

*CLOSTER BOARD OF EDUCATION*

*Closter, New Jersey*

*MINUTES*

*SPECIAL MEETING*

*August 11, 2020 - 7:30 PM*

The Board meeting was called to order by Mr. Lambert at 7:31 PM.

The following Board members were present:

Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein,  
Mr. Lambert

The following Board members were absent:

Mr. Linn

Also present:

Mr. McHale and Mr. Villanueva

**NEW JERSEY OPEN PUBLIC MEETINGS ACT STATEMENT - Read by the President:**

The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Secretary to the Board of Education has caused notice of this meeting by having the date, time, and place thereof, posted at each school building within the district, the Board of Education office, the Office of the Borough Clerk, and transmitted to *The Record* and *Northern Valley Suburbanite* newspapers.

**PLEDGE OF ALLEGIANCE**

**SUPERINTENDENT'S REPORT:**

Mr McHale shared with the Board and the community his report:

The Closter Public School District is planning to reopen schools on Tuesday, September 8, 2020, according to the Closter Reopening Plan. We have added a section to the district webpage, Return to School 2020, which has the Closter reopening plan, a Frequently Asked Questions Document, the video of a Zoom Q&A session held on August 6, 2020, and the state guidance document entitled, *The Road Back*.

Our reopening plan includes two options: hybrid or fully virtual. We will be using a phase-in model to ensure the safety and health of students and staff. Phase I will be from September 8 through October 16, 2020. During Phase I, students in the hybrid model will attend school for at least two four-hour days of instruction in person at school each week. Students will be assigned to an A schedule (Monday/Wednesday) or B Schedule (Tuesday/Thursday). Fridays will alternate A/B by week, with the Monday/Wednesday group having in person instruction one Friday and the Tuesday/Thursday group having in person instruction on

the next Friday. Students will be assigned to their A or B cohort so that families with more than one student and families with students in both schools will have in-person instruction on the same days. During Phase I, students in the fully virtual model will attend school using Zoom. Students will receive approximately 2.5 - 3.5 hours per day of direct/interactive instruction (synchronous), and approximately 1.5 hours per day of independent work (asynchronous). I encourage everyone to review the documents on the webpage.

The deadline for parents to submit their choice of hybrid or fully virtual learning was Sunday, August 9, 2020, at noon. We thank everyone who responded by the deadline. There are still about 70 students who did not select one of the two options. The school secretaries are reaching out to those families by telephone this week. Of the responses we have received, 63% of students have chosen the hybrid option and 37% of students have chosen the fully virtual option. The school and district administrators are working on creating class assignments. They will notify parents and students on or before August 25, 2020, of their class assignments and which days students in the hybrid model will attend school. As of this evening, we cannot accept any more requests for changing back and forth from the choice parents have selected. The next opportunity for changing between hybrid and fully virtual will be for the second trimester which begins on December 9, 2020. The administrators will communicate with parents in November about how the process for switching options will work. The principals and I will be communicating with families regularly in the 27 days until school starts. Please be sure to check email and the district website for all updates.

We look forward to the return of our teachers and full staff on September 2, 2020. The teachers and staff will have professional development and time to collaborate as they plan for the return of students, either in-person or virtually.

As summer winds down, He hopes that everyone enjoys the warm weather and once again reminded students to continue reading and practicing math facts every day.

Mr. Lambert wanted to thank Mr. McHale, Mr. Villanueva, administrative staff and teachers for all the work that has been completed to prepare for the upcoming school year.

### **PUBLIC DISCUSSION ON AGENDA ITEMS**

Moved by Ms. Micera, seconded by Ms. Finkelstein to open the meeting to the public.

**There were no public comments.**

*Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board reminds those individuals who take the opportunity to speak to please step up, identify themselves by name and address, and to limit their comments to items listed on the agenda.*

Moved by Ms. Micera, seconded by Ms. Bhagat to resume the regular order of business.

## **BOARD OPERATIONS**

Moved by Ms. Bhagat, seconded by Ms. Finkelstein to approve Motion A.

Motion was approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein,  
Mr. Lambert

NAYS: None

### **A. APPROVAL - Minutes**

Motion to approve July 16, 2020 minutes.

## **CURRICULUM AND INSTRUCTION COMMITTEE**

*Chairpersons Ms. Bhagat, Mr. Linn, Ms. Cross*

Ms. Cross asked about the cost of the Rutgers courses in Motion A. Mr. McHale explained the cost is contractual. Teachers will pay for the course, which needs to be approved by the board in order for them to move on the salary guide. Some courses are paid by the district, but the contractual amount is no more than \$1,000.00 over 3 years.

Ms. Kothari asked about Motion C. Mr. McHale explained every year the board needs to approve the K-8 curriculum. The Northern Valley Curriculum Center along with our teachers work on the curriculum for the school year. This summer minor revisions were done in the area of Social Studies. Key information such as LGBTQ and persons with disabilities who have made contributions in history were included in the curriculum. Financial Literacy Standards in K-8 Curriculum was also updated.

Ms. Finkelstein asked about the priority standards. Mr. McHale explained the priority standards are the guidelines the state considers a priority for each grade level. Meaning these are the standards which are only taught during the current grade level. Dr. Carmichael will work with the teachers when the school year begins and generate documents for each grade level, stating these are the priorities standards which will be taught to all students whether they are taking hybrid classes or all virtual classes; all students will receive the same curriculum standards.

Moved by Ms. Cross, seconded by Ms. Micera to approve Motions A - D

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein,  
Mr. Lambert

NAYS: None

### **A. APPROVAL - Staff Coursework**

Motion to approve the following courses for 2020-2021 as recommended to the Superintendent by the Principals:

Staff Member: Eileen Kennedy  
Course No./Title: 15:290:583 Biological Bases of Behavior  
Institution: Rutgers University - Online coursework  
Credits: 3

Staff Member: Eileen Kennedy  
Course No./Title: 15:291:511 Introduction to Assessment  
Institution: Rutgers University - Online coursework  
Credits: 3

**B. APPROVAL - Professional Development**

Motion to approve the following professional development for the 2020-2021 school year:

Staff Member: Alyssa Levy  
Workshop: Summer Institute Food for Thought - NJIDA (Online)  
Date(s): August 17, 2020  
Cost to Board: \$120.00

**C. APPROVAL - Updated NVCC Curriculum Guides**

Motion to approve the updated NVCC Curriculum Guides (K-8 Core Content) for the 2020-2021 school year.

**D. APPROVAL - Mentoring Plan for 2020-2021 School Year**

Motion to approve the Mentoring Plan for the 2020-2021 School Year.

**FINANCE AND PHYSICAL PLANT COMMITTEE**

*Chairperson Ms. Kwon, Ms. Kothari, Ms. Finkelstein*

Mr. Lambert asked Mr. Villanueva regarding Motion C reduction of state aid. Mr Villanueva confirmed that it was. This special meeting was called in order for us to comply with the requirement to submit the plan before Friday. The recommendation with the finance committee and Superintendent is to use emergency reserve to make up for the reduction of state aid.

Mr McHale advised the public this was a challenging time for everyone. School districts are told to purchase PPE's which are needed in order to make accommodations and modifications on how we operate. This comes at a cost. The State Department of Education reduced the aid we would have received by \$100,000.00. The district needs to replace that loss otherwise we will not be able to deliver instruction as planned.

Ms. Kothari asked about Motion D, if this was a contract we renew every year. Mr. McHale advised we work with West Bergen Mental Health to provide assessments of our students who are in need of services if

needed. We are approving it for the amount if it is needed. Mr. McHale asked Mr. Villanueva if we have used them in the past. Mr. Villanueva confirmed the district has used them in the past.

Moved by Ms. Kwon, seconded by Ms. Micera to approve Motions A-D.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein, Mr. Lambert

NAYS: None

**A. APPROVAL - Monthly Financials and Certification**

Motion to approve the following items as required, pursuant to NJSA 18A:17-9 and NJAC 6:20-2.13, as per Appendix A attached:

- a. Preliminary Board Secretary and School Treasurer Financial Reports for June 2020.
- b. Preliminary Board of Education's Monthly Certification of Budgetary Major Account /Fund status for June 2020.
- c. Preliminary Transfer of funds for June 2020.

**B. APPROVAL - Monthly Bills**

Motion to approve payment of bills from July 16, 2020 to July 30, 2020 in the amount of:

General Fund (Fund 10)	\$620,818.94
Special Revenue (Fund 20)	\$ 18,881.04
Total	\$639,699.98

**C. APPROVAL – Revision of SY 20-21 Budget to Reflect Change in State Aid Award**

WHEREAS, on July 10, 2020, the Closter Board of Education received notice from the New Jersey Department of Education on the revised State Aid award for School Year 2020-2021 and saw a reduction of \$99,485;

WHEREAS, the Closter Board of Education must adopt a plan to address the state aid reduction no later than August 14, 2020;

WHEREAS, State Aid reductions may be addressed through:

- 1. Use unassigned general fund surplus to maintain budgeted appropriations; or
- 2. Request Commissioner approval to withdraw from emergency reserve; or
- 3. Pursuant to N.J.A.C. 6A:23A-14.2(d), withdraw from maintenance reserve to cover budgeted required maintenance costs; or
- 4. Reduce appropriations for 2020-21; or
- 5. A combination of 1, 2, 3, and 4 above.

NOW, THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Closter Board of Education approves the plan to withdraw \$99,485 from Emergency Reserve as direct result of the reduction of State Aid, the increase in expenditures due to COVID prevention measures and requirements that must be put into place, and the adverse effect it will have for the district to be able to provide a thorough and efficient education.

D. **APPROVAL – West Bergen Mental Health Contract for 2020-2021 School Year**

Motion to approve the West Bergen Mental Health Contract for Assessments and School Clearances for 2020-2021 school year, with rates as follows.

- Assessment completed by psychologist, LCSW or LPC: \$157.00
- Assessment completed by Advanced Practice Nurse, Board Certified in Behavioral Health: \$210.00
- Assessment completed by a psychiatrist: \$329.00

**PERSONNEL AND MANAGEMENT COMMITTEE**

*Chairpersons Ms. Lee, Mr. Lambert*

Mr McHale advised the public that the district is still searching for Substitute teachers. If anyone is interested to please visit our school website and apply through applitrack. Substitutes must hold a substitute certification or a teaching certificate. Mr. McHale also announced that we are proud to offer Ms. Britney Anderson on a tenure track for a teacher at Tenakill Middle School's Physical and Health Education replacing Ms. Paula Cummings who is retiring. Mr. McHale advised the board the rescindment of appointment of Susan Desimini who was going to be a leave replacement teacher.

Mr. Lambert spoke about Motion B regarding the ratification of Closter Education Association. We are happy to vote for the agreement with CEA and would like to thank both parties involved in making a beneficial mutual agreement.

Moved by Ms. Lee, seconded by Ms. Micera to approve Motions A-I.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein, Mr. Lambert

NAYS: None

A. **APPROVAL - Substitute Teachers/Paraprofessionals**

Motion to approve the following substitute teachers and paraprofessional for the 2020-2021 school year:

**Substitute Teachers**

<b><u>Name</u></b>	<b><u>Certification(if applicable)</u></b>
Sarah B Struass	NJ Teaching Certification
Mary Wrightson	NJ Substitute Certification

**Substitute Paraprofessionals**

Lauren Cooper Paraprofessional Substitute ONLY

**B. Ratification of Agreement with the Closter Education Association**

BE IT RESOLVED that the Closter Board of Education hereby ratifies and approves the collective bargaining agreement between the Board and the Closter Education Association for the 2019-2020, 2020-2021 and 2021-2022 school years. The Board hereby authorizes and directs the Board President and the Business Administrator/Board Secretary to execute the collective bargaining agreement referenced above, as well as any other documents necessary to effectuate the collective bargaining agreement.

**C. APPROVAL - Mentors for 2 Provisionally-Licensed Teachers for the 2020-2021 School Year**

Motion to approve Mentors for Provisionally-Licensed Teachers. Teachers to be paid from provisionally-licensed teachers' salaries at end of mentorship.

- Jennifer Levy - Mentor to Sarah Comstock
- Kate Maher - Mentor to Rosemarie Villani

**D. APPROVAL - Physical Education/Health Teacher Tenure-Track Position**

Motion to approve Brittany Anderson as an Physical Education/Health Teacher for the 2020-2021 school year, pending a criminal history background check. Salary is \$60,874.00, plus benefits (MA, Step 2).

**E. APPROVAL – Summer Custodial Assistants**

Motion to approve, upon recommendation of the Business Administrator the employment of the following 2020 Summer Custodial Assistants; not to exceed 7.5 hrs/day, effective August 12, 2020 through August 21, 2020:

<u>Name</u>	<u>Year</u>	<u>Hr/rate</u>
Victor Estrada	2	\$12.25

**F. APPROVAL - Rescindment of Appointment**

Motion to rescind the appointment of Susan Desimini as leave replacement teacher for Grade 1 from September 2, 2020, through April 16, 2021.

**G. APPROVAL – Realtime Training**

Motion to approve, upon the recommendation of the Superintendent, the following teachers for Realtime training on August 21, 2020, for three hours at a rate of \$50.00/hour per teacher:

HES: Joanne Iyo, Mary Lotito, Lisa Pantaleo, Kimberly Ramm, Nick Shapiro, Kristin Talty  
TMS: Leigh Bomzer, Karen Caruso, Erica Cho, Amy Kenny, Judith Lagomarsino

H. **APPROVAL - Leave of Absence Replacement**

Motion to approve Rosemarie Villani as leave replacement teacher for Grade 1 from September 2, 2020, through April 16, 2021. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), BA Step 0, \$49,544.00 pro-rated, ending on April 16, 2021.

I. **APPROVAL - Leave of Absence Replacement**

Motion to approve Amanda Eastman as leave replacement teacher for Grade 1 from September 2, 2020, through December 23, 2020. Salary will be \$200 per day on days 1 through 10; then beginning on day 11 (Sept. 18, 2020), MA Step 0, \$58,074.00 pro-rated, ending on December 23, 2020.

**POLICY COMMITTEE**

*Chairpersons Ms. Micera. Ms. Kothari*

Mr. McHale advised that these policies were discussed at the last meeting. No changes were made but are necessary. We need to submit our state plan for reopening and must include the policies outlined in the agenda.

Moved by Ms. Micera, seconded by Ms. Bhagat to approve Motion A.

Motions were approved by a roll call vote of the Board as follows:

YEAS: Ms. Bhagat, Ms. Cross, Ms. Kothari, Ms. Kwon, Ms. Lee, Ms. Micera, Ms. Finkelstein, Mr. Lambert

NAYS: None

A. **APPROVAL – Policies - Second Reading**

Motion to approve the second reading of the following policies; per attached Appendices B-F

- Policy #1250 Visitors
- Policy #3510 Operation and Maintenance of Plant
- Policy #3541.33 Transportation Safety
- Policy #5141.2 Illness
- Policy #5141.3 Health Examinations and Immunizations

**BOARD COMMITTEES**

Ms. Bhagat reported that the Curriculum Committee met on August 3rd to discuss the Return to School Plan. Parents were invited to choose Hybrid or Full Virtual Learning. Mr. McHale shared the updated documents from the Northern Valley Curriculum Center. Mr. McHale also advised the plans for orientation of the newly hired teachers and long term subs, along with plans for professional development on September 2nd and 3rd which will include expectations for hybrid and virtual learning along with health and safety protocols. A session called Migrating Psychological Impact in a time of Crisis will be part of the sessions which addresses the mental health of teachers and students during a time of crisis.

Ms. Kwon reported that the Finance Committee met on August 6th and discussed the status of the 19/20 surplus which is healthy. The committee also discussed the budget for 2020/2021 which as discussed earlier needs the use of the emergency reserve due to the reduction of state aid. We have Extraordinary aid



which came in higher than last year. This will help special education tuition, custodial and nurses supplies which are needed this year.

### **OLD/NEW BUSINESS**

Mr. Villanueva reminded the board to complete their mandatory training.

Ms. Lee asked with regards to the hand sanitizers ordered if the district made sure they do not contain methanol. Mr. McHale advised we checked with the vendors and suppliers and confirmed they do not contain methanol. Mr. McHale also wanted to thank Mr. Chappel, the maintenance and custodial staff for their work. Not only have they worked to maintain the buildings they are also installing hand sanitizers dispenser both at entry doors and every classroom. Putting stickers on the floor for students to maintain social distancing. Also removing and storing furniture.

### **PUBLIC DISCUSSION**

Moved by Ms. Kwon, seconded by Ms. Micera to open the meeting to public discussion.

Libby Charon asked if there will be any consideration to switch back the start times between the two school buildings. Mr. McHale responded that during phase one we're going to be observing how everything is working. Collectively as a school and community everyone agreed that the first date that things would change would be October 16th so that it's not just happening haphazardly. Everyone will be looking how to accommodate more students to come everyday. If the times are not working well then we would certainly consider switching them. A few parents have asked for them to be switched. Mr. Mchale advised the times were chosen with input from both parents and administrators and thinking about how we could best provide coverage for students. Pick up at the middle school happens much more quickly than at Hillside and if this routine is not working then we will change it.

Ms. Hagit Harlov asked since more than a third of the students are not coming back to in-person learning and staying virtual does that mean there is a possibility of giving the in-person students more hours to come in person. Mr. McHale advised, unfortunately we would need at least 60% of the students to choose all virtual learning in order for us to do that because we still have the same amount of staff and we still have the same number of students and we don't want those virtual classes to become so large that it becomes ineffective for the students and difficult to manage. Mr. McHale stated the district will see how the program is working and what we can do moving forward after October 16.

Moved by Ms. Bhagat, seconded by Ms. Finkelstein to close the meeting to public discussion.

**CLOSED SESSION MOTION (If required)**

**No Closed Session**

**ADJOURNMENT**

Moved by Ms. Micera, seconded by Ms. Bhagat to adjourn the meeting at 8:05 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Floro M. Villanueva, Jr.", with a long horizontal flourish extending to the right.

Floro M. Villanueva, Jr.  
Business Administrator/Board Secretary

All Funds for the Month Ending: June, 2020  
CASH REPORT

FUNDS	Beginning Cash		Cash Receipts		Cash Disbursements		(1)+(2)-(3) Ending Cash Balance Column4
	Balance Column1	This Month Column2	This Month Column3	This Month Column4			
<b>GOVERNMENTAL FUNDS:</b>							
General Fund - FUND 10	\$ 1,569,159.15	\$ 1,955,256.82	\$ 2,106,795.97	\$ 1,417,620.00			
Compensating Balance	\$ 1,106,000.00	\$ -	\$ -	\$ 1,106,000.00			
Capital Reserve	\$ 2,767,420.94	\$ -	\$ -	\$ 2,767,420.94			
Emergency Reserve	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00			
Special Revenue - FUND 20	\$ (2,235.53)	\$ -	\$ 7,960.10	\$ (10,195.63)			
Capital Projects - FUND 30	\$ -	\$ -	\$ -	\$ -			
Debt Service - FUND 40	\$ 1.00	\$ -	\$ -	\$ 1.00			
<b>TOTAL GOVERNMENTAL FUNDS 10-40</b>	<b>\$ 5,690,345.56</b>	<b>\$ 1,955,256.82</b>	<b>\$ 2,114,756.07</b>	<b>\$ 5,530,846.31</b>			
<b>ENTERPRISE (MILK) FUND 60</b>	<b>\$ 8,487.25</b>	<b>\$ 1.04</b>	<b>\$ -</b>	<b>\$ 8,488.29</b>			
<b>TRUST and AGENCY FUNDS:</b>							
Payroll - FUND 90	\$ 21.85	\$ 10.99	\$ 21.85	\$ 10.99			
Payroll Agency - FUND 90	\$ 8,292.66	\$ 1,566.77	\$ -	\$ 9,859.43			
Unemployment Insurance Trust - FUND 63	\$ 196,479.72	\$ 3,399.97	\$ 8,090.69	\$ 191,789.00			
Closter PTO - FUND 64	\$ -	\$ -	\$ -	\$ -			
Miriam Kramer Scholarship - FUND 67	\$ 1,651.39	\$ -	\$ -	\$ 1,651.39			
<b>TOTAL TRUST AND AGENCY FUNDS</b>	<b>\$ 206,445.62</b>	<b>\$ 4,977.73</b>	<b>\$ 8,112.54</b>	<b>\$ 203,310.81</b>			
<b>TOTAL ALL FUNDS</b>	<b>\$ 5,905,278.43</b>	<b>\$ 1,960,235.59</b>	<b>\$ 2,122,868.61</b>	<b>\$ 5,742,645.41</b>			

Prepared and Submitted by

*Norma T. Ketter* 07/21/20  
Date

Norma T. Ketter  
Treasurer of School Monies

District	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	June
Date of Submission	July 30, 2020

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	2019-20 Original Budget	Revenues Allowed (N.J.A.C. 6A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Maximum Transfer Amount	2019-20 YTD Net to/(from) as of Date of Submission in cell B5	% Change of Transfers YTD	2019-20 Remaining Allowable Balance From	2019-20 Remaining Allowable Balance To
			(column 1 = + Data Entry)	(column 2 = + Data Entry)	(column 3 = column 1 + column 2)	(column 4 = column 3 * 0.1)	(column 5 = + or - Data Entry)	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
72247	Increase in IMPACT Aid Reserve (Capital)	10-612	21,294,857	7,327	21,302,184	2,130,218	95,722			
72260	Total General Current Expense									
<b>Capital Outlay</b>										
75980	Equipment	12-XXX-XXX-73X	22,330		22,330	2,233	184,419	823.86%	186,652	
76260	Facilities Acquisition and Construction Services	12-000-4XX-XXX	199,941	71,131	271,072	27,107		0.00%		
76320	Capital Reserve-Transfer to Capital Projects Fund	12-000-4XX-831						0.00%		
76340	Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933						0.00%		
76360	Deposit to Capital Reserve	10-604						0.00%		
76380	Interest Earned on Capital Reserve	10-604						0.00%		
76385	Impact Aid Reserve (Capital) - Transfer to Capital Projects	12-000-400-938						0.00%		
83080	Total Capital Expenditures		222,271	71,131	293,402	28,340	184,419			
84000	Total Special Schools	13-XXX-XXX-XXX						0.00%		
84005	Transfer of Funds to Charter Schools	10-000-100-56X						0.00%		
84005	Transfer for Funds to Resident Renaissance Schools	10-000-100-571						0.00%		
84020	General Fund Contribution to School Based Budgets	10-000-520-930						0.00%		
84050	Operating Budget Grand Total		21,517,128	78,458	21,595,586	2,459,558	280,141			

School Business Administrator Signature: Appropriations Adjustments: 244,453 - Ex-Aid  
 10,601 - Non-Public Transportation Aid  
 25,087 - Emergency Reserve

Date: Total Adjustments: 280,141

2019-20 Monthly Transfers Worksheet - Details of Transfers

District:	CLOSTER PUBLIC SCHOOLS
LEA Code:	03-0930
Month/Year:	June
Date of Submission:	July 30, 2020

Cells have been left blank for data entry. This line contains column numbers for the amount columns, and descriptions of the calculations in each column.

Lines	Budget Category	Account	(column 1 = + Data Entry)	2019-20 Original Budget	Revenues Allowed (N.J.A.C. 8A:23A-13.3(d))	2019-20 Original Budget For Use in 10% Calculation	Max/Min Transfer Amount	2019-20 YTD Net Transfers to/(from) Date of Submission in cell B5	(column 6 = column 5 / column 3)	(column 7 = column 4 + column 5)	(column 8 = column 4 - column 5)
3200	Instruction										
10300, 11160, 12160, 40560, 41080	Regular Programs Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services	11-1XX-100-XXX 11-2XX-100-XXX 11-000-216-217	7,215,321 3,448,990	1,023	7,215,344 3,449,090	721,634 344,869	42,672 241,508	0.59% 7.00%	764,306 586,377		
13160, 15180, 17100, 17500, 19620, 20620, 21620, 22620, 23620, 25100, 27100	Vocational Programs - Local School-Sponsored Co/Extra-Curricular Activities, School Sponsored Athletics, and Other Instructional Programs Community Services Programs/Operations	11-3XX-100-XXX 11-4XX-X00-XXX 11-800-330-XXX	128,984		128,984	12,898	3,688	0.00% 2.86% 0.00%	- 16,586 -		
<b>Undistributed Expenditures</b>											
29180, 29680, 30620, 41680, 42200, 43620, 43200, 44160	Tuition Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library Improvement of Instruction Services and Instructional Staff Training Services	11-000-100-XXX 11-000-211-222 11-000-221-223	1,602,688 1,189,931	242	1,602,688 1,187,173	160,269 118,717	92,988 9,029	5.80% 0.76%	253,267 127,746		
45300, 46160, 47200, 47620, 51120, 52480, 71250, 72020, 72120	General Administration School Administration Central Services & Administrative Information Technology Operation and Maintenance of Plant Services Student Transportation Services Personal Services - Employee Benefits Transfer from Property Sale Proceeds to Debt Service Reserve to Repay C/DL	11-000-230-XXX 11-000-240-XXX 11-000-25X-XXX 11-000-26X-XXX 11-000-270-XXX 11-000-XXX-2XX 11-000-520-934 11-000-520-936	431,101 737,477 627,737 1,685,700 347,600 3,622,126	1,853 920 3,289	432,954 737,477 628,657 1,686,989 347,600 3,622,126	43,295 73,748 62,866 169,889 34,760 362,213	14,745 7,165 (59,480) 3,911 27,646 (267,709)	3.41% 0.97% -9.46% 0.23% 7.95% -7.39% 0.00%	59,040 80,913 3,387 173,810 62,406 94,513	29,550 66,563 122,346	
72160, 72180, 72200, 72220, 72240, 72245, 72246	Deposit to Self-Lease-Back Reserve Interest Earned on Maintenance Reserve Deposit to Maintenance Reserve Deposit to Current Expense-Emergency Reserve Interest Earned on Current Expense-Emergency Reserve Deposit to Bus Advertising Reserve for Fuel Costs Increase in IMPACT Aid Reserve (General)	10-605 10-606 10-607 10-607 10-610 10-611							0.00% 0.00% 0.00% 0.00%		

	Appropriations	Expenditures	Encumbrances	Available Balance
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 10				
TOTAL	\$ .00	\$ .00		\$ .00
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 74				
TOTAL	\$ .00	\$ .00		\$ .00
000-515-915 RETIREMENT OF ERIP LIABILITY	\$ .00	\$ .00		\$ .00
TOTAL USES OF FUNDS BEFORE TRANSFERS	\$306,843.00	\$306,842.50		\$ .50
TRANSFERS				
000-520-93X TRANSFERS TO OTHER FUNDS	\$ .00	\$ .00		\$ .00
TOTAL USES OF FUNDS AND TRANSFERS	\$306,843.00	\$306,842.50		\$ .50
RESERVE ACCOUNT				
999-999-999 PRIOR YEAR RESERVE	\$ .00	\$ .00		\$ .00
TOTAL USES OF FUNDS, TRANSFERS AND RESERVE	\$306,843.00	\$306,842.50		\$ .50
TOTAL DEBT SERVICE FUNDS NOT INCLUDING RESERVES	\$306,843.00	\$306,842.50	\$ .00	\$ .50

PREPARED AND SUBMITTED BY: \_\_\_\_\_

BOARD SECRETARY \_\_\_\_\_ DATE \_\_\_\_\_

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),  
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY  
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO  
 OF N.J.A.C. 6A:23-2.11 (A)."

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
REVENUE/SOURCES OF FUNDS:				
52XX TRANSFERS FROM OTHER FUNDS	\$ .00	\$ .00		\$ .00
LOCAL SOURCES				
1210 LOCAL TAX LEVY-PREMERGER DEBT	\$ .00	\$ .00		\$ .00
1210 LOCAL TAX LEVY	\$306,843.00	\$306,843.00		\$ .00
1XXX INTEREST EARNED ON DEBT SERVICE RESERVE	\$ .00	\$ .00		\$ .00
1XXX MISCELLANEOUS	\$ .00	\$ .00		\$ .00
TOTAL	\$306,843.00	\$306,843.00		\$ .00
STATE SOURCES				
3160 DEBT SERVICE AID TYPE II	\$ .00	\$ .00		\$ .00
TOTAL	\$ .00	\$ .00		\$ .00
50XX OTHER FINANCING SOURCES	\$ .00	\$ .00		\$ .00
TOTAL REVENUE/SOURCES OF FUNDS	\$306,843.00	\$306,843.00		\$ .00
USES OF FUNDS:				
DEBT SERVICE - REGULAR				
700-530-940 PAYMENT OF REFUND - BOND ESCROW	\$ .00	\$ .00		\$ .00
701-510-723 PRINCIPAL PAYMENTS - LEASE PURCH. AGRMTS.	\$ .00	\$ .00		\$ .00
701-510-833 INTEREST PAYMENTS - LEASE PURCH. AGRMTS.	\$ .00	\$ .00		\$ .00
701-510-835 INTEREST ON EARLY RETIREMENT BONDS	\$ .00	\$ .00		\$ .00
701-510-837 INTEREST ON COMMUNITY DEVELOPMENT LOAN	\$ .00	\$ .00		\$ .00
701-510-83X INTEREST	\$31,843.00	\$31,842.50		\$ .50
701-510-910 REDEMPTION OF PRINC.-EARLY RETIREM. BONDS	\$275,000.00	\$275,000.00		\$ .00
701-510-912 PRINCIPAL ON COMM DEVELOPMENT LOAN	\$ .00	\$ .00		\$ .00
701-510-91X REDEMPTION OF PRINCIPAL	\$ .00	\$ .00		\$ .00
701-510-92X AMTS. PAID INTO SINKING FUND	\$ .00	\$ .00		\$ .00
701-XXX-XXX ACCOUNTS NOT INCLUDED ABOVE	\$ .00	\$ .00		\$ .00
TOTAL	\$306,843.00	\$306,842.50		\$ .50
ADDITIONAL STATE SCHOOL BLDG. AID - CHAPTER 177				
TOTAL	\$ .00	\$ .00		\$ .00

Available Balance

Encumbrances

Expenditures

Appropriations

FUND BALANCE:			
APPROPRIATED:			
	RESERVED-FUND BALANCE		
767	DEBT SERVICE RESERVE - JULY 1, 2019	\$ .00	
608	ADD: INCREASE IN DEBT SERVICE RESERVE	\$ .00	
313	LESS: W/D FROM DEBT SERVICE RESERVE	( \$ .00 )	\$ .00
76X	OTHER RESERVES		\$ .00
601	APPROPRIATIONS		
602	LESS: EXPENDITURES	\$306,843.00	
603	ENCUMBRANCES		
	TOTAL APPROPRIATIONS	( \$306,842.50 )	\$ .50
		\$ .00	\$ .50
UNAPPROPRIATED:			
770	FUND BALANCE, JULY 1, 2019		\$ .50
771	DESIGNATED FUND BALANCE		\$ .00
303	BUDGETED FUND BALANCE		( \$ .00 )
	TOTAL FUND BALANCE		\$1.00
TOTAL LIABILITIES AND FUND EQUITY			
			\$1.00



ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$1.00
102-104	CASH - OTHER	\$ .00
105	CASH WITH FISCAL AGENTS	\$ .00
106	CASH EQUIVALENTS	\$ .00
111	INVESTMENTS	\$ .00
121	TAX LEVY RECEIVABLE	\$ .00

ACCOUNTS RECEIVABLE:

132	INTERFUND	\$ .00
141	INTERGOVERNMENTAL - STATE	\$ .00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$ .00
	OTHER CURRENT ASSETS	\$ .00

RESOURCES:

301	ESTIMATED REVENUES	\$306,843.00
302	LESS REVENUES	( \$306,843.00 )
	TOTAL ASSETS AND RESOURCES	\$1.00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$ .00
401	INTERFUND LOANS PAYABLE	\$ .00
402	INTERFUND ACCOUNTS PAYABLE	\$ .00
455	INTEREST PAYABLE	\$ .00
441	MATURED BONDS PAYABLE	\$ .00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$ .00
461	ACCRUED SALARIES AND BENEFITS	\$ .00
	OTHER CURRENT LIABILITIES	\$ .00
	TOTAL LIABILITIES	\$ .00

Available  
 Balance

Encumbrances

Expenditures

Appropriations

BOARD SECRETARY

DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),  
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY  
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO  
 OF N.J.A.C. 6A:23-2.11 (A)."

Budget Year: 2020

REVENUE/SOURCES OF FUNDS:

	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
51XX SALE OF BONDS	\$ .00	\$ .00		\$ .00
52XX TRANSFERS FROM OTHER FUNDS	\$ .00	\$ .00		\$ .00
54XX NJEDA (NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY	\$ .00	\$ .00		\$ .00
3255 ADDITIONAL STATE SCHOOL BUILDING AID - EDA	\$ .00	\$ .00		\$ .00
OTHER	\$ .00	\$ .00		\$ .00
TOTAL REVENUE/SOURCES OF FUNDS	\$ .00	\$ .00		\$ .00

EXPENDITURES:

	Appropriations	Expenditures	Encumbrances	Available Balance
XXX-XXX-73X EQUIPMENT	\$ .00	\$ .00	\$ .00	\$ .00
FACILITIES ACQUISITION AND CONSTR. SERV.				
000-4XX-1XX SALARIES	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-331 LEGAL SERVICES	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-39X OTHER PURCHASED PROF. AND TECH. SERV.	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-45X CONSTRUCTION SERVICES	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-61X GENERAL SUPPLIES	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-71X LAND AND IMPROVEMENTS	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-72X BLDGS. OTHER THAN LEASE PURCHASE AGREEMENTS	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-8XX OTHER OBJECTS	\$ .00	\$ .00	\$ .00	\$ .00
000-4XX-XXX OTHER FAC. ACQ. AND CONSTR. SERV.	\$ .00	\$ .00	\$ .00	\$ .00
TOTAL FAC. ACQ. AND CONSTR. SERV.	\$ .00	\$ .00	\$ .00	\$ .00
TOTAL EXPENDITURES	\$ .00	\$ .00	\$ .00	\$ .00

TRANSFERS

000-520-93X TRANSFERS TO OTHER FUNDS	\$ .00	\$ .00	\$ .00	\$ .00
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TOTAL EXPENDITURES AND TRANSFERS

TOTAL EXPENDITURES AND TRANSFERS	\$ .00	\$ .00	\$ .00	\$ .00
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RESERVE ACCOUNT

999-999-999 PRIOR YEAR RESERVE	\$ .00	\$ .00	\$ .00	\$ .00
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TOTAL EXPENDITURES, TRANSFERS AND RESERVE

TOTAL EXPENDITURES, TRANSFERS AND RESERVE	\$ .00	\$ .00	\$ .00	\$ .00
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TOTAL CAPITAL PROJECTS FUNDS NOT INCLUDING RESERVES

TOTAL CAPITAL PROJECTS FUNDS NOT INCLUDING RESERVES	\$ .00	\$ .00	\$ .00	\$ .00
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PREPARED AND SUBMITTED BY:

FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR	\$ .00
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR	\$ .00
751, 752, 76X	OTHER RESERVES	\$ .00
601	APPROPRIATIONS	\$ .00
602	LESS: EXPENDITURES	\$ .00
603	ENCUMBRANCES	( \$ .00 )

TOTAL APPROPRIATED

\$ .00

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2019	\$ .00
771	FUND BALANCE - DESIGNATED	\$ .00
303	BUDGETED FUND BALANCE	( \$ .00 )
	TOTAL FUND BALANCE	\$ .00

TOTAL LIABILITIES AND FUND EQUITY

\$ .00

ASSETS AND RESOURCES

ASSETS:

101	CASH IN BANK	\$ .00
102-104	CASH - OTHER	\$ .00
105	CASH WITH FISCAL AGENTS	\$ .00
106	CASH EQUIVALENTS	\$ .00
111	INVESTMENTS	\$ .00
	ACCOUNTS RECEIVABLE:	
132	INTERFUND	\$ .00
141	INTERGOVERNMENTAL - STATE	\$ .00
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	( \$ .00 )
131	INTERFUND LOANS RECEIVABLE	\$ .00
161	BOND PROCEEDS RECEIVABLE	\$ .00
	OTHER CURRENT ASSETS	\$ .00

RESOURCES:

301	ESTIMATED REVENUES	\$ .00
302	LESS REVENUES	( \$ .00 )
	TOTAL ASSETS AND RESOURCES	\$ .00

LIABILITIES AND FUND EQUITY

LIABILITIES:

101	CASH OVERDRAFT	\$ .00
421	ACCOUNTS PAYABLE	\$ .00
402	INTERFUND ACCOUNTS PAYABLE	\$ .00
431	CONTRACTS PAYABLE	\$ .00
432	CONSTRUCTION CONTRACTS PAYABLE - RETAINED %	\$ .00
433	CONSTRUCTION CONTRACTS PAYABLE	\$ .00
451	LOANS PAYABLE	\$ .00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS	\$ .00
461	ACCRUED SALARIES AND BENEFITS	\$ .00
	OTHER CURRENT LIABILITIES	\$ .00
	TOTAL LIABILITIES	\$ .00

LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO  
OF N.J.A.C. 6A:23-2.11 (A).

Appropriations	Expenditures	Encumbrances	AvaiTable Balance
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	Appropriations	Expenditures	Encumbrances	Available Balance
OTHER STATE PROJECTS	\$ .00	\$ .00	\$ .00	\$ .00
TOTAL STATE PROJECTS	\$ .00	\$ .00	\$ .00	\$ .00
FEDERAL PROJECTS				
CLASS SIZE REDUCTION				
TITLE I	\$95,142.00	\$70,375.00	\$24,767.00	\$ .00
TITLE II	\$ .00	\$ .00	\$ .00	\$ .00
NCLB TITLE III	\$ .00	\$ .00	\$ .00	\$ .00
NCLB TITLE IV	\$ .00	\$ .00	\$ .00	\$ .00
NCLB TITLE V	\$ .00	\$ .00	\$ .00	\$ .00
TITLE VI	\$ .00	\$ .00	\$ .00	\$ .00
I.D.E.A. PART B (HANDICAPPED)	\$253,871.00	\$253,871.00	\$ .00	\$ .00
VOCATIONAL EDUCATION	\$ .00	\$ .00	\$ .00	\$ .00
ADULT EDUCATION	\$ .00	\$ .00	\$ .00	\$ .00
OTHER FEDERAL PROJECTS	\$ .00	\$ .00	\$ .00	\$ .00
OTHER SPECIAL PROJECTS	\$ .00	\$ .00	\$ .00	\$ .00
CONTRIBUTION TO WSR - OTHER FEDERAL PROJECTS	\$ .00	\$ .00	\$ .00	\$ .00
TOTAL FEDERAL PROJECTS	\$349,013.00	\$324,246.00	\$24,767.00	\$ .00
TOTAL EXPENDITURES	\$412,275.61	\$385,281.32	\$24,767.00	\$2,227.29
FEDERAL PROJECTS				
999-XXX-XXX PRIOR YEAR PURCHASE ORDERS	\$532.50	\$532.50	\$ .00	\$ .00
999-999-999 PRIOR YEAR RESERVE	\$ .00	\$24,527.25	\$ .00	( \$24,527.25-)
TOTAL EXPENDITURES AND RESERVE	\$412,808.11	\$410,341.07	\$24,767.00	( \$22,299.96-)
TOTAL SPECIAL FUND NOT INCLUDING RESERVES	\$412,275.61	\$385,281.32	\$24,767.00	\$2,227.29

PREPARED AND SUBMITTED BY:

\_\_\_\_\_  
 BOARD SECRETARY DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),  
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY

REVENUE/SOURCES OF FUNDS:	Budgeted Estimated	Actual to Date	NOTE: Over Or (Under)	Unrealized Balance
TRANSFERS FROM OPERATING BUDGET PRE-K	\$ .00	\$ .00		\$ .00
1310 TUITION - PRESCHOOL	\$ .00	\$ .00		\$ .00
1320 TUITION FROM LEA'S - PRESCHOOL	\$ .00	\$ .00		\$ .00
FROM LOCAL SOURCES	\$63,262.61	\$67,375.52	Over	( \$4,112.91-)
FROM INTERMEDIATE SOURCES	\$ .00	\$ .00		\$ .00
3218 PRESCHOOL EDUCATION AID - PR YR CARRYOVER	\$ .00	\$ .00		\$ .00
3700 STATE GRANTS THROUGH INTERMEDIATE SOURCES	\$ .00	\$ .00		\$ .00
3XXX OTHER STATE AIDS	\$ .00	\$ .00		\$ .00
FROM STATE SOURCES	\$349,013.00	\$310,160.00	Under	\$38,853.00
TITLE II	\$ .00	\$ .00		\$ .00
TITLE IV	\$ .00	\$ .00		\$ .00
TITLE III	\$ .00	\$ .00		\$ .00
4526 FEMA - SUPERSTORM SANDY	\$ .00	\$ .00		\$ .00
FROM FEDERAL SOURCES	\$349,013.00	\$310,160.00	Under	\$38,853.00
TOTAL REVENUE/SOURCES OF FUNDS	\$412,275.61	\$377,535.52	Under	\$34,740.09
EXPENDITURES:				
LOCAL PROJECTS				
STATE PROJECTS				
EARLY CHILDHOOD PROGRAM AID	\$ .00	\$ .00		\$ .00
DEMONSTRABLY EFFECTIVE PROGRAM AID	\$ .00	\$ .00		\$ .00
DISTANCE LEARNING NETWORK AID	\$ .00	\$ .00		\$ .00
INSTRUCTIONAL SUPPLEMENT AID	\$ .00	\$ .00		\$ .00
STATE PROJECTS CARRYOVER	\$ .00	\$ .00		\$ .00
DISTANCE LEARNING CARRYOVER	\$ .00	\$ .00		\$ .00
RECOVERY HIGH SCHOOL GRANT	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC TEXTBOOKS	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC AUXILIARY SERVICES	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC HANDICAPPED SERVICES	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC NURSING SERVICES	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC TECHNOLOGY INITIATIVE	\$ .00	\$ .00		\$ .00
NJ NONPUBLIC SECURITY AID	\$ .00	\$ .00		\$ .00
ADULT EDUCATION - STATE	\$ .00	\$ .00		\$ .00
VOCATIONAL EDUCATION	\$ .00	\$ .00		\$ .00
CONTRIBUTION TO WSR - OTHER STATE PROJECTS	\$ .00	\$ .00		\$ .00
TARGETED AT-RISK AID	\$ .00	\$ .00		\$ .00
TOTAL EXPENDITURES	\$61,035.32	\$61,035.32		\$2,227.29
AVAILABLE BALANCE				\$2,227.29



FUND BALANCE:

APPROPRIATED:

753	RESERVE FOR ENCUMBRANCES - CURRENT YEAR		\$24,767.00
754	RESERVE FOR ENCUMBRANCES - PRIOR YEAR		\$ .00
	RESERVED FUND BALANCE:		
761	CAPITAL RESERVE ACCOUNT		\$ .00
762	RESERVED FUND BALANCE - ADULT ED. PROGRAMS		\$ .00
604	ADD INCREASE IN CAPITAL RESERVE		\$ .00
307	LESS BUDGETED WITHDRAWAL FROM CAP. RESERVE		\$ .00
601	APPROPRIATIONS	\$412,275.61	
602	LESS: EXPENDITURES	\$385,281.32	
603	ENCUMBRANCES	\$24,767.00	\$2,227.29
		( \$410,048.32 )	

UNAPPROPRIATED:

770	FUND BALANCE, JULY 1, 2019		\$ .00
303	BUDGETED FUND BALANCE		( \$ .00 )

TOTAL FUND BALANCE

\$26,994.29

TOTAL LIABILITIES AND FUND EQUITY

\$37,189.92

ASSETS AND RESOURCES

ASSETS:			
101	CASH IN BANK		\$ .00
102-106	CASH EQUIVALENTS		\$ .00
111	INVESTMENTS		\$ .00
116	CAPITAL RESERVE ACCOUNT		\$ .00
ACCOUNTS RECEIVABLE:			
132	INTERFUND	\$ .00	
141	INTERGOVERNMENTAL - STATE	\$ .00	
142	INTERGOVERNMENTAL - FEDERAL	\$ .00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	( \$ .00 )	\$2,449.83
131	INTERFUND LOANS RECEIVABLE		\$ .00
OTHER CURRENT ASSETS			\$ .00
RESOURCES:			
301	ESTIMATED REVENUES	\$412,275.61	\$34,740.09
302	LESS REVENUES	( \$377,535.52 )	
TOTAL ASSETS AND RESOURCES			\$37,189.92
LIABILITIES AND FUND EQUITY			
LIABILITIES:			
101	CASH OVERDRAFT		\$10,195.63
411	INTERGOVERNMENTAL ACCOUNTS PAYABLE - STATE		\$ .00
412	INTERGOVERNMENTAL ACCOUNTS PAYABLE - FEDERAL		\$ .00
421	ACCOUNTS PAYABLE		\$ .00
431	CONTRACTS PAYABLE		\$ .00
451	LOANS PAYABLE		\$ .00
481	DEFERRED REVENUES		\$ .00
	OTHER CURRENT LIABILITIES		\$ .00
TOTAL LIABILITIES			\$10,195.63

	Appropriations	Expenditures	Encumbrances	Available Balance
000-400-334 ARCHITECTURAL/ENGINEERING SERVICES	\$5,930.89	\$4,132.89	\$1,798.00	\$ .00
TOTAL EQUIPMENT	\$212,679.83	\$154,989.23	\$53,682.50	\$4,008.10
FACILITIES ACQ. AND CONSTR. SERV.:				
000-400-896 ASSESSMENT DEBT SVC ON SDA FUNDING	\$14,941.00	\$14,941.00	\$ .00	\$ .00
XXX-4XX-XXX OTHER FACILITIES ACQ. AND CONSTR. SERV.	\$250,200.00	\$192,200.00	\$ .00	\$58,000.00
TOTAL	\$265,141.00	\$207,141.00	\$ .00	\$58,000.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$477,820.83	\$362,130.23	\$53,682.50	\$62,008.10
TOTAL CAPITAL OUTLAY EXPENDITURES AND RESERVES	\$477,820.83	\$362,130.23	\$53,682.50	\$62,008.10
TOTAL GENERAL FUND NOT INCLUDING RESERVES	\$21,875,726.95	\$19,971,562.70	\$1,058,098.62	\$846,065.63

PREPARED AND SUBMITTED BY: \_\_\_\_\_

\_\_\_\_\_  
 BOARD SECRETARY DATE

"PURSUANT TO N.J.A.C. 6A:23-2.11 (C) (3),  
 I CERTIFY THAT AS OF THE ABOVE DATE, NO BUDGETARY  
 LINE ITEM ACCOUNT HAS BEEN OVEREXPENDED IN VIOLATIO  
 OF N.J.A.C. 6A:23-2.11 (A)."

Closter Board of Education Board Secretary Report GENERAL FUND - Fund 10 Statement of Appropriations June 2020		Appropriations	Expenditures	Encumbrances	Available Balance
000-270-107	SALARIES OF NON-INSTRUCTIONAL AIDES	\$11,446.00	\$9,407.23	\$538.77	\$1,500.00
000-27X-503	CONTRACTED SERVICES - AID NON-PUBLIC	\$55,000.00	\$27,500.00	\$23,733.55	\$3,766.45
000-27X-511	CONTRACTED SERVICES (HOME/SCH.) VENDORS	\$36,950.00	\$24,370.71	\$0.00	\$12,579.29
000-27X-512	CONTRACTED SERV. (OTHER THAN HM/SC) VEND.	\$19,250.00	\$11,343.50	\$0.00	\$7,906.50
000-27X-513	CONTRACTED SERV. (HOME/SCH.) JOIN AGREEMN	\$7,600.00	\$3,766.45	\$3,833.55	\$0.00
000-27X-515	CONTR. SERV. (SPEC. ED. STUD.) JOIN AGRM.	\$245,000.00	\$161,946.48	\$83,053.52	\$0.00
	TOTAL	\$375,246.00	\$238,334.37	\$111,159.39	\$25,752.24
UNALLOCATED BENEFITS					
000-291-72X	SOCIAL SECURITY CONTRIBUTIONS	\$217,448.97	\$197,543.13	\$2,400.04	\$17,505.80
000-291-241	OTHER RETIREMENT CONTRIBUTIONS - PERS	\$209,296.00	\$206,139.00	\$0.00	\$3,157.00
000-291-749	OTHER RETIREMENT CONTRIBUTIONS-REG	\$28,625.00	\$27,695.90	\$0.00	\$929.10
000-291-26X	WORKMEN'S COMPENSATION	\$81,352.00	\$71,793.00	\$0.00	\$9,559.00
000-291-27X	HEALTH BENEFITS	\$2,773,263.68	\$2,606,387.39	\$71,000.00	\$95,876.29
000-291-28X	TUITION REIMBURSEMENT	\$15,000.00	\$2,000.00	\$0.00	\$13,000.00
000-291-299	UNUSED SICK PAYMENT RETIRE/TERM	\$24,700.00	\$23,255.00	\$0.00	\$1,445.00
000-291-2XX	OTHER EMPLOYEE BENEFITS	\$4,740.00	\$3,855.27	\$315.00	\$569.73
	TOTAL UNALLOCATED BENEFITS	\$3,354,425.65	\$3,138,668.69	\$73,715.04	\$142,041.92
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS		\$3,354,425.65	\$3,138,668.69	\$73,715.04	\$142,041.92
OTHER UNDISTRIBUTED EXPENDITURES		\$7,900.00	\$7,219.50	\$0.00	\$680.50
TOTAL UNDISTRIBUTED EXPENDITURES		\$11,165,234.55	\$10,035,924.52	\$492,308.72	\$637,001.31
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES		\$21,397,906.12	\$19,609,432.47	\$1,004,416.12	\$784,057.53
TOTAL GEN. CURRENT EXP. EXPENDITURES AND TRANSFERS		\$21,397,906.12	\$19,609,432.47	\$1,004,416.12	\$784,057.53
RESERVE ACCOUNT					
999-999-999	PRIOR YEAR RESERVE	\$0.00	\$59,624.70	\$0.00	(\$59,624.70)
TOTAL GEN. CURRENT EXP. EXPEND., TRANSFERS AND RESERVE		\$21,397,906.12	\$19,669,057.17	\$1,004,416.12	\$724,432.83
CAPITAL OUTLAY (FUND 12)					
EQUIPMENT					
120-100-XXX	GRADES 1-5	\$109,123.35	\$109,123.35	\$0.00	\$0.00
130-100-XXX	GRADES 6-8	\$14,938.00	\$14,938.00	\$0.00	\$0.00
2XX-100-XXX	OTHER SPECIAL EDUCATION - INSTRUCTION	\$9,140.09	\$5,406.99	\$0.00	\$3,733.10
000-24X-73X	SCHOOL ADMINISTRATION	\$4,184.95	\$4,184.95	\$0.00	\$0.00
000-261-730	UNDIST. EXPEND.-REQUIRED MAINT FOR SCHOOL	\$52,159.50	\$0.00	\$51,884.50	\$275.00
000-262-730	UNDIST. EXPEND.-CUSTODIAL SERVICES	\$4,483.80	\$4,483.80	\$0.00	\$0.00
000-266-730	UNDIST. EXPEND.-SECURITY	\$12,719.25	\$12,719.25	\$0.00	\$0.00

	Appropriations	Expenditures	Encumbrances	Available Balance
000-261-1XX SALARIES	\$212,253.00	\$201,667.00	\$4,011.00	\$6,575.00
000-261-61X GENERAL SUPPLIES	\$72,516.20	\$46,804.09	\$14,574.86	\$11,137.25
000-261-8XX OTHER OBJECTS	\$1,500.00	\$633.00	\$	\$867.00
000-261-XXX REQUIRED MAINTENANCE UPDATE	\$83,950.00	\$76,178.24	\$3,000.00	\$4,771.76
TOTAL REQUIRED MAINT FOR SCHOOL FACILITIES	\$370,219.20	\$325,282.33	\$21,585.86	\$23,351.01
<b>CUSTODIAL SERVICES</b>				
000-262-107 SALARIES OF NON-INSTRUCTIONAL AIDES	\$181,636.29	\$165,426.13	\$16,209.87	\$
000-262-1XX SALARIES	\$507,516.00	\$473,231.04	\$21,958.50	\$12,326.46
000-262-3XX PURCHASED PROF. AND TECH. SERVICES	\$5,900.00	\$4,900.00	\$	\$1,000.00
000-262-42X CLEANING, REPAIR, AND MAINT. SERVICES	\$9,500.00	\$8,356.07	\$	\$1,143.93
000-262-441 RENTAL OF LAND AND BLDGS. - OTHER THAN LEASE PURCH. AGREEMENTS	\$8,679.00	\$8,653.91	\$	\$25.09
000-262-49X OTHER PURCHASED PROPERTY SERV.	\$15,783.27	\$15,527.52	\$	\$255.75
000-262-52X INSURANCE	\$137,069.73	\$135,794.45	\$	\$1,275.28
000-262-5XX MISCELLANEOUS PURCHASED SERVICES	\$200.00	\$	\$	\$200.00
000-262-61X GENERAL SUPPLIES	\$113,633.68	\$48,399.44	\$37,805.45	\$27,428.79
000-262-621 ENERGY (NATURAL GAS)	\$113,000.00	\$62,929.23	\$	\$50,070.77
000-262-626 ENERGY (GASOLINE)	\$3,500.00	\$1,554.01	\$	\$1,945.99
000-262-62X ENERGY (HEAT AND ELECTRICITY)	\$195,000.00	\$124,408.36	\$43,652.32	\$26,939.32
000-262-8XX OTHER OBJECTS	\$2,500.00	\$	\$	\$2,500.00
TOTAL CUSTODIAL SERVICES	\$1,293,917.97	\$1,049,180.16	\$119,626.14	\$125,111.67
<b>CARE AND UPKEEP OF GROUNDS</b>				
000-263-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$26,701.00	\$18,385.00	\$400.00	\$7,916.00
000-263-610 GENERAL SUPPLIES	\$700.00	\$	\$	\$700.00
TOTAL CARE AND UPKEEP OF GROUNDS	\$27,401.00	\$18,385.00	\$400.00	\$8,616.00
<b>SECURITY</b>				
000-266-300 PURCHASED PROFESSIONAL AND TECHNICAL SERVI	\$3,500.00	\$100.00	\$	\$3,400.00
000-266-420 CLEANING, REPAIR, AND MAINT. SERVICES	\$4,022.71	\$475.00	\$	\$3,547.71
000-266-610 GENERAL SUPPLIES	\$1,000.00	\$	\$	\$1,000.00
TOTAL SECURITY	\$8,522.71	\$575.00	\$	\$7,947.71
<b>OPERATION AND MAINTENANCE OF PLANT SERVICES</b>				
000-26X-XXX OTHER UNDIST. EXPEND. OPERATION & MAINTEN	\$2,838.75	\$	\$	\$2,838.75
TOTAL	\$2,838.75	\$	\$	\$2,838.75
<b>STUDENT TRANSPORTATION SERV.</b>				

	Appropriations	Expenditures	Encumbrances	Available Balance
SUPPORT SERVICES - GENERAL ADMINISTRATION				
000-23X-11XX SALARIES	\$274,115.00	\$246,801.00	\$25,435.78	\$1,878.22
000-23X-331 LEGAL SERVICES	\$19,450.00	\$14,909.00	\$0.00	\$4,541.00
000-23X-332 AUDIT FEES	\$23,300.00	\$23,076.00	\$0.00	\$224.00
000-230-334 ARCHITECTURAL/ENGINEERING SERVICES	\$11,500.00	\$8,426.17	\$0.00	\$3,073.83
000-23X-33X OTHER PURCHASED PROF. SERVICES	\$19,100.00	\$19,027.59	\$0.00	\$72.41
000-23X-34X PURCHASED TECHNICAL SERVICES	\$2,500.00	\$1,708.00	\$0.00	\$792.00
000-23X-53X COMMUNICATIONS/TELEPHONE	\$43,931.00	\$39,513.90	\$1,237.86	\$3,179.24
000-23X-585 BOE OTHER PURCHASED SERVICES	\$1,300.00	\$0.00	\$0.00	\$1,300.00
000-23X-5XX OTHER PURCHASED SERVICES	\$31,400.00	\$27,317.33	\$0.00	\$4,082.67
000-23X-610 GENERAL SUPPLIES	\$6,852.95	\$4,205.39	\$0.00	\$2,647.56
000-23X-630 BOE MEETING SUPPLIES	\$1,750.00	\$1,102.54	\$0.00	\$647.46
000-23X-890 MISCELLANEOUS EXPENDITURES	\$3,700.00	\$2,012.46	\$0.00	\$1,687.54
000-23X-895 BOE MEMBERSHIP DUES AND FEES	\$8,800.00	\$8,296.35	\$0.00	\$503.65
TOTAL	\$447,698.95	\$396,395.73	\$26,673.64	\$24,629.58
SUPPORT SERVICES - SCHOOL ADMIN.				
000-24X-103 SALARIES OF PRINCIPALS/ASST. PRINCIPALS	\$427,949.00	\$427,000.84	\$0.00	\$948.16
000-24X-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$139,719.00	\$137,500.00	\$0.00	\$2,219.00
000-24X-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$131,566.00	\$126,616.00	\$4,950.00	\$0.00
000-24X-5XX OTHER PURCHASED SERVICES	\$11,678.00	\$10,363.68	\$0.00	\$1,314.32
000-24X-6XX SUPPLIES AND MATERIALS	\$21,962.00	\$8,202.85	\$10,695.10	\$3,064.05
000-24X-8XX OTHER OBJECTS	\$11,768.00	\$11,327.43	\$0.00	\$440.57
TOTAL	\$744,642.00	\$721,010.80	\$15,645.10	\$7,986.10
SUPPORT SERVICES - CENTRAL SERVICES				
000-251-100 SALARIES	\$347,719.00	\$342,242.92	\$0.00	\$5,476.08
000-251-34X PURCHASED TECHNICAL SERVICES	\$27,580.00	\$27,085.65	\$0.00	\$494.35
000-251-592 MISC. PURCHASED SERVICES	\$6,450.00	\$2,768.81	\$0.00	\$3,681.19
000-251-6XX SUPPLIES AND MATERIALS	\$6,500.00	\$5,886.49	\$86.84	\$526.67
000-251-890 MISCELLANEOUS EXPENDITURES	\$2,400.00	\$1,553.30	\$0.00	\$846.70
TOTAL	\$390,649.00	\$379,537.17	\$86.84	\$11,024.99
SUPPORT SERVICES - ADMINISTRATIVE INFO TECH SERVICES				
000-252-100 SALARIES	\$105,575.00	\$105,060.00	\$0.00	\$515.00
000-252-34X PURCHASED TECHNICAL SERVICES	\$32,213.00	\$23,631.53	\$0.00	\$8,581.37
000-252-5XX OTHER PURCHASED SERVICES	\$650.00	\$425.25	\$0.00	\$224.75
000-252-6XX SUPPLIES AND MATERIALS	\$40,090.50	\$26,557.86	\$11,896.83	\$1,635.81
TOTAL	\$178,528.50	\$155,674.74	\$11,896.83	\$10,956.93
OPERATION AND MAINTENANCE OF SCHOOL FACILITIES				

	Appropriations	Expenditures	Encumbrances	Available Balance
000-218-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$173,153.00	\$165,124.76	\$8,028.24	\$ .00
000-218-6XX SUPPLIES AND MATERIALS	\$1,160.00	\$762.61	\$ .00	\$397.39
000-218-8XX OTHER OBJECTS	\$300.00	\$169.00	\$ .00	\$131.00
TOTAL	\$174,613.00	\$166,056.37	\$8,028.24	\$528.39
OTHER SUPPORT SERVICES - STUDENTS-SPECIAL				
000-219-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$392,320.00	\$378,303.51	\$13,956.52	\$59.97
000-219-105 SALARIES OF SECR. AND CLERICAL ASSTS.	\$86,355.60	\$83,286.36	\$3,057.64	\$11.60
000-219-32X PURCHASED PROF. - ED. SERVICES	\$49,372.00	\$49,367.63	\$ .00	\$4.37
000-219-39X OTHER PURCHASED PROF. AND TECH. SERVICES	\$7,338.00	\$5,330.00	\$ .00	\$2,008.00
000-219-5XX OTHER PURCHASED SERVICES	\$500.00	\$ .00	\$ .00	\$500.00
000-219-6XX SUPPLIES AND MATERIALS	\$4,400.00	\$3,374.57	\$80.96	\$944.47
000-219-8XX OTHER PROJECTS	\$1,400.00	\$1,339.00	\$ .00	\$61.00
TOTAL	\$541,685.60	\$521,001.07	\$17,095.12	\$3,589.41
IMPROVEMENT OF INSTRUCTION SERVICES/				
000-221-102 SALARIES OF SUPERVISORS OF INSTR.	\$116,130.00	\$116,035.16	\$ .00	\$94.84
000-221-104 SALARIES OF OTHER PROFESSIONAL STAFF	\$8,708.00	\$7,362.00	\$82.00	\$1,264.00
000-221-176 SAL OF FACILITATORS, MATH COACHES & LITERA	\$ .00	\$ .00	\$ .00	\$ .00
000-221-32X PURCHASED PROF. - ED. SERVICES	\$49,814.00	\$47,453.60	\$ .00	\$2,360.40
000-221-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$7,850.00	\$ .00	\$ .00	\$7,850.00
000-221-5XX OTHER PURCHASED SERVICES	\$500.00	\$ .00	\$ .00	\$500.00
000-221-6XX SUPPLIES AND MATERIALS	\$500.00	\$145.00	\$ .00	\$355.00
000-221-8XX OTHER OBJECTS	\$800.00	\$209.00	\$ .00	\$591.00
TOTAL	\$184,302.00	\$171,204.76	\$82.00	\$13,015.24
EDUCATIONAL MEDIA SERVICES/SCHOOL LIBRARY				
000-222-1XX SALARIES	\$161,393.00	\$156,806.00	\$4,587.00	\$ .00
000-222-177 SALARIES OF TECHNOLOGY COORDINATORS	\$ .00	\$ .00	\$ .00	\$ .00
000-222-3XX PURCHASED PROF. AND TECH. SERVICES	\$2,760.00	\$1,595.00	\$ .00	\$1,165.00
000-222-5XX OTHER PURCHASED SERVICES.	\$8,000.00	\$6,300.33	\$ .00	\$1,699.67
000-222-6XX SUPPLIES AND MATERIALS	\$14,140.00	\$10,251.28	\$ .00	\$3,888.72
TOTAL	\$186,293.00	\$174,952.61	\$4,587.00	\$6,753.39
INSTRUCTIONAL STAFF TRAINING SERVICES				
000-223-32X PURCHASED PROF. - ED. SERVICES	\$18,500.00	\$ .00	\$ .00	\$18,500.00
000-223-3XX OTHER PURCHASED PROF. AND TECH. SERVICES	\$13,800.00	\$3,450.00	\$ .00	\$10,350.00
000-223-5XX OTHER PURCHASED SERVICES	\$9,940.00	\$9,549.05	\$ .00	\$390.95
000-223-6XX SUPPLIES AND MATERIALS	\$3,500.00	\$172.80	\$ .00	\$3,327.20
TOTAL	\$45,740.00	\$13,171.85	\$ .00	\$32,568.15

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$399.14	\$ .00	\$ .00	\$399.14
UNDISTRIBUTED EXPENDITURES - INSTRUCTION				
INSTRUCTION				
000-1XX-562 TUITION TO OTHER LEAS W/I STATE - SPEC.	\$1,145,043.60	\$1,127,712.66	\$11,840.94	\$5,490.00
000-1XX-565 TUITION TO CSSD & REG. DAY SCHOOL	\$195,800.00	\$190,500.00	\$ .00	\$5,300.00
000-1XX-566 TUITION TO PRIV. SCH. FOR HANDIC. W/I ST	\$354,842.79	\$354,842.79	\$ .00	\$ .00
TOTAL	\$1,695,686.39	\$1,673,055.45	\$11,840.94	\$10,790.00
ATTENDANCE AND SOCIAL WORK SERVICES				
000-211-1XX SALARIES	\$67,390.10	\$56,206.65	\$11,181.00	\$2.45
000-211-171 SALARIES OF DROP-OUT PREVENTION OFFICER/CO	\$ .00	\$ .00	\$ .00	\$ .00
000-211-172 SALARIES OF FAMILY SUPPORT TEAMS	\$ .00	\$ .00	\$ .00	\$ .00
000-211-173 SALARIES OF FAMILY LIAISONS/COMM. PARENT I	\$ .00	\$ .00	\$ .00	\$ .00
000-211-174 SALARIES OF COMMUNITY/SCHOOL COORDINATORS	\$ .00	\$ .00	\$ .00	\$ .00
000-211-3XX PURCHASED PROF. AND TECH. SERVICES	\$13,200.00	\$13,069.50	\$ .00	\$130.50
TOTAL	\$80,590.10	\$69,276.15	\$11,181.00	\$132.95
HEALTH SERVICES				
000-213-1XX SALARIES	\$153,450.00	\$146,069.10	\$7,105.90	\$275.00
000-213-175 SALARIES OF SOCIAL SERVICES COORDINATORS	\$ .00	\$ .00	\$ .00	\$ .00
000-213-3XX PURCHASED PROF. AND TECH. SERVICES	\$2,800.00	\$2,605.00	\$ .00	\$195.00
000-213-5XX OTHER PURCHASED SERVICES	\$7,369.75	\$7,160.00	\$141.75	\$68.00
000-213-6XX SUPPLIES AND MATERIALS	\$42,000.00	\$22,707.84	\$17,938.30	\$1,353.86
TOTAL	\$205,619.75	\$178,541.94	\$25,185.95	\$1,891.86
OTHER SUPP. SERV. STUDENTS-RELATED SERVICES				
000-216-1XX SALARIES	\$284,508.00	\$242,949.40	\$12,060.60	\$29,498.00
000-216-6XX SUPPLIES AND MATERIALS	\$1,600.00	\$1,444.20	\$ .00	\$155.80
TOTAL	\$286,108.00	\$244,393.60	\$12,060.60	\$29,653.80
OTHER SUPP. SERV. STUDENTS-EXTRA SERVICES				
000-217-1XX SALARIES	\$190,048.98	\$168,588.97	\$21,459.03	\$ .98
000-217-32X PURCHASED PROF. - EDUCATIONAL SERVICES	\$370,958.00	\$225,001.90	\$ .00	\$145,956.10
000-217-6XX SUPPLIES AND MATERIALS	\$1,100.00	\$416.36	\$ .00	\$683.64
000-217-8XX OTHER OBJECTS	\$500.00	\$ .00	\$ .00	\$500.00
TOTAL	\$562,606.98	\$394,007.23	\$21,459.03	\$147,140.72
OTHER SUPP. SERV. - STUDENTS - REGULAR				



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BASIC SKILLS/REMEDIAL - INSTRUCTION				
230-1XX-101 SALARIES OF TEACHERS	\$475,628.00	\$460,003.00	\$15,550.00	\$75.00
230-1XX-61X GENERAL SUPPLIES	\$2,693.00	\$1,852.57	\$ .00	\$840.43
TOTAL	\$478,321.00	\$461,855.57	\$15,550.00	\$915.43
BILINGUAL EDUCATION - INSTRUCTION				
240-1XX-61X GENERAL SUPPLIES	\$2,350.00	\$574.25	\$ .00	\$1,775.75
24X-1XX-XXX OTHER BILINGUAL EDUCATION - INSTRUCTION	\$345,779.00	\$330,986.00	\$13,560.00	\$1,233.00
TOTAL	\$348,129.00	\$331,560.25	\$13,560.00	\$3,008.75
SCHOOL SPONS. COCURRICULAR ACTIVITIES - INSTRUCTION				
401-100-1XX SALARIES	\$53,782.51	\$34,977.24	\$2,731.62	\$16,073.65
401-100-6XX SUPPLIES AND MATERIALS	\$4,600.00	\$3,708.07	\$ .00	\$891.93
401-1XX-8XX OTHER OBJECTS	\$2,000.00	\$1,105.00	\$ .00	\$895.00
TOTAL	\$60,382.51	\$39,790.31	\$2,731.62	\$17,860.58
SCHOOL SPONSORED ATHLETICS - INSTRUCTION				
402-1XX-1XX SALARIES	\$25,096.00	\$20,678.00	\$1,418.00	\$3,000.00
402-1XX-5XX PURCHASED SERVICES	\$4,050.00	\$2,322.00	\$ .00	\$1,728.00
402-1XX-6XX SUPPLIES AND MATERIALS	\$2,000.00	\$792.46	\$ .00	\$1,207.54
402-1XX-8XX OTHER OBJECTS	\$775.00	\$496.00	\$ .00	\$279.00
TOTAL	\$31,921.00	\$24,288.46	\$1,418.00	\$6,214.54
SUMMER SCHOOL PROGRAMS				
422-100-101 SALARIES OF TEACHERS	\$29,750.00	\$27,200.00	\$1,150.00	\$1,400.00
422-100-106 OTHER SALARIES OF INSTRUCTION	\$5,819.00	\$5,617.86	\$201.14	\$ .00
TOTAL SUMMER SCHOOL INSTRUCTION	\$35,569.00	\$32,817.86	\$1,351.14	\$1,400.00
SUMMER SCHOOL - SUPPORT SVCS				
422-200-100 SALARIES	\$4,400.00	\$1,200.00	\$ .00	\$3,200.00
TOTAL SUMMER SCHOOL - SUPPORT SVCS	\$4,400.00	\$1,200.00	\$ .00	\$3,200.00
TOTAL SUMMER SCHOOL	\$39,969.00	\$34,017.86	\$1,351.14	\$4,600.00
OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION				
4XX-1XX-6XX SUPPLIES AND MATERIALS	\$399.14	\$ .00	\$ .00	\$399.14

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GENERAL CURRENT EXPENSE (FUND 11)

REGULAR PROGRAMS - INSTRUCTION				
105-1XX-101 PRESCHOOL - SALARIES OF TEACHERS	\$145,840.00	\$137,523.60	\$8,316.40	\$0.00
110-1XX-101 KINDERGARTEN - SALARIES OF TEACHERS	\$676,168.00	\$592,340.50	\$83,041.50	\$786.00
120-1XX-101 GRADES 1-5 -SALARIES OF TEACHERS	\$3,388,380.05	\$3,332,702.81	\$50,413.19	\$5,264.05
130-1XX-101 GRADES 6-8 -SALARIES OF TEACHERS	\$1,985,805.00	\$1,912,396.08	\$66,362.92	\$7,046.00
150-1XX-101 SALARIES OF TEACHERS	\$6,000.00	\$2,000.00	\$0.00	\$4,000.00
150-1XX-32X PURCHASED PROF. - ED. SERVICES	\$3,000.00	\$0.00	\$0.00	\$3,000.00
190-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$366,651.31	\$339,198.34	\$12,298.51	\$15,154.46
190-1XX-32X PURCHASED PROF. - ED. SERVICES	\$17,900.00	\$8,141.00	\$0.00	\$9,759.00
190-1XX-34X PURCHASED TECHNICAL SERVICES	\$87,001.49	\$72,770.50	\$0.00	\$14,230.99
190-1XX-5XX OTHER PURCHASED SERVICES	\$158,105.51	\$149,353.73	\$0.00	\$8,751.78
190-1XX-61X GENERAL SUPPLIES	\$103,152.00	\$81,606.46	\$4,328.14	\$17,217.40
190-1XX-890 TEXTBOOKS	\$11,550.00	\$11,456.90	\$0.00	\$93.10
190-1XX-890 MISCELLANEOUS EXPENDITURES	\$6,075.00	\$1,427.00	\$0.00	\$4,648.00
1XX-1XX-XXX OTHER UNDISTRIBUTED INSTRUCTION	\$303,388.33	\$130,889.39	\$165,634.73	\$6,864.21
TOTAL REGULAR PROGRAMS - INSTRUCTION	\$7,259,016.69	\$6,771,806.31	\$390,395.39	\$96,814.99

SPECIAL EDUCATION PROGRAMS:

LEARNING AND/OR LANGUAGE DISABILITIES				
204-1XX-101 SALARIES OF TEACHERS	\$194,374.00	\$184,639.21	\$8,186.29	\$1,548.50
204-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$82,468.32	\$64,850.96	\$17,091.04	\$526.32
204-1XX-61X GENERAL SUPPLIES	\$3,457.00	\$1,270.16	\$0.00	\$2,186.84
TOTAL	\$280,299.32	\$250,760.33	\$25,277.33	\$4,261.66

RESOURCE ROOM/RESOURCE CENTER:				
213-1XX-101 SALARIES OF TEACHERS	\$1,281,793.00	\$1,233,924.85	\$38,368.15	\$9,500.00
213-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$13.00	\$0.00	\$0.00	\$13.00
213-1XX-61X GENERAL SUPPLIES	\$3,722.00	\$3,146.96	\$0.00	\$575.04
TOTAL	\$1,285,528.00	\$1,237,071.81	\$38,368.15	\$10,088.04

PRESCHOOL DISABILITIES - FULL-TIME:				
216-1XX-101 SALARIES OF TEACHERS	\$212,441.00	\$197,658.83	\$13,812.17	\$970.00
216-1XX-106 OTHER SALARIES FOR INSTRUCTION	\$231,133.00	\$221,741.18	\$9,391.64	\$18.00
216-1XX-XXX OTHER PRESCHOOL DISABILITIES - FULL-TIME:	\$5,131.91	\$2,957.04	\$251.96	\$1,922.91
TOTAL	\$448,705.91	\$422,357.05	\$23,455.77	\$2,893.09

TOTAL SPECIAL EDUCATION - INSTRUCTION	\$2,014,533.23	\$1,910,189.19	\$87,101.25	\$17,242.79
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	Estimate	Actual	Unrealized
<b>REVENUES</b>			
<b>LOCAL SOURCES:</b>			
1210 LOCAL TAX LEVY	\$19,878,929.00	\$19,878,929.00	\$.00
1310 TUITION - FROM INDIVIDUALS	\$235,750.00	\$254,136.00	(\$18,386.00-)
1320 - FROM OTHER LEAS WITHIN THE STATE	\$39,304.00	\$141,815.82	(\$102,511.82-)
1XXX MISCELLANEOUS	\$76,400.00	\$181,086.26	(\$104,686.26-)
TOTAL	\$20,230,383.00	\$20,455,967.08	(\$225,584.08-)
<b>STATE SOURCES:</b>			
3121 CATEGORICAL TRANSPORTATION AID	\$104,233.00	\$104,233.00	\$.00
3131 EXTRAORDINARY AID	\$244,453.00	\$244,453.00	\$.00
3132 CATEGORICAL SPECIAL EDUCATION AID	\$592,766.00	\$592,766.00	\$.00
3177 CATEGORICAL SECURITY AID	\$91,347.00	\$91,347.00	\$.00
TOTAL	\$1,032,799.00	\$1,032,799.00	\$.00
TOTAL	\$21,263,182.00	\$21,488,766.08	(\$225,584.08-)

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10-000-550-905 BUDGETED INCREASE IN SURPLUS FOR TUITION	\$ .00	\$ .00	\$ .00	\$ .00
10-000-100-56X TRANSFER OF FUNDS TO CHARTER SCHOOLS	\$ .00	\$ .00	\$ .00	\$ .00
10-000-100-571 TRANSFER OF FUNDS TO RENAISSANCE SCHOOLS	\$ .00	\$ .00	\$ .00	\$ .00
10-000-520-93X GENERAL FUND CONTRIB - WHOLE SCH. REFORM	\$ .00	\$ .00	\$ .00	\$ .00
16-XXX-XXX-XXX ESF (FUND 16)	\$ .00	\$ .00	\$ .00	\$ .00
17-XXX-XXX-XXX ARRA GSF (FUND 17)	\$ .00	\$ .00	\$ .00	\$ .00
18-XXX-XXX-XXX ARRA SFSF (FUND 18)	\$ .00	\$ .00	\$ .00	\$ .00
19-XXX-XXX-XXX FEMA GRANT (FUND 19)	\$ .00	\$ .00	\$ .00	\$ .00
TOTAL GENERAL FUND EXPENDITURES	\$21,875,726.95	\$19,971,562.70	\$1,058,098.62	\$846,065.63

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	Appropriations	Expenditures	Encumbrances	Avai]able Balance
000-24X-XXX SUPP. SERV. - SCHOOL ADMINISTRATION	\$744,642.00	\$721,010.80	\$15,645.10	\$7,986.10
000-25X-XXX SUPP. SERV. - CENTRAL SERVICES & TECH SERV	\$569,177.50	\$535,211.91	\$11,983.67	\$21,981.92
000-26X-XXX OPERATION AND MAINT. OF PLANT SERVICES	\$1,664,137.17	\$1,374,462.49	\$141,212.00	\$148,462.68
000-263-XXX TOTAL CARE AND UPKEEP OF GROUNDS	\$27,401.00	\$18,385.00	\$400.00	\$8,616.00
000-266-XXX TOTAL SECURITY	\$11,361.46	\$575.00	\$0.00	\$10,786.46
000-27X-XXX STUDENT TRANSPORTATION SERVICES	\$375,246.00	\$238,334.37	\$111,159.39	\$25,752.24
000-29X-XXX BUSINESS AND OTHER SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-40X-XXX FACILITIES ACQ. & CONSTRUCTION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
XXX-XXX-2XX UNALLOCATED BENEFITS	\$3,354,425.65	\$3,138,668.69	\$73,715.04	\$142,041.92
000-31X-XXX FOOD SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
000-515-XXX RETIREMENT OF ERIP LIABILITY	\$0.00	\$0.00	\$0.00	\$0.00
000-52X-XXX FUND TRANSFERS	\$0.00	\$0.00	\$0.00	\$0.00
OTHER UNDISTRIBUTED EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL GEN. CURRENT EXP. EXPENDITURES/USES OF FUNDS	\$21,397,906.12	\$19,609,432.47	\$1,004,416.12	\$784,057.53

CAPITAL OUTLAY (FUND 12)				
XXX-XXX-73X EQUIPMENT	\$206,748.94	\$150,856.34	\$51,884.50	\$4,008.10
000-400-937 IMPACT AID RESERVE	\$0.00	\$0.00	\$0.00	\$0.00
000-4XX-XXX FACILITIES ACQUISITION AND CONSTR. SERV.	\$271,071.89	\$211,273.89	\$1,798.00	\$58,000.00
430-4XX-741 INFRASTRUCTURE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER CAPITAL OUTLAY EXPENDITURES NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES/USES OF FUNDS	\$477,820.83	\$362,130.23	\$53,682.50	\$62,008.10

SPECIAL SCHOOLS (FUND 13)				
3XX-1XX-XXX POST-SECONDARY INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
3XX-2XX-XXX POST-SECONDARY SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
422-1XX-XXX SUMMER SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
422-2XX-XXX SUMMER SCHOOL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
4XX-1XX-XXX OTHER SPEC. SCHOOL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
4XX-2XX-XXX OTHER SPC. SCHOOLS - SUPPORT SERV.	\$0.00	\$0.00	\$0.00	\$0.00
601-1XX-XXX ACGR. EVENING/ADULT H.S./POST-GRADUATE - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
601-2XX-XXX ACGR. EVENING/ADULT H.S./POST-GRADUATE - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
602-1XX-XXX ADULT EDUCATION-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
602-2XX-XXX ADULT EDUCATION-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
629-1XX-XXX VOCATIONAL EVENING-LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
629-2XX-XXX VOCATIONAL EVENING-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
631-1XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN LOCAL - INSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00
631-2XX-XXX EVENING SCHOOL FOR THE FOREIGN BORN-LOCAL - SUPPORT SERVICES	\$0.00	\$0.00	\$0.00	\$0.00
EVENING SCHOOL FOR FOREIGN BORN-LOCAL SUPPORT SERVICE	\$0.00	\$0.00	\$0.00	\$0.00
OTHER SPECIAL SCHOOLS EXPEND. NOT INCLUDED ABOVE	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL SPECIAL SCHOOLS EXPENDITURES/USES OF FUNDS	\$0.00	\$0.00	\$0.00	\$0.00

REVENUE/SOURCES OF FUNDS:	Budgeted Estimated	Actual to Date	NOTE: Over or (Under)	Unrealized Balance
52XX FROM TRANSFERS	\$ .00	\$ .00		\$ .00
1XXX FROM INTEREST EARNED ON CURR. EXP. EMERGENCY	\$ .00	\$ .00		\$ .00
1XXX FROM INTEREST EARNED ON MAINTENANCE RESERVE	\$ .00	\$ .00		\$ .00
1XXX FROM LOCAL SOURCES	\$20,230.00	\$20,455,967.08	Over	( \$225,584.08-)
2XXX FROM INTERMEDIATE SOURCES	\$ .00	\$ .00		\$ .00
3XXX FROM STATE SOURCES	\$1,032,799.00	\$1,032,799.00		\$ .00
4XXX FROM FEDERAL SOURCES	\$ .00	\$ .00		\$ .00
5XXX FROM OTHER FINANCING SOURCES	\$ .00	\$ .00		\$ .00
XXXX ARRA ESF (FUND 16)	\$ .00	\$ .00		\$ .00
XXXX ARRA GSF (FUND 17)	\$ .00	\$ .00		\$ .00
XXXX ARRA SFSF (FUND 18)	\$ .00	\$ .00		\$ .00
TOTAL REVENUES/SOURCES OF FUNDS	\$21,263,182.00	\$21,488,766.08	Over	( \$225,584.08-)

EXPENDITURES:	Appropriations	Expenditures	Encumbrances	Availble Balance
GENERAL CURRENT EXPENSE FUND (11)				
1XX-100-XXX REGULAR PROGRAMS - INSTRUCTION	\$7,259,016.69	\$6,771,806.31	\$390,395.39	\$96,814.99
2XX-100-XXX SPECIAL EDUCATION - INSTRUCTION	\$2,014,533.23	\$1,910,189.19	\$87,101.25	\$17,242.79
230-100-XXX BASIC SKILLS/REMEDIATION INSTRUCTION	\$478,321.00	\$461,855.57	\$15,550.00	\$915.43
240-100-XXX BILINGUAL EDUCATION - INSTRUCTION	\$348,129.00	\$331,560.25	\$13,560.00	\$3,008.75
3XX-100-XXX VOC. PROGRAMS - LOCAL - INSTRUCTION	\$ .00	\$ .00	\$ .00	\$ .00
401-100-XXX SCHOOL-SPONS. COCURR. ACTIVITIES - INST.	\$60,382.51	\$39,790.31	\$2,731.62	\$17,860.58
402-100-XXX SCHOOL-SPONS. ATHLETICS - INSTRUCTION	\$31,921.00	\$24,288.46	\$1,418.00	\$6,214.54
421-XXX-XXX TOTAL BEFORE/AFTER SCHOOL PROGRAMS	\$ .00	\$ .00	\$ .00	\$ .00
422-XXX-XXX TOTAL SUMMER SCHOOL PROGRAMS	\$40,368.14	\$34,017.86	\$1,351.14	\$4,999.14
423-XXX-XXX TOTAL ALTERNATIVE EDUCATION PROGRAM	\$ .00	\$ .00	\$ .00	\$ .00
424-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$ .00	\$ .00	\$ .00	\$ .00
425-XXX-XXX TOTAL OTHER SUPPLEMENTAL/AT-RISK PROGRAMS	\$ .00	\$ .00	\$ .00	\$ .00
4XX-100-XXX OTHER INSTRUCTIONAL PROGRAMS - INSTRUCTION	\$ .00	\$ .00	\$ .00	\$ .00
800-330-XXX COMM. SERV. PROGRAMS-COMM. SERV. OPERATIONS	\$ .00	\$ .00	\$ .00	\$ .00
OTHER EXPENDITURES NOT INCLUDED ABOVE	\$ .00	\$ .00	\$ .00	\$ .00

UNDISTRIBUTED EXPENDITURES:	\$1,695,686.39	\$1,673,055.45	\$11,840.94	\$10,790.00
000-1XX-XXX INSTRUCTION	\$80,590.10	\$69,276.15	\$11,181.00	\$132.95
000-211-XXX ATTENDANCE AND SOCIAL WORK SERVICES	\$205,619.75	\$178,541.94	\$25,185.95	\$1,891.86
000-216-XXX HEALTH SERVICES	\$286,608.00	\$244,393.60	\$12,060.60	\$30,153.80
000-217-XXX OTHER SUPPORT SERV.-STUDENTS-RELATED SERV	\$562,606.98	\$394,007.23	\$21,459.03	\$147,140.72
000-218-XXX OTHER SUPPORT SERVICES-STUDENTS-REGULAR	\$182,013.00	\$173,275.87	\$8,028.24	\$708.89
000-219-XXX OTHER SUPPORT SERV.-STUDENTS-SPEC. SERV.	\$541,685.60	\$521,001.07	\$17,095.12	\$3,589.41
000-221-XXX IMPROV. OF INST./OTHER SUP. SERV.-INSTSERV	\$184,302.00	\$171,204.76	\$582.00	\$13,015.24
000-222-XXX EDUCATIONAL MEDIA SERV./SCHOOL LIBRARY	\$186,293.00	\$174,952.61	\$4,587.00	\$6,753.39
000-223-XXX INSTRUCTIONAL STAFF TRAINING SERVICES	\$45,740.00	\$13,171.85	\$ .00	\$32,568.15
000-23X-XXX SUPP. SERV. - GENERAL ADMINISTRATION	\$447,698.95	\$396,395.73	\$26,673.64	\$24,629.58

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	Budgeted	Actual	Variance
RECAPITULATION OF FUND BALANCE:			
APPROPRIATIONS	\$21,875,726.95	\$21,026,963.09	\$848,763.86
REVENUES	( \$21,263,182.00 )	( \$21,244,313.08 )	( \$18,868.92 )
SUB TOTAL	\$612,544.95	( \$217,349.99 )	\$829,894.94
CHANGE IN RESERVE ACCOUNTS:			
PLUS - INCREASE IN RESERVE	\$1,000.00	\$1,000.00	\$ .00
LESS - WITHDRAW FROM RESERVE	( \$185,000.00 )	( \$185,000.00 )	( \$ .00 )
SUB TOTAL	\$428,544.95	( \$401,349.99 )	\$829,894.94
LESS: ADJUSTMENT FOR PRIOR YEAR ENCUMBRANCE	( \$ .00 )	( \$ .00 )	( \$ .00 )
BUDGETED FUND BALANCE	\$428,544.95	( \$401,349.99 )	\$829,894.94

FUND BALANCE:

APPROPRIATED:  
RESERVE FOR ENCUMBRANCES - CURRENT YEAR  
RESERVE FOR ENCUMBRANCES - PRIOR YEAR  
RESERVED FUND BALANCE FOR WAIVER OFFSET RSV  
WAIVER OFFSET RESERVE - CURRENT YEAR  
INCREASE IN WAIVER OFFSET RESERVE  
WITHDRAWAL FROM WAIVER OFFSET RESERVE  
RESERVED FUND BALANCE:

BUS ADVERTISING RESERVE

755 ADD: INCREASE IN BUS ADV RESERVE FOR F \$ .00  
610 LESS: BUDGETED W/D FROM BUS ADV FUEL CO (\$ .00 )  
315 FEDERAL IMPACT AID RESERVE GENERAL - JULY \$ .00  
756 ADD: INCREASE IN FEDERAL IMPACT AID RE \$ .00  
611 LESS: W/D FROM FEDERAL IMPACT AID RESER (\$ .00 )  
318 FEDERAL IMPACT AID RESERVE CAPITAL - JULY \$ .00  
612 ADD: INCREASE IN FEDERAL IMPACT AID RE \$ .00  
319 LESS: W/D FROM FEDERAL IMPACT AID RESER (\$ .00 )  
764 MAINTENANCE RESERVE ACCOUNT - JULY 1, 2019 \$ .00  
606 ADD: INTEREST EARNED ON MAINTENANCE RE \$ .00  
310 LESS: BUDGETED W/D FROM MAINT. RESERVE (\$ .00 )  
765 TUITION RESERVE ACCOUNT \$ .00  
761 CAPITAL RESERVE ACCOUNT - JULY 1, 2019 \$2,767,421.00  
604 ADD: INCREASE IN CAPITAL RESERVE \$1,000.00  
605 LESS: INCREASE IN SALE/LEASE RESERVE \$ .00  
307 LESS: BUDG. W/D FROM CAPITAL RESERVE-ELI (\$ .00 )  
309 LESS: BUDG. W/D FROM CAPITAL RESERVE-EXC (\$185,000.00 )  
766 CURR. EXP. EMERGENCY RESERVE - JULY 1, 2019 \$250,000.00  
607 ADD: INCR. IN CURR. EXP. EMERG. RESERVE \$ .00  
312 LESS: W/D FROM CURR. EXP. EMERG. RESERV (\$ .00 )  
762 ADULT EDUCATION PROGRAMS \$250,000.00  
750,751,752 RESERVED FUND BALANCE \$ .00  
76X OTHER RESERVES \$325,000.00  
601 APPROPRIATIONS \$21,875,726.95  
602 LESS: EXPENDITURES \$848,763.86  
603 ENCUMBRANCES \$19,968,864.47

TOTAL APPROPRIATED

UNAPPROPRIATED:

770 FUND BALANCE, JULY 1, 2019 \$661,216.24  
771 FUND BALANCE -DESIGNATED \$ .00  
772 FUND BALANCE -UNDESIGNATED \$ .00  
303 BUDGETED FUND BALANCE (\$350,087.39 )  
311 BUDGT. WITHDR. FM TUITION RESERVE-ADJUST/SU ( \$ .00 )  
TOTAL FUND BALANCE

TOTAL LIABILITIES AND FUND EQUITY

\$5,676,412.33  
\$5,676,224.10



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TOTAL LIABILITIES

( \$188.23- )

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GENERAL FUND

ASSETS AND RESOURCES

ASSETS:			
101	CASH IN BANK		\$2,523,620.00
102-106	CASH EQUIVALENTS		\$ .00
108	IMPACT AID RESERVE GENERAL		\$ .00
109	IMPACT AID RESERVE CAPITAL		\$ .00
111	INVESTMENTS		\$ .00
116	CAPITAL RESERVE ACCOUNT		\$2,767,420.94
117	MAINTENANCE RESERVE INVESTMENT ACCOUNT		\$ .00
118	EMERGENCY RESERVE		\$250,000.00
121	TAX LEVY RECEIVABLE		\$ .00
ACCOUNTS RECEIVABLE:			
INTERFUND			
132	INTERGOVERNMENTAL-ACCOUNTS RECEIVABLE	\$ .00	
140	INTERGOVERNMENTAL-STATE	\$ .00	
141	INTERGOVERNMENTAL-FEDERAL	\$113,804.24	
142	INTERGOVERNMENTAL-OTHER	\$ .00	
143	INTERGOVERNMENTAL-OTHER	\$ .00	
153, 154	OTHER - NET OF ESTIMATED UNCOLLECTIBLE OF	\$970.00	\$114,774.24

LOANS RECEIVABLE:

131	INTERFUND		\$ .00
151, 152	OTHER - NET OF EST. UNCOLLECTIBLE OF	( \$ .00 )	\$ .00
181	PREPAID EXPENSES		\$ .00
192	DEFERRED EXPENDITURES		\$ .00
	OTHER CURRENT ASSETS		\$1,540.00

RESOURCES:

301	ESTIMATED REVENUES	\$21,263,182.00	\$18,868.92
302	LESS REVENUES	( \$21,244,313.08 )	
	TOTAL ASSETS AND RESOURCES		\$5,676,224.10

LIABILITIES AND FUND EQUITY

LIABILITIES:			
101	CASH OVERDRAFT		\$ .00
402	INTERFUND ACCOUNTS PAYABLE		\$ .00
421	ACCOUNTS PAYABLE		( \$2,698.23- )
431	CONTRACTS PAYABLE		\$ .00
451	LOANS PAYABLE		\$ .00
423	ACCOUNTS PAYABLE / PREVIOUS YEARS		\$ .00
461	ACCRUED SALARIES AND BENEFITS		\$ .00
481	DEFERRED REVENUE		\$2,510.00
	OTHER CURRENT LIABILITIES		\$ .00

CLOSTER BOARD OF EDUCATION

FILE CODE: 1250

\_\_\_\_\_ Monitored

\_\_\_\_\_ Mandated

  X   Other Reasons

\*Policy

*\* This is a modified model policy from the Critical Policy Reference Manual (CPRM). It has been revised to include some of the requirements of the NJDOE Guidance: The Road Back: Restart and Recovery. The changes are highlighted below.*

VISITORS

The board welcomes visits to school by parents/guardians, board members, other adult residents of the community and interested educators, when they fit into the classroom or school routine. In order for the educational program to continue undisturbed when visitors are present, and to prevent the intrusion of disruptive persons into the schools, the chief school administrator shall devise regulations addressing visitors' access to the schools.

All visitors shall be required to report to the principal's office upon entering the building.

A "visitor" is anyone other than a pupil enrolled in or a staff member employed in the particular school. Visitors may not consult with the teaching staff or pupils during class time without the principal's permission.

Staff members and students are strictly prohibited from propping doors open. Students and staff members shall not open a door for anyone. All persons seeking entry to the building shall be directed to the main entrance.

For the purpose of preventing unauthorized entry into the district buildings, the building principal shall ensure that:

- A. The school's main entrance is clearly marked so that it is easily visible and recognizable;
- B. Exterior doors are locked, and when they are in use for a large entry/exit, staff members, security personnel, law enforcement officers or other representatives of the district are assigned to monitor them;
- C. Entrances are clearly marked with a numerical sequence to allow for specific response by police, fire, and emergency medical services responders;
- D. A limited number of doors are available for access by staff and the staff members shall be informed of which doors they are authorized to use;
- E. Security personnel working in the school building are dressed in uniform.

When the parental rights of a parent have been terminated by a court of appropriate jurisdiction, the legal guardian must inform the school so that the administration may apply appropriate regulations. The principal shall seek confirmation of legal custodianship where necessary.

No one may visit the school during school hours for the purpose of recommending or exhibiting books, maps, etc., to staff. No person shall be allowed to deliver any address or lecture on any subject unless authorized by the chief school administrator or designee.

All visitors to the schools must obey regulations prohibiting smoking and any other regulations designed to

VISITORS (continued)

ensure orderly operation of the school. All persons violating this policy shall be considered "disorderly persons" and subject to appropriate action.

Visitor Procedures for Contagion Prevention

In order to prevent the spread of disease during pandemic recovery and to protect the health and safety of students and staff against infection, no visitors shall be permitted in the schools until pandemic restrictions are lifted. The principal may admit a visitor if he or she determines that it is necessary. In all such cases, the visitor shall submit to the screening procedure (e.g., temperature and exposure questionnaire) and shall be required to wear a face mask while in the school building. The face mask shall be required in all cases. However, an accommodation may be made where the visitor can demonstrate that wearing a face mask is detrimental to the visitor's health. A child under two years of age shall not be required to wear a face mask.

Adopted:

NJSBA Review/Update:

Readopted:

Key Words

Visits to the Schools, Visitors, Sign-in, Propping Doors

Legal References:

	<u>N.J.S.A.</u> 2C:18-3	Unlicensed entry of Structures, defiant trespasser; peering into dwelling places; defenses
	<u>N.J.S.A.</u> 2C:33-2	Disorderly conduct
required	<u>N.J.S.A.</u> 18A:7G-5.2	Public school facilities, certain, security measures
	<u>N.J.S.A.</u> 18A:11-1	General mandatory powers and duties
	<u>N.J.S.A.</u> 18A:20-20	Control and Regulation of Playgrounds
	<u>N.J.S.A.</u> 18A:40-12	Closing Schools During Epidemic
	<u>N.J.S.A.</u> 18A:54-20	Powers of board (county vocational schools)
	<u>N.J.S.A.</u> 26:3D-55 et seq.	<u>New Jersey Smoke-Free Air Act</u>
		McCann v. Bd. of Educ. of South Plainfield, (EDU8243-04, Comm'r, Nov. 5, 2005)
		L.A. v. Port Republic Bd. of Educ., (EDU4308-05, Comm'r Feb. 22, 2007)

The NJDOE Guidance: *The Road Back: Restart and Recovery* at:  
<https://www.nj.gov/education/reopening/>

Possible

<u>Cross References:</u>	*1220	<u>Ad hoc</u> advisory committees
	*3327	Relations with vendors
	*3515	Smoking prohibition
	*4131/4131.1	Staff development; inservice education/visitations/conferences
	*4231/4231.1	Staff development; inservice education/visitations/conferences
	*5020	Role of parents/guardians
	*5124	Reporting to parents/guardians
	*5125	Pupil records
	*5131.1	Harassment, intimidation and bullying
	*5142	Pupil safety
	*5145.11	Questioning and apprehension
	*6144	Controversial issues

VISITORS (continued)

\*9010            Role of the member

\*Indicates policy is included in the Critical Policy Reference Manual.

©

CLOSTER BOARD OF EDUCATION

FILE CODE: 3541.33

X  Monitored  
 X  Mandated  
 X  Other Reasons

\*Policy

*\* This is a modified model policy from the Critical Policy Reference Manual (CPRM). It has been revised to include some of the requirements of the NJDOE Guidance: The Road Back: Restart and Recovery. The changes are highlighted below.*

TRANSPORTATION SAFETY

The safety and welfare of pupils shall be the first consideration in all matters pertaining to transportation. The board directs the chief school administrator to oversee development of regulations to govern:

- A. Pupil conduct on buses;
- B. Inservice education for bus drivers to include:
  - 1. Management of pupils;
  - 2. Safe driving practices; recognition of hazards;
  - 3. Special concerns in transporting pupils with disabilities;
  - 4. Emergency procedures on the road; accident report;
  - 5. Information on required drug and alcohol testing.

Accidents

Forms shall be provided for the immediate reporting of all incidents involving a district-owned or contracted vehicle that include any of the following:

- A. Physical injury to anyone concerned, no matter how minor;
- B. Property damage of any kind, even if the financial loss is negligible;
- C. Failure of any mechanical function of a district-owned or contracted vehicle during operation, even if no injury or damage results.

It shall be the responsibility of the chief school administrator to direct an investigation on the report and to comply with the law. The information gained shall be considered in evaluating personnel performances, and in scheduling inspection of vehicles.

Bus Procedures to Reduce the Spread of Contagion

- A. To the maximum extent practicable, bus drivers will ensure that students and adults comply with appropriate social distancing practices (at least six feet between riders) while on the school bus. Hand sanitizer will be made available at the school bus entrance for use when boarding.
- B. Drivers should practice all safety actions and protocols as indicated for other staff, including hand hygiene and face coverings.
- C. Students must wear face coverings while riding on the bus if social distancing or physical barriers cannot be maintained. Accommodations for students who are unable to wear face coverings should be consistent with the student's IEP. For adults, accommodations shall be consistent with those provided by the school district for staff and others;
- D. Bus drivers will be reminded to implement certain personal hygiene actions (e.g., frequent hand washing) and be afforded the opportunity to do so (such as having sufficient time between routes);

TRANSPORTATION SAFETY (continued)

- E. District vehicles will be cleaned and sanitized including seats, rails, and highly touch surfaces before each run.
- F. Contracted transportation providers shall be required to clean and sanitize seats, rails and highly touched surfaces before each run. The district shall collaborate with the contracted service provider to develop these procedures and ensure that they are consistently followed. The contracted service provider shall collaborate with the district in establishing cleaning/sanitation protocols that are consistent with social distancing practices. The contracted service provider shall ensure that employees are fully trained in the implementation of the established protocols:
- G. All personnel responsible for cleaning school buses shall document the cleaning/sanitizing measures taken. Personnel are required to:
  - 1. Demonstrate an understanding of the established protocols that must be taken to properly clean and sanitize the bus; and
  - 2. Provide a certification that, before the route commenced, the required process was completed as required.
- H. These procedures will include a minimum of two stages: cleaning, which removes dirt and germs from surfaces; and disinfecting, which kills germs on surfaces that remain after cleaning.
- I. The procedures will identify sanitizing agents that may be used and will be limited to products included on the U.S. Environmental Protection Agency's list of products that have been shown to be effective against COVID-19;

Training for Interacting with Students with Special Needs

The (*board or board of education contractor that provides student transportation services*) shall administer the New Jersey Department of Education developed training program on the proper procedures for interacting with students with special needs to all school bus drivers and school bus aides that it employs. The training program includes appropriate behavior management; effective communication; use and operation of adaptive equipment; and understanding behaviors that may be related to specific disabilities.

The training program shall be administered prior to that individual operating a school bus or serving as an aide on a school bus.

The (*board or board of education contractor that provides student transportation services*) requires that a school bus driver or school bus aide file a certification with the (*board or board of education contractor that provides student transportation services*) that the individual has completed the training program within five business days of its completion. The (*board or board of education contractor that provides student transportation services*) shall retain a copy of the certification for the duration of the individual's employment and shall forward a copy of the certification to the New Jersey Department of Education.

The parent or guardian of a student with an individualized education plan shall complete the student information card when the individualized education plan is developed or amended for a student who receives transportation services. The student information card, developed by the New Jersey Department of Education, shall include information that should be readily available to a school bus driver and school bus aide for the purpose of promoting proper interaction with a student with special needs.

Upon receiving consent from a student's parent or guardian, a copy of the completed student information card shall be provided to the student's assigned school bus driver and school bus aide.

TRANSPORTATION SAFETY (continued)Drills

Emergency evacuation drills shall be conducted regularly throughout the school year to acquaint the pupil riders thoroughly with emergency situations. An emergency evacuation drill shall be held as soon as possible after the opening day of school and then at least twice a year. Pupils who do not require busing shall participate in a drill as necessary before a field trip. All pupils shall receive evacuation instruction at least once within the school year.

Vehicles and Equipment

All district-owned or contracted vehicles used to transport children shall be maintained in such condition as to provide safe and efficient transportation service with a minimum of delays and disruption due to mechanical or equipment failure.

All district-owned or contracted vehicles used to transport children shall conform to state standards for such vehicles and shall be equipped with all safety devices required by code and statute.

All passengers on buses equipped with seat belts shall wear properly adjusted and fastened seat belts or other child restraint systems at all times while the bus is in operation.

Bus Drivers

Drivers of all Type I and Type II school vehicles used to transport district pupils shall be licensed by the State of New Jersey as bus drivers. They shall comply with all state requirements on physical condition, criminal history clearance, etc. The district shall be in compliance with all drug and alcohol testing requirements of the Omnibus Transportation Employee Testing Act and implementing regulations and shall provide all bus drivers with required information on them (see policy 4219.23 Employee Substance Abuse). Bus drivers are responsible for the safety of pupils entering, riding, and departing their vehicle.

Adopted:

NJSBA Review/Update:

Readopted:

Key Words

Safety, Bus Safety, Transportation Safety, Pupil Transportation, Student Transportation

<b>Legal References:</b> <u>N.J.S.A.</u> 18A:6-7.1	Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A.</u> 18A:25-2	Authority over pupils
<u>N.J.S.A.</u> 18A:39-1 <u>et seq.</u>	Transportation of pupils remote from school
<u>See particularly:</u>	
<u>N.J.S.A.</u> 18A:39-17, -18, -19.1, -20	
<u>N.J.S.A.</u> 18A:39-19.2 through <u>N.J.S.A.</u> 18A:39-19.4	Training program for school bus drivers, bus aides relative to students with special needs
<u>N.J.S.A.</u> 18A:39-26	School Bus Safety Act
<u>N.J.S.A.</u> 18A:39-27	Bus Driver Presence Required
<u>N.J.S.A.</u> 18A:39-28	Inspection of School Bus for Pupils
<u>N.J.S.A.</u> 39:3-10.9 <u>et seq.</u>	New Jersey Commercial Driver License Act



TRANSPORTATION SAFETY (continued)

N.J.S.A. 39:3B-1.1 et seq. School Buses, Equipment and Regulations

See particularly:

N.J.S.A. 39:3B-10

through -12

N.J.A.C. 6A:27-1.1 et seq. Student Transportation

See particularly:

N.J.A.C. 6A:27-11.1, -11.2,

-11.3, -11.4, -12.2, -13.3

34 CFR Part 85.100 et seq., Governmentwide Debarment and Suspension (nonprocurement) and Governmentwide Requirements for Drug-Free Workplace (Grants)

49 U.S.C. § 31306 et seq.- Omnibus Transportation Employee Testing Act of 1991

49 C.F.R. Part 40.1 et seq. - Procedures for Transportation Workplace Drug Testing Programs

49 C.F.R. Part 382.101 - Controlled Substance and Alcohol Use and Testing

49 C.F.R. Part 391.1 et seq. - Qualification of drivers

Policies and Procedures Manual for Pupil Transportation, N.J. State Department of Education

*The Department of Education School Bus Driver and Aide Training for Interacting with Students with Special Need*: located on the New Jersey Department of Education website at: <http://www.nj.gov/education/finance/transportation/training/dis/>

The NJDOE Guidance: *The Road Back: Restart and Recovery* at:

<https://www.nj.gov/education/reopening/>

**Possible**

**Cross References:**

*3516	Safety
*3541.1	Transportation routes and services
*4211	Recruitment, selection and hiring
*4119.23/4219.23	Employee substance abuse
*4231/4231.1	Staff development; inservice education/visitations/conferences
*5131	Conduct/discipline
*1531.1	Harassment, intimidation and bullying
*5142	Pupil safety

\*Indicates policy is included in the Critical Policy Reference Manual.



**CLOSTER BOARD OF EDUCATION**

**FILE CODE: 3510**

  X   **Monitored**

  X   **Mandated**

  X   **Other Reasons**

**\*Policy**

*\* This is a modified model policy from the Critical Policy Reference Manual (CPRM). It has been revised to include some of the requirements of the NJDOE Guidance: The Road Back: Restart and Recovery. The changes are highlighted below.*

OPERATION AND MAINTENANCE OF PLANT

The board of education is responsible for providing school facilities that are safe from hazards; sanitary; properly equipped, lighted and ventilated; and aesthetically suited to promoting the goals of the district. School buildings and site accommodations shall include provisions for individuals with disabilities pursuant to law and regulations.

The chief school administrator shall ensure the development and enforcement of detailed regulations for the safe and sanitary operation of the buildings and grounds. The regulations shall be reviewed and adopted by the board and provided to all staff annually at the beginning of each school year and when any revisions are formulated.

The chief school administrator and board secretary shall develop a multiyear comprehensive maintenance plan for board approval, to be updated annually.

The district shall ensure barrier free access for all students, staff and visitors to school facilities.

Work Order System -DELETE THIS IF DISTRICT HAS LESS THAN 3 BUILDINGS

(NOTE: This section, "Work Order System," applies to districts with three or more buildings.)

The school district shall have an automated work order system for prioritizing, performing and recording all maintenance and repair request for all district buildings and grounds.

- A. The chief school administrator or designee shall establish in the standard operating procedures for business functions the approval and prioritization of work order requests which take into account the health and safety of building occupants, priorities and objectives established annually to carry out the district Strategic Plan, the need for the work requested, and other factors the district deems appropriate;
- B. The work order system shall include the following information for a request for work before work begins, except in an emergency where the work is necessary to correct a situation that poses an imminent threat to the health or safety of building occupants:
  - 1. The name of the person making the request;
  - 2. The date of the request;
  - 3. The appropriate approval(s) as established by Standard Operating Procedures (SOP);
  - 4. The date of approval(s);
  - 5. The location of work requested;
  - 6. The priority level (for example, urgent, high, average, low);
  - 7. The scheduled date(s) of service;
  - 8. The trade(s) needed such as general maintenance worker; custodian; carpenter; plumber; electrician; heating, ventilation and air conditioning (HVAC); grounds; roofer; masonry; glazer; other;
  - 9. A description of the work requested;
  - 10. A projection of the materials and supplies needed for the work;
  - 11. The estimated hours needed to complete task;
  - 12. The name of the work order assigner; and
  - 13. The name of the employee(s) working on the order.

OPERATION AND MAINTENANCE OF PLANT (continued)

- C. The work order system shall include the following close-out information for each request for work:
1. The actual hours worked by date for each assigned staff member;
  2. The actual hourly rate paid, both regular and over-time, for each assigned staff member;
  3. The aggregate cost of labor by regular, over-time and total;
  4. The actual materials and supplies needed to complete the work order;
  5. Actual cost of materials and supplies; and
  6. The name of the employee responsible for attesting that the job was completed satisfactorily.
- D. Except where prohibited by collective bargaining agreement, the SOP shall require for any work, which cannot be completed during regular working hours by the needed completion date, an assessment of the cost-benefit of outsourcing any such work in excess of the quote threshold as determined under N.J.S.A. 18A:18A-37;
- E. Where, according to the assessment, the cost of outsourcing work is less than the in-house estimated cost of labor, at over-time rates, and materials for the same work, the work shall be outsourced provided the work can be contracted in accordance with N.J.S.A. 18A:18A-1 et seq., completed by the projected completion date contained in the prioritized work order system and does not violate the terms of the collective bargaining agreement for maintenance workers and/or custodians;
- F. The business administrator/board secretary in consultation with the supervisor responsible for this work shall conduct an analysis of the information in the work order system no later than February 1 of the prebudget year for consideration during budget preparation. The analysis will include productivity of staff as a whole and individually, significant variations between estimated labor time and materials and actual labor time and materials, unusual trends for like projects and other factors that will improve productivity and efficiency.

Ventilation Systems

Schools and districts must ensure that their indoor facilities have adequate ventilation, including operational heating, and ventilation systems where appropriate. Recirculated air must have a fresh air component. Open windows must be available if air conditioning is not provided and filter(s) for A/C units must be maintained and changed according to manufacturer recommendations.

Facilities Cleaning Procedures to Reduce the Spread of Contagion

The building principal in consultation with the maintenance supervisor shall develop a procedure for increased, routine cleaning and disinfection. The procedure shall include cleaning/disinfecting schedules, targeted areas to be cleaned, and methods and materials to be used, and shall address:

- A. Routinely cleaning and disinfecting surfaces and objects that are frequently touched. This may include cleaning objects/surfaces not ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops). Examples of frequently touched areas in schools:
1. Classroom desks and chairs;
  2. Lunchroom tables and chairs;
  3. Door handles and push plates;
  4. Handrails;
  5. Kitchens and bathrooms;
  6. Light switches;

OPERATION AND MAINTENANCE OF PLANT (continued)

7. Handles on equipment (e.g. athletic equipment);
  8. Buttons on vending machines and elevators;
  9. Shared telephones;
  10. Shared desktops;
  11. Shared computer keyboards and mice;
  12. Drinking fountains;
  13. School bus seats and windows; and
  14. Playground equipment.
- B. Using all cleaning products in accordance with directions on the label. For disinfection most common EPA-registered household disinfectants should be effective. Whenever possible the list of products that are EPA-approved for use against the virus that causes COVID-19 (available on the EPA's website) shall be used. The manufacturer's instructions for all cleaning and disinfection products (e.g., concentration, application method and contact time, etc.) shall be used.
- C. Sanitizing bathrooms daily, or between use as much as possible, using protocols outlined by the Environmental Protection Agency (EPA). Additional considerations regarding bathrooms include:
1. Limiting the number of students who can enter at one in order to avoid crowds;
  2. Designating staff members to enforce limited capacity and avoid overcrowding;
  3. Installing no-touch foot pedal trash cans, if possible;
  4. Propping doors open to avoid touching handles; and
  5. Including appropriate signage about the benefits of handwashing.
- D. Cleaning and sanitizing drinking fountains and encouraging staff and students to bring their own water to minimize the use and touching of water fountains;
- E. Making hand sanitizer available at the school bus entrance for each student to use when boarding. Similarly, students must be required to wear face coverings while riding on the bus if social distancing or physical barriers cannot be maintained;
- F. Maintaining hand-sanitizing stations with alcohol-based hand sanitizers (at least 60% alcohol):
1. In each classroom (for staff and older children who can safely use hand sanitizer);
  2. At entrances and exits of buildings;
  3. Near lunchrooms and toilets.
- G. Supervising children ages 5 and younger when using hand sanitizer;
- H. For classrooms with existing handwashing facilities, preparing stations with soap, water and alcohol-based hand sanitizers (at least 60% alcohol);
- I. Reminding bus drivers to take certain personal hygiene actions (e.g., frequent hand washing) and affording them the opportunity to do so (such as having sufficient time between routes);
- J. Cleaning and sanitizing district vehicles including seats, rails and any highly touched surfaces before each run.
- K. Requiring contracted transportation providers to clean and sanitize seats, rails and highly touched surfaces touched before each run. The district shall collaborate with the contracted service provider to develop these procedures and ensure that they are consistently followed; a checklist may be developed to ensure compliance. The contracted service provider shall collaborate with the district in establishing

OPERATION AND MAINTENANCE OF PLANT (continued)

cleaning/sanitation protocols that are consistent with social distancing practices. The contracted service provider shall ensure that employees are fully trained in the implementation of the established protocols:

1. All personnel responsible for cleaning school buses shall document the cleaning/sanitizing measures taken. Personnel are required to:
    - a. Demonstrate an understanding of the established protocols that must be taken to properly clean and sanitize the bus; and
    - b. Provide a certification that, before the route commenced, the required was process completed as required.
  2. The procedures will identify sanitizing agents that may be used and will be limited to products included on the U.S. Environmental Protection Agency's list of products that have shown to be effective against COVID-19.
  3. These procedures will likely include two stages: cleaning, which removes dirt and germs from surfaces, and disinfecting, which kills germs on surfaces that remain after cleaning.
- L. Routinely cleaning and disinfecting furniture, recognizing the varying materials used in furniture in each school building;
- M. Providing EPA-registered disposable wipes to teachers and staff so that commonly used surfaces (e.g., keyboards, desks, remote controls) can be wiped down before use;
- N. On a regular basis, ordering and stocking adequate supplies to support cleaning and disinfection practices.
- O. Ensuring that cleaning and disinfection supplies are used and stored correctly and safely. This includes storing products securely away from children, while ensuring appropriate ventilation so students and staff are not exposed to toxins or fumes.
- P. Placing physical barriers, such as plastic flexible screens, in classrooms, school buses, restrooms and other areas where social distancing cannot be maintained.
- Q. Cleaning and disinfecting a school building after a person has been identified as COVID-19 positive:

The district may need to implement short-term closure procedures in a school regardless of community spread if an infected person has been in a school building. If this happens, the CDC-recommended procedures shall be followed:

1. Close off areas used by a sick person and do not use before cleaning and disinfection;
2. Wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as possible;
3. Open outside doors and windows to increase air circulation in the area; and
4. Cleaning staff will clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces.

Additional training shall be provided to the personnel responsible for cleaning and sanitizing school buses and facilities as necessary. Topics may include proper use of cleaning and disinfecting agents, the cleaning schedule for various surfaces, and safety precautions that need to be taken (e.g., ensuring adequate ventilation while cleaning and sanitizing).

Safe Drinking Water

OPERATION AND MAINTENANCE OF PLANT (continued)

The board of education shall assure the availability of potable drinking water through sanitary means in school facilities or upon school grounds in accordance with the Safe Drinking Water Act (N.J.S.A. 58:12A-1 et seq., N.J.A.C. 6A:26-6, and N.J.A.C. 7:10 et seq.). In accordance with law and board policy 3516 Safety, the board shall test all drinking water outlets, make the results publicly available and notify parents/guardians and the New Jersey Department of Education.

The board of education directs the chief school administrator to ensure the development of lead sampling plan with sample collection is consistent with the district's Quality Assurance Project Plan (QAPP) and to ensure that QAPP is signed by the laboratory certified to sample the district's water, the individual responsible for conducting the sampling and is presented to the board for signature.

Within 24-hours after the board has reviewed and verified the final laboratory results of the sampling, the board shall ensure that test results are publicly available at the school facility and on the board's website. If any laboratory results exceed the permissible lead action level, the board shall provide written notification to the parents/guardians of all students attending that facility as well as to the Department of Education. The notice must include measures taken to curtail immediately the use of any drinking water outlet where lead levels exceed the permissible action level, measures taken to ensure that alternate drinking water is available to all students and staff, and information regarding the health effects of lead.

Within six years of the adoption of this policy, and within each six-year period thereafter, the board must test all drinking water outlets; sampling shall be prioritized in facilities previously identified with excessive lead results or identified as high risk in the sampling plan.

Annually, the board must submit to the Department of Education, a statement of assurance that lead testing was completed in accordance with existing Department of Education regulations and that where required, alternate drinking water is available to students and staff.

Integrated Pest Management

The New Jersey School Integrated Pest Management Act of 2002 requires schools to implement a school integrated pest management policy. As per this policy, the board and the chief school administrator shall implement Integrated Pest Management (IPM) procedures to control pests and minimize exposure of children, faculty, and staff to pesticides. (insert school name) shall develop and maintain an IPM plan as part of the school's policy.

Integrated Pest Management Procedures in Schools

Implementation of IPM procedures will determine when to control pests and whether to use mechanical, physical, cultural, biological or chemical methods. Applying IPM principles prevents unacceptable levels of pest damage by the most economical means and with the least possible hazard to people, property, and the environment.

Each school shall consider the full range of management options, including no action at all. Non-pesticide pest management methods are to be used whenever possible. The choice of using a pesticide shall be based on a review of all other available options and a determination that these options are not effective or not reasonable. When it is determined that a pesticide must be used, low impact pesticides and methods are preferred and shall be considered for use first.

Development of IPM plans

The school IPM plan is a blueprint of how (insert school name) will manage pests through

OPERATION AND MAINTENANCE OF PLANT (continued)

IPM methods. The school's IPM plan states the school's goals regarding the management of pests and the use of pesticides. It reflects the school's site-specific needs. The IPM plan shall provide a description of how each component of the school IPM policy will be implemented at the school. The chief school administrator, in collaboration with the school building administrator, shall be responsible for the development of the IPM plan for this school.

IPM Coordinator

The \_\_\_\_\_ (insert as appropriate, either local school board, chief school administrator or principal) shall designate an integrated pest management coordinator, who is responsible for the implementation of the school integrated pest management policy.

Education/Training

The school community will be educated about potential pest problems and IPM methods used to achieve the pest management objectives.

The IPM coordinator, other school staff and pesticide applicators involved with implementation of the school IPM policy will be trained in appropriate components of IPM as it pertains to the school environment.

Students, parents/guardians will be provided information on this policy and instructed on how they can contribute to the success of the IPM program.

Record Keeping

Records of pesticide use shall be maintained on site to meet the requirements of the state regulatory agency and the school board.

Records shall also include, but are not limited to, pest surveillance data sheets and other non-pesticide pest management methods and practices utilized.

Notification/Posting

The \_\_\_\_\_ (insert as appropriate, either local school board, board of trustees, chief school administrator, or principal) of \_\_\_\_\_ p\_ (insert school name), is responsible for timely notification to students' parents or guardians and the school staff of pesticide treatments pursuant to the School IPM Act.

Re-entry

Re-entry to a pesticide treated area shall conform to the requirements of the School IPM Act.

Pesticide applicators

The IPM coordinator shall ensure that applicators follow state regulations, including licensing requirements and label precautions, and must comply with all components of the School IPM Policy.

Evaluation

Annually, for public schools, the chief school administrator will report to the board on the effectiveness of the IPM plan and make recommendations for improvement as needed. The board directs the chief school administrator to develop regulations/procedures for the implementation of this policy.

OPERATION AND MAINTENANCE OF PLANT (continued)

Adopted:  
 NJSBA Review/Update:  
 Readopted:

Key Words

Operation and Maintenance of Plant, Buildings and Grounds, Maintenance

<b><u>Legal References:</u></b>	<u>N.J.S.A. 10:5-1 et seq.</u>	Law Against Discrimination
	<u>N.J.S.A. 13:1F-19</u> through -33	<u>School Integrated Pest Management Act</u>
	<u>N.J.S.A. 18A:17-49</u> through -52	Buildings and grounds supervisors to be certified
	<u>N.J.S.A. 18A:18A-1 et seq.</u>	Public schools contracts law
	<u>N.J.S.A. 18A:18A-37</u>	Award of purchases, contracts, agreements
	<u>N.J.S.A. 18A:22-8</u>	Contents of budget; format
	<u>N.J.S.A. 34:5A-1 et seq.</u>	<u>Worker and Community Right to Know Act</u>
	<u>N.J.S.A. 34:6A-25 et seq.</u>	<u>New Jersey Public Employees Occupational Safety and Health Act</u>
	<u>N.J.S.A. 34:11-56a et seq.</u>	<u>New Jersey Wage and Hour Law</u>
	<u>N.J.S.A. 58:12A-1 et seq.</u>	<u>Safe Drinking Water Act</u>
	<u>N.J.A.C. 5:23-1 et seq.</u>	The uniform construction code
	<u>N.J.A.C. 6A:23A-1 et seq.</u>	Fiscal accountability, efficiency and budgeting procedures
	<u>See Particularly:</u>	Facilities maintenance and repair schedule and accounting
	<u>N.J.A.C. 6A:23A-6.9</u>	Operation and Maintenance of Facilities
	<u>N.J.A.C. 6A:26-12.1 et seq.</u>	
	<u>See particularly:</u>	
	<u>N.J.A.C. 6A:26-12.2(a)1, 2</u>	
	<u>N.J.A.C. 6A:26-12.4</u>	Safe drinking water
	<u>N.J.A.C. 6A:30-1.1 et seq.</u>	Evaluation of the Performance of School Districts
	<u>N.J.A.C. 7:10-1 et seq.</u>	Safe Drinking Water Act
	<u>N.J.A.C. 7:30-13.1 et seq.</u>	Integrated Pest Management
	20 <u>U.S.C.A. 4071 et. seq.</u>	<u>Equal Access Act</u>
	29 <u>U.S.C.A. 201 et seq.</u>	<u>Fair Labor Standards Act</u>
	42 <u>U.S.C.A. 12101 et seq.</u>	<u>Americans with Disabilities Act (ADA)</u>

International Building Code 2015, New Jersey Edition; First Printing: September 2015; ISBN: 978-1-60983-156-1; Copyright 2015, International Code Council, Inc.

The NJDOE Guidance: *The Road Back: Restart and Recovery* at:  
<https://www.nj.gov/education/reopening/>

CDC Guidance: *CDC Activities and Initiatives Supporting the COVID-19 Response and the President's Plan for Opening America Up Again* (May 2020) at:  
<https://www.cdc.gov/coronavirus/2019-ncov/downloads/php/CDC-Activities-Initiatives-for-COVID-19-Response.pdf>



OPERATION AND MAINTENANCE OF PLANT (continued)

CDC Guidance: *Coronavirus Disease 2019 (COVID-19) Considerations for Schools* at:

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

CDC Guidance: *What Bus Transit Operators Need to Know about COVID-19* at:

<https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/bus-transit-operator.html>

CDC Guidance: *Schools During the COVID-19 Pandemic* at

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/Schools-Decision-Tree.pdf>

**Possible**

<b><u>Cross References:</u></b>	*1410	Local units
	*2240	Research, evaluation and planning
	*3000/3010	Concepts and roles in business and noninstructional operations; goals and objectives
	*3516	Safety
	*5141	Health
	6161	Equipment, books and materials
	*7110	Long-Range facilities planning
	*9130	Committees

\*Indicates policy is included in the Critical Policy Reference Manual.

2

# CLOSTER BOARD OF EDUCATION

FILE CODE: 5141.2

<u>X</u>	Monitored
<u>X</u>	Mandated
<u>X</u>	Other Reasons

## Policy

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*\* This is a modified model policy from the Critical Policy Reference Manual (CPRM). It has been revised to include some of the requirements of the NJDOE Guidance: The Road Back: Restart and Recovery. The changes are highlighted below.*

### ILLNESS

When pupils are taken suddenly ill in school, they shall be sent or escorted to the nurse's office. If the nurse is not in the medical office, the pupil shall be sent or taken to the building principal's office. In general, the same procedures that apply to accidents shall apply to sudden pupil illness. The chief school administrator, in cooperation with the medical inspector, shall implement this policy.

#### Control of Contagious Diseases or Conditions

In order to protect the health of the pupils in our schools, all regulations of the state department of education, the state department of health and the local board of health shall be scrupulously observed, particularly those dealing with contagious or infectious diseases or conditions. Pupils who have been absent because of contagious or infectious diseases or conditions must present a certificate of recovery from a licensed physician or be examined by the medical inspector.

The school nurse shall observe pupils who show evidence of communicable disease and recommend their exclusion to the school principal. Recommendations shall be consistent with reporting requirements on communicable diseases as set forth in the New Jersey Health Code. Such pupils shall be isolated in the nurse's office until a parent/guardian picks them up, and any necessary measures have been taken to prevent spread of the infection. The school nurse, under the direction of the medical inspector, shall instruct all teachers in the symptoms of the most common diseases or conditions at least once a year.

Any student with HIV infection or AIDS or who lives with or is related to someone with HIV or AIDS shall not be excluded from general education, transportation services, extracurricular activities, athletic activities, assigned to home instruction or classified as eligible for special education because of the HIV infection. The school nurse shall recommend the exclusion of any individual with weeping skin lesions that cannot be covered.

In addition to the review of health and safety measures required by law, the school nurse shall individually instruct teachers from whose classrooms a pupil has been excluded in the symptoms of the disease for which the pupil was excluded. Student rights and confidentiality shall be protected in accordance with law. No teacher shall attempt to diagnose any illness of a pupil, but shall refer suspected cases to the nurse immediately.

#### Contact Tracing

Contact tracing is the process used to identify those who come into contact with people who have tested positive for many contagious diseases, including COVID-19. Contact tracing is used by health departments to prevent the spread of infectious disease. In general, contact tracing involves identifying people who have an infectious disease (cases) and their contacts (people who may have been exposed) and working with them to interrupt disease transmission. For COVID-19, this includes asking cases to isolate and contacts to quarantine at home voluntarily.

All procedures will adhere to applicable federal and state law and regulations regarding privacy and the confidentiality of records.

Contact tracing for COVID-19 typically involves:

ILLNESS (continued)

- A. Interviewing people with COVID-19 to identify everyone with whom they had close contact during the time they may have been infectious;
- B. Notifying contacts of their potential exposure;
- C. Referring contacts for testing;
- D. Monitoring contacts for signs and symptoms of COVID-19; and
- E. Connecting contacts with services they might need during the self-quarantine period.

To prevent the further spread of disease, COVID-19 contacts are encouraged to stay home and maintain social distance (at least 6 feet) from others until 14 days after their last exposure to a person with COVID-19. Contacts should monitor themselves by checking their temperature twice daily and watching for symptoms of COVID-19.

The school nurse shall consult with the local health department in the development, review and revision of the district contact tracing policy and procedures. The school nurse and the building principal are the designated staff liaisons responsible for providing notifications and carrying out other components of the board's contact tracing policy.

The school nurse in consultation with the building principal shall establish measures for a system of open communication that allows staff, students, and families to self-report symptoms and/or suspected exposure.

A staff member shall immediately notify the principal and the school nurse when he/she observes symptoms consistent with COVID 19 or becomes aware that an individual who has spent time in a district facility tests positive for COVID-19. The school nurse shall immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality when the COVID-19 test is positive.

When the individual exhibits symptoms the school nurse will ensure that the student is taken to the designated isolation area. The nurse will examine the individual and may refer them for testing and treatment. A student exhibiting symptoms of COVID 19 may be required to submit to a COVID 19 test. The school nurse shall require the certification of a physician that the student is contagion free before readmitting a student to school. The nurse shall report all students testing positive for COVID 19 to the health department. The health department shall conduct the contact tracing.

Symptoms of COVID 19 include:

- A. A fever of 100° F or greater;
- B. Cough;
- C. Shortness of breath or difficulty breathing;
- D. Chills;
- E. Repeated shaking with chills;
- F. Muscle pain;
- G. Headache;

ILLNESS (continued)

- H. Sore throat;
- I. New loss of taste or smell;
- J. Fatigue;
- K. Congestion or runny nose;
- L. Nausea or vomiting;
- M. Diarrhea

All school and district administrators, school safety specialists, counselors, and any other staff deemed appropriate by the school and district, shall be provided information regarding the role of contact tracing in keeping school communities safe from the spread of contagious disease.

The school nurse or his or her designee shall make information available and/or conduct virtual information sessions to educate the broader school community on the importance of contact tracing.

Handling Blood and Body Fluids

The chief school administrator and medical inspector shall develop detailed routine procedures based on New Jersey administrative code and guidelines from the Centers for Disease Control for proper handling of blood and body fluids resulting from illness/accidents in the schools. These procedures shall be disseminated to all district staff and volunteers.

The medical inspector shall report all cases of communicable disease to the local board of health as required by law.

Adopted:  
 NJSBA Review/Update:  
 Readopted:

Key Words

Illness, Sickness, Body Fluids

<b>Legal References:</b>	<p><u>N.J.S.A.</u> 18A:16-6</p> <p><u>N.J.S.A.</u> 18A:16-6.1</p> <p><u>N.J.S.A.</u> 18A:40-3</p> <p><u>N.J.S.A.</u> 18A:40-7</p> <p><u>N.J.S.A.</u> 18A:40-8</p> <p><u>N.J.S.A.</u> 18A:40-10</p> <p><u>N.J.S.A.</u> 18A:40-11</p> <p><u>N.J.S.A.</u> 18A:40-12</p> <p><u>N.J.S.A.</u> 18A:40-25</p> <p><u>N.J.S.A.</u> 26:2T-1</p> <p><u>N.J.S.A.</u> 26:4-6</p> <p><u>N.J.S.A.</u> 26:4-15</p>	<p>Indemnity of officers and employees against civil actions</p> <p>Indemnity of officers and employees in certain criminal actions</p> <p>Lectures to teachers</p> <p>Exclusion of pupils who are ill</p> <p>Exclusion of pupils whose presence is detrimental to health and cleanliness</p> <p>Exclusion of teachers and pupils exposed to disease</p> <p>Exclusion of pupils having communicable tuberculosis</p> <p>Closing schools during epidemic</p> <p>Boards of education to provide nursing care to students in nonpublic schools</p> <p>Newly diagnosed Hepatitis C case; information, reports</p> <p>Prohibiting attendance of teachers or pupils</p> <p>Reporting of communicable diseases by physicians</p>
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ILLNESS (continued)

N.J.S.A. 26:5C-1 et seq.      AIDS Assistance Act  
N.J.A.C. 6A:16-1.1 et seq.      Programs to Support Student Development  
See particularly:  
N.J.A.C. 6A:16-1.3,  
-2.1 et seq.  
N.J.A.C. 8:57-1.1 et seq.      Reportable Communicable Diseases  
See particularly:  
N.J.A.C. 8:57-1.3, -1.7, -2  
N.J.A.C. 8:61-1.1      Attendance at school by pupils or adults infected by  
Human Immunodeficiency Virus (HIV)

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

The NJDOE Guidance: *The Road Back: Restart and Recovery* at:  
<https://www.nj.gov/education/reopening/>

**Possible**

**Cross References:** \*1410      Local units  
\*4112.4/4212.4      Employee health  
\*4131/4131.1      Staff development; inservice education/visitations/conferences  
\*5113      Attendance, absences and excuses  
\*5125      Pupil records  
\*5131.6      Drugs, alcohol, tobacco (substance abuse)  
\*5141      Health  
\*5141.1      Accidents  
\*5141.4      Child abuse and neglect  
\*5141.8      Sports related concussion and head injury  
\*5200      Nonpublic school pupils  
\*6142.13      HIV prevention education

\*Indicates policy is included in the Critical Policy Reference Manual.

P

**CLOSTER BOARD OF EDUCATION**

**FILE CODE: 5141.3**

  X   **Monitored**  
  X   **Mandated**  
  X   **Other Reasons**

**\*Policy**

***\* This is a modified model policy from the Critical Policy Reference Manual (CPRM). It has been revised to include some of the requirements of the NJDOE Guidance: The Road Back: Restart and Recovery. The changes are highlighted below.***

HEALTH EXAMINATIONS AND IMMUNIZATIONS

Pupils who enter the district schools for the first time shall have a medical examination conducted at the medical home of the student, and a full report sent to the school. If a student does not have a medical home, the district shall provide this examination at the school physician's office or other appropriately equipped facility. "Medical home" means a health care provider and that provider's practice site chosen by the student's parent/guardian for the provision of health care. As the school physician is also a health care provider, the parent/guardian may request that the school physician provide the medical examination.

A pupil shall be exempted from mandatory immunization if the parent/guardian objects to immunization in a written statement submitted to the principal, signed by the parent/guardian, explaining how the administration of immunizing agents conflicts with the pupil's exercise of bona fide religious tenets or practices. General philosophical or moral objection to immunization shall not be sufficient for an exemption on religious grounds.

Every pupil who enters the district schools for the first time shall present an immunization record as required by law. At the parent/guardian's request, these immunizations may be administered by the school physician.

NOTE: THIS IS PERMISSIVE, NOT REQUIRED.

In order to protect the health of the children and staff in district schools, all regulations of the state department of education, the state department of health and the local board of health shall be scrupulously observed, particularly those dealing with contagious/infectious diseases or conditions. Pupils seeking to enter school who have been identified as having a communicable/infectious disease or condition shall not be enrolled unless they qualify under the above agencies' rules pertaining to periods of incubation, communicability, quarantine, and reporting.

The chief school administrator or his/her designee shall formulate regulations that ensure immunization records are reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 4.16. The chief school administrator shall also formulate regulations for this policy and for regular pupil health examinations at appropriate grade levels; before participation in sports programs; and for tuberculosis, scoliosis, hearing loss, visual acuity and any other physical examinations required by law. Any health defects revealed by any examination given by the school health services must be reported to the parent/guardian. The board shall review the regulations and adopt those required by law.

Pandemic Reopening and Recovery

A. Screening and Personal Protective Equipment (PPE)

1. Adequate amount of personal protective equipment (PPE) shall be available, accessible, and provided for use by staff and students.
2. School staff and visitors are required to wear face coverings unless doing so would inhibit the individual's health or the individual is under two years of age.
3. Students are strongly encouraged to wear face coverings and are required to do so when social distancing cannot be maintained, unless doing so would inhibit the student's health.
4. Staff and students shall be screened for entry into the school building;
5. The principal or his or her designee shall develop a school entry plan that includes:

HEALTH EXAMINATIONS AND IMMUNIZATIONS (continued)

- a. Staff assigned to do the screening;
  - b. Designated entrances that will be used to admit students;
  - c. The assignment of classes and grades to designated entrances and/or designated entrance times;
6. Staff must visually check students for symptoms upon arrival (which may include temperature checks) and/or confirm with families that students are free of COVID-19 symptoms;
  7. Health checks must be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations;
  8. Results must be documented when signs/symptoms of COVID-19 are observed;
  9. Screening procedures shall take into account students with disabilities and accommodations that may be needed in the screening process for those students;
- B. Procedures for symptomatic staff and students:
1. The school principal or his or her designee shall establish an isolation space;
  2. Students and staff with symptoms related to COVID-19 shall be safely and respectfully isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult;
  3. Staff must provide continuous monitoring of symptoms;
  4. The current Communicable Disease Service guidance for illness reporting shall be followed;
  5. If a staff member becomes aware that an individual who has spent time in a district facility tests positive for COVID-19, the staff members shall notify the principal and the school nurse. The school nurse shall immediately notify local health officials, staff, and families of a confirmed case while maintaining confidentiality;
- C. Preparations for when someone tests positive for COVID-19:
1. The school principal or his or her designee shall establish an isolation space;
  2. Students and staff with symptoms related to COVID-19 shall be safely and respectfully taken to the designated isolation space and isolated from others. Students should remain in isolation with continued supervision and care until picked up by an authorized adult;
  3. The current Communicable Disease Service guidance for illness reporting shall be followed;
  4. Readmittance to school shall be consistent with Department of Health guidance and information for schools and Department of Health/Communicable Disease Service's Quick Reference Guidance on Discontinuation of Transmission-Based Precautions and Home Isolation for Persons Diagnosed with COVID-19;
  5. Contact tracing shall be initiated including records of groups/cohorts, assigned staff, and daily attendance.
- D. Protocols to address a positive case:
- Students and employees may be asked to leave or not come into school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19, based on CDC guidance, that is not otherwise explained:
1. A fever of 100° F or greater;
  2. Cough;
  3. Shortness of breath or difficulty breathing;
  4. Chills;
  5. Repeated shaking with chills;

HEALTH EXAMINATIONS AND IMMUNIZATIONS (continued)

6. Muscle pain;
7. Headache;
8. Sore throat;
9. New loss of taste or smell;
10. Fatigue;
11. Congestion or runny nose;
12. Nausea or vomiting;
13. Diarrhea.

Parent/Guardian Notice

In accordance with federal law, the Protection of Pupil Rights Amendment (PPRA), parents/guardians shall be notified annually of the opportunity for the parent/guardian to opt the student out of any non-emergency, invasive physical examination or screening that is:

- A. Required as a condition of attendance;
- B. Administered by the school and scheduled by the school in advance; and
- C. Not necessary to protect the immediate health and safety of the student, or of other students.

Adopted:

NJSBA Review/Update:

Readopted:

Key Words

Immunizations, Inoculations, Examinations, Pupil Physical Examinations, Student Physical Examinations, Health

**Legal References:** N.J.S.A. 18A:35-4.6  
through -4.8  
N.J.S.A. 18A:40-4  
  
N.J.S.A. 18A:40-4.3  
  
N.J.S.A. 18A:40-4.4  
N.J.S.A. 18A:40-4.5  
N.J.S.A. 18A:40-5  
N.J.S.A. 18A:40-6  
N.J.S.A. 18A:40-11  
N.J.S.A. 18A:40-16  
through -19  
N.J.S.A. 18A:40-20  
N.J.S.A. 18A:61D-8  
through -10  
  
N.J.S.A. 26:1A-9.1  
N.J.S.A. 26:4-6  
N.J.S.A. 26:2T-5  
through -9  
N.J.A.C. 6A:14-3.4

Parents Right to Conscience Act of 1979

Examination for physical defects and screening of hearing of pupils; health records

Scoliosis; periodic examination; notice to parents or guardian

Exemption

Immunity from action of any kind due to provisions of act

Method of examination; notice to parent or guardian

In general

Exclusion of pupils having communicable tuberculosis

Tuberculosis infection; determination of presence ...

Immunization at public expense

Findings, declarations relative to Hepatitis B vaccinations....

Exemption of pupils from mandatory immunizations

Prohibiting attendance of teachers or pupils

Findings, declarations relative to Hepatitis C

Evaluation



HEALTH EXAMINATIONS AND IMMUNIZATIONS (continued)

<u>N.J.A.C. 6A:16-1.1</u> et seq.	Programs to Support Student Development
<u>See particularly:</u>	
<u>N.J.A.C. 6A:16-1.3,</u> -2.1, -2.2, -2.3, -2.4, -4.1, -4.3	
<u>N.J.A.C. 6A:32-9.1</u>	Athletics Procedures
<u>N.J.A.C. 8:57-2</u>	Reporting of acquired immunodeficiency syndrome and infection with Human Immunodeficiency Virus
<u>N.J.A.C. 8:57-4.1</u>	Applicability
<u>N.J.A.C. 8:57-4.2</u>	Proof of immunization
<u>N.J.A.C. 8:57-4.3</u>	Medical exemptions
<u>N.J.A.C. 8:57-4.4</u>	Religious exemptions
<u>N.J.A.C. 8:57-4.5</u>	Provisional admission
<u>N.J.A.C. 8:57-4.6</u>	Documents accepted as evidence of immunization
<u>N.J.A.C. 8:57-4.7</u>	Records required
<u>N.J.A.C. 8:57-4.8</u>	Reports to be sent to the State Department of Health
<u>N.J.A.C. 8:57-4.9</u>	Records available for inspection
<u>N.J.A.C. 8:57-4.10</u>	Diphtheria and tetanus toxoids and pertussis vaccine
<u>N.J.A.C. 8:57-4.11</u>	Poliovirus vaccine
<u>N.J.A.C. 8:57-4.12</u>	Measles virus vaccine
<u>N.J.A.C. 8:57-4.13</u>	Rubella vaccine
<u>N.J.A.C. 8:57-4.14</u>	Mumps vaccine
<u>N.J.A.C. 8:57-4.15</u>	Haemophilus influenza type b (Hib) conjugate vaccine
<u>N.J.A.C. 8:57-4.16</u>	Hepatitis B virus vaccine
<u>N.J.A.C. 8:57-4.17</u>	Varicella virus vaccine
<u>N.J.A.C. 8:57-4.18</u>	Pneumococcal conjugate vaccine
<u>N.J.A.C. 8:57-4.19</u>	Influenza vaccine
<u>N.J.A.C. 8:57-4.20</u>	Meningococcal vaccine
<u>N.J.A.C. 8:57-4.21</u>	Providing immunization
<u>N.J.A.C. 8:57-4.22</u>	Emergency power of the Commissioner, Department of Health and Senior
<u>N.J.A.C. 8:61-2.1</u>	Attendance at school by students or adults infected by Human Immuno-deficiency Virus (HIV)

20 U.S.C.A. 1232h Protection of Pupil Rights Amendment

Plainfield Board of Education v. Cooperman, 105 NJ 587 (1987)

Every Student Succeeds Act of 2015, Pub. L. 114-95, 20 U.S.C.A. 6301 et seq.

The NJDOE Guidance: *The Road Back: Restart and Recovery* at:  
<https://www.nj.gov/education/reopening/>

**Possible**

<b>Cross References:</b>	*1410	Local units
	*4123	Classroom aides
	*5111	Admission
	*5113	Absences and excuses
	*5131.6	Drugs, alcohol, tobacco (substance abuse)
	*5141	Health
	*5141.21	Administering medication
	*5200	Nonpublic school pupils

HEALTH EXAMINATIONS AND IMMUNIZATIONS (continued)

*6142.4	Physical education and health
*6145.1/6145.2	Intramural competition; interscholastic competition
*6162.5	Research
*6164.4	Child study team
*6171.4	Special education

\*Indicates policy is included in the Critical Policy Reference Manual.