimize or eliminate the hazing may be subject to disciplinary action.

The Principal or designee may identify behavior when investigating an alleged incident of hazing indicating harassment, intimidation, or bullying (HIB) pursuant to N.J.S.A. 18A:37-14 et seq. – New Jersey Anti-Bullying Bill of Rights Act (ABR). If the Principal or designee identifies behavior indicating HIB, the Principal or designee shall ensure a separate investigation is conducted in accordance with the ABR and Policy 5512.



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Anti-Hazing

The Superintendent or designee shall report to local law enforcement any hazing incident that rises to the level of mandatory reporting under the “Uniform Memorandum of Agreement Between Education Officials and Law Enforcement Officials” or any other agreement between local law enforcement and the school district pursuant to N.J.A.C. 6A:16-5.1(b).

Hazing that involves the participation of a coach, teacher, or other adult may constitute child abuse and shall be addressed in accordance with N.J.S.A. 18A:36-25 and Policy and Regulation 8462.

The Board shall enforce any penalty for violation of this Policy in accordance with the student code of conduct and Policy and Regulation 5600, or any other applicable Board Policy or Regulation. In accordance with N.J.S.A. 18A:37-32.3 appropriate penalties for a violation of this Policy may include, but are not limited to:

1. Withholding of diplomas or transcripts pending compliance with the rules;
2. Rescission of permission for the organization or group whose student member(s) are being penalized under this Policy, to operate on school property or to otherwise operate under the sanction or recognition of the school district; and
3. The imposition of probation, suspension, dismissal, or expulsion of a student member(s).

Any discipline instituted in response to a violation of this Policy may be in addition to discipline for a violation of Policy 5512, Policy and Regulation 5600, and any other applicable Board Policy and Regulation.

The school district shall ensure that students are informed of this Policy, including the rules, penalties, and program of enforcement under this Policy. This Policy shall be posted on the school district’s publicly accessible Internet website.

N.J.S.A. 18A:36-25; 18A:37-13.2; 18A:37-14 et seq.; 18A:37-32.2;
18A:37-32.3
N.J.A.C. 6A:16-5.1

Adopted:



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Joint Use of Facilities
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[See POLICY ALERT No. 226]

7540 JOINT USE OF FACILITIES

The Board of Education **supports** ~~advocates~~ the joint expenditure of **school** district funds and municipal or county funds to provide ~~those~~ facilities from which the ~~entire~~ community, ~~children and adults alike~~, may derive benefits.

~~In accordance with this policy,~~ The Board may, as ~~the~~ opportunity or need arises and ~~as it is entitled to do so by law~~, join with

Choose one or more of the following:

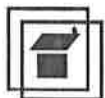
- the local municipal governing body
- each or all of the governing bodies of municipalities comprising ~~the this~~ school district
- the Board of **County Commissioners** ~~Chosen Freeholders~~ of ~~the this~~ county

in acquiring, improving, equipping, operating, or maintaining jointly used facilities **in accordance with applicable law.**

N.J.S.A. 18A:20-19 ~~et seq.~~; 18A:20-34

~~Cross reference: Policy Guide Nos. 9310, 9340~~

Adopted:



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OPERATIONS

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Bias Hate Crimes and Bias-Related Acts

Jan 22

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[See POLICY ALERT No. 226]

8465 BIAS HATE CRIMES AND BIAS-RELATED ACTS

The Board of Education is committed to providing a safe and healthy environment for all children in the school district. **Bias Hate** crimes and bias-related acts involving students can lead to further violence and retaliation. **Bias Hate** crimes and bias-related acts, by their nature are confrontational, inflame tensions, and promote social hostility and will not be tolerated by the school district. ~~The S~~school district employees will work closely with local law enforcement and the county prosecutor's office to report or eliminate the commission of **bias hate** crimes and bias-related acts.

Definitions

A "**bias hate crime**" **means** is any criminal offense where the person or persons committing the offense acted with a purpose to intimidate an individual or group of individuals because of race;; color;; **religion; gender; disability;; religion,** sexual orientation;; **gender identity or expression; national origin;** or ethnicity.

A "bias-related act" **means** is an act directed at a person, group of persons, private property, or public property that is motivated in whole or **in** part by racial;; gender;; disability;; religion; ~~or~~ sexual orientation;; **gender identity or expression; national origin;** or ethnic prejudice. A bias-related act need not involve conduct that constitutes a criminal offense.

All **bias hate** crimes are also bias-related acts, but not all bias-related acts will constitute a **bias hate** crime.

Required Actions

School employees shall immediately notify the Principal and the Superintendent or designee when in the ~~Whenever any school employee in the~~ course of ~~their his/her~~ employment **they** develops reason to believe ~~that (1)~~ a **bias hate crime or bias-related act** has been committed or is about to be committed **in accordance with N.J.A.C. 6A:16-6.3(e).** ~~on school property, or has been or is about to be committed by any student, whether on or off school property, and whether or not such offense was or is about to be committed during operating~~



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Bias Hate Crimes and Bias-Related Acts

~~school hours, or (2) a student enrolled in the school has been or is about to become the victim of a hate crime, whether committed on or off school property or during operating school hours, the school employee shall immediately notify the Building Principal and Superintendent, who in turn,~~

The Superintendent or designee shall promptly notify the _____ local pPolice dDepartment and the bBias iInvestigation oOfficer for the county prosecutor's office when a bias crime or bias-related act has been committed or is about to be committed in accordance with N.J.A.C. 6A:16-6.3(e)1.

~~The Principal and the Superintendent or designee shall immediately notify the _____ local pPolice dDepartment and the bias investigation officer for the county prosecutor's office immediately where~~ if there is reason to believe that a **bias hate crime or bias-related act** that involves an act of violence has been or is about to be physically committed against a student, or there is otherwise reason to believe that a life has been or will be threatened **in accordance with N.J.A.C. 6A:16-6.3(e)2.**

~~Whenever any school employee in the course of his/her employment has reason to believe that a bias-related act has been committed or is about to be committed on school property, or has been or is about to be committed by any student, whether on or off school property and whether or not such bias-related act was or is to be committed during operating school hours, the school employee should immediately notify the Building Principal and Superintendent, who in turn should promptly notify the _____ Police Department.~~

~~In deciding whether to refer the matter of a bias-related act to the _____ Police Department or the county prosecutor's office, the Building Principal and the Superintendent, should consider the nature and seriousness of the conduct and the risk that the conduct posed to the health, safety and well-being of any student, school employee or member of the general public. The Building Principal and Superintendent should also consider the possibility that the suspected bias-related act could escalate or result in some form of retaliation which might occur within or outside school property.~~



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Bias Hate Crimes and Bias-Related Acts

It is understood a referral to the _____ **local pPolice dDepartment** or county prosecutor's office **pursuant to the Memorandum of Agreement between Education and Law Enforcement Officials** is only a transmittal of information that might be pertinent to a law enforcement investigation and is not an accusation or formal charge.

Unless the _____ **local pPolice dDepartment** or the county prosecutor's office request otherwise, the school district may continue to investigate a suspected **bias hate** crime or bias-related act occurring on school **grounds pproperty** and may take such actions as necessary and appropriate to redress and remediate any such acts.

School officials will secure and preserve any such graffiti or other evidence of a suspected **bias hate** crime or bias-related act pending the arrival of the _____ **local pPolice dDepartment** or the county prosecutor's office. The school officials, **where when** feasible, will cover or conceal such evidence until the arrival of the _____ **local pPolice dDepartment** or county prosecutor's office.

N.J.S.A. 2C:16-1

N.J.A.C. 6A:16-6.1 et seq.; **6A:16-6.2**; 6A:16-6.3(e)

State Memorandum of Agreement approved by the Department of Law & Public Safety and the Department of Education

Adopted:



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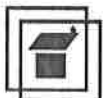
COMMUNITY
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Administration of School Surveys
Jan 22
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[See POLICY ALERT No. 226]

9560 ADMINISTRATION OF SCHOOL SURVEYS

The Board of Education believes the administration of school surveys may be necessary and valuable to the educational program in the school district. The Board recognizes certain student information is personal and some students or parents may not want this information shared with the school district. Therefore, the Board shall ensure school surveys are administered in accordance with N.J.S.A. 18A:36-34 and 18A:36-34.1 and this Policy.

- A. School Surveys, Certain, Parental Consent Required Before Administration – N.J.S.A. 18A:36-34
1. Unless the school district receives prior written informed consent from a student's parent and provides for a copy of the document to be available for viewing at convenient locations and time periods, the school district shall not administer to a student any academic or nonacademic survey, assessment, analysis, or evaluation which reveals information concerning:
 - a. Political affiliations;
 - b. Mental and psychological problems potentially embarrassing to the student or the student's family;
 - c. Sexual behavior and attitudes;
 - d. Illegal, anti-social, self-incriminating, and demeaning behavior;
 - e. Critical appraisals of other individuals with whom a respondent has a close family relationship;
 - f. Legally recognized privileged or analogous relationships, such as lawyers, physicians, and ministers;



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Administration of School Surveys

2. Written notification provided by the school district to the parent of the student shall be delivered to the parent by regular mail, electronic mail, or a written acknowledgement form to be delivered by the student at least two weeks prior to administration of the survey, assessment, analysis, or evaluation. Written notification shall contain, at minimum, the following information:
 - a. A description of the survey, assessment, analysis, or evaluation;
 - b. The purpose for which the survey, assessment, analysis, or evaluation is needed;
 - c. The entities and persons that will have access to the information generated by the survey, assessment, analysis, or evaluation;
 - d. Specific instruction as to when and where the survey, assessment, analysis, or evaluation will be available for parental review prior to its administration;
 - e. The method by which the parent can deny permission to administer the survey, assessment, analysis, or evaluation to the student; a form specifically providing for such denial shall be included with this notice;
 - f. The names and contact information of persons to whom questions can be directed; and
 - g. A statement advising that failure to respond indicates approval of participation in the survey, assessment, analysis, or evaluation.
3. Information obtained through a survey, assessment, analysis, or evaluation administered to a student in accordance with N.J.S.A. 18A:36-34.1 and B. above, shall be submitted to the New Jersey Department of Education and the New Jersey Department of Health. Information may be used to develop public health initiatives and prevention programs. Information shall not be used for marketing or other commercial purposes that are not related to student health.



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Administration of School Surveys

C. Violations – N.J.S.A. 18A:36-34.d.

A violation by the school district of N.J.S.A. 18A:36-34; 18A:36-34.1, and this Policy shall be subject to such monetary penalties as determined by the New Jersey Commissioner of Education.

D. Compliance with Federal Law

In addition to compliance with the provisions of N.J.S.A. 18A:36-34, 18A:36-34.1, and this Policy, the Superintendent or designee shall ensure compliance with the provisions of Policy 2415.05 – Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment before students are required to participate in a survey, analysis, evaluation, examination, testing, or treatment funded in whole or part by a program of the United States Department of Education that concerns one or more of the areas outlined in Policy 2415.05.

N.J.S.A. 18A:36-34; 18A:36-34.1

Adopted:

